

**Coastal Health & Wellness
Governing Board Meeting
March 29, 2018**

Board Members

Present:

Dr. Howard
Jay Holland
David Delac
Mario Hernandez
Victoria Dougharty
Virginia Valentino
Miroslava Bustamante
Dorothy Goodman (Phone)

Staff:

Mary McClure, Executive Director
Dr. Foster
Dr. Alhassan
Andrea Cortinas
Sandra Cuellar
Mary Orange
Michelle Peacock
Tikeshia Thompson Rollins
Anthony Hernandez

Pisa Ring
Tiffany Carlson
Kenna Pruitt
Sal Bonaccorso
Randy Valcin
Mario Acosta
Amanda Wolff
Paula Compton

Excused Absence:

Unexcused Absence:

Guest: John Wayne Ferguson

Items # 1-4 Consent Agenda

Dr. Howard, Board Chair, requested that consent agenda item #1 be modified to remove Executive Sessions (Items #5, #6, #7 #12. #13 and #14) from closed session and discuss items in accordance with the open meeting act. Upon a motion by Virginia Valentino, seconded by Dorothy Goodman, the consideration was unanimously approved by the Board. Consent agenda items #2-4 were then approved upon a motion by Virginia Valentino, seconded by Jay Holland and unanimously approved.

Item #5 Board Member Evaluation

Dr. Howard, Board Chair, reviewed the scoring of the annual Board Evaluation in the open meeting and informed the Board members that there is work to be done to improve on Board responsibilities to the public, Coastal Health & Wellness patients, and the staff.

Item #6 Reconvene Regular Open Meeting

Item modified since annual Board evaluation was discussed in open meeting.

Item #7 Possible Action from Annual Board Evaluation

Dr. Howard, Board Chair, stated to the Board that they need to be informed of things regarding Coastal Health & Wellness in a timely manner and he insures the Board that in the future if he hears of things going on, the Board members will also be notified. Dr. Howard stated that all Board members can and will be contacted via email or by phone. Dr. Howard also informed the Board that once Mary McClure, Executive Director, gets any information that the Board needs to be informed about, it will immediately be communicated by email and mail once Dr. Howard has been notified. A motion to accept the annual Board evaluation was made by Virginia Valentino and seconded by Miroslava Bustamante. The Board unanimously approved the evaluation.

Item #8 Executive Report

Mary McClure, Executive Director, presented the March 2018 Executive Report to the Board. David Delac, asked Mary Orange, Business Office Manager, to inform the Board of how much revenue was lost in Dental in the month of February 2018.

Item #9 Consider for Approval Financial Committee Report February 2018

Mary Orange, Business Office Manager, presented the February 2018 financial committee report to the Board. A motion to approve the financial committee report as presented was made by Virginia Valentino and seconded by Miroslava Bustamante. The Board unanimously approved the report.

Item #10 Consider for Approval Waiving Purchasing Policy Requirements for Mobile Clinic Repair

Mary Orange, Business Office Manager, asked the Board to consider for approval waiving purchasing policy requirements for the mobile clinic repair. Mary informed the Board that we received a quote for mobile clinic repairs in the amount of \$6,046.16 from M&R Fleet Services in Texas City. Due to the limited amount of vendors who can perform the needed repairs and the fact that the mobile clinic would have to be towed to other auto repair services in order for additional quotes to be obtained, we are requesting approval to waive the additional quote requirement per the Purchasing Policy. The repair cost will be split between the Galveston County Health District and Coastal Health & Wellness, at a cost of \$3,023.08 each. A motion to approve the waiver request was made by Jay Holland and seconded by Miroslava Bustamante. The Board unanimously approved waiving the purchasing requirement for this purchase.

Item #11 Update on 1115 Waiver and Plans for Community Collaboration

Dr. Howard, Board Chair, informed the Board that the update on the 1115 waiver and plans for community collaboration will be deferred.

Item #12 Joint Commission Accreditation Survey Report

Mary McClure, Executive Director, presented to the Board the 11 immediate threat to life abatement survey.

- Dr. Howard, informed the Board that the requirements of Joint Commission and resolving all of the problems at 100% have been submitted, and we are expecting Joint Commission to return at any time. Dr. Howard stated that the dental clinic will not reopen until the Board is in agreement to do so and that once everything has been completed he is requesting an after action report that states how this happened, who's responsible, and how can we insure that this doesn't happen again
- Dr. Beverly Foster, Dental Director, stated to the Board that she takes full responsibility for some of the problems the dental department has had. Dr. Foster, stated there has been a transition of several levels of supervision within the dental clinic within the past three years and when there is a break down in the structure of the training of the Dental Assistants this is what happens. Dr. Foster, stated when you don't have a supervisor here to continue the training the dental assistants rely on the others for help. Dr. Foster, stated she has provided videos that she taped on each of the areas in the clinic and they are allowed to watch the video but as for hands on and keeping up with them each day it has been inconsistent and she takes full responsibility for that. Dr. Foster, stated that she served as interim Dental Assistant Supervisor during the period the dental supervisor position was not filled to make sure the assistants followed through and that most of them had the training. David Delac, asked the question so why are they saying they have not been trained. Dr. Foster, stated she cannot answer that question and that it may mean that they have not had a supervisor with them day to day to train them.

Item #13 Reconvene Regular Open Meeting

Item modified since the Joint Commission Accreditation Survey Report was discussed in open meeting.

Item #14 Possible Action from Joint Commission Accreditation Survey Report


Dr. Howard, Board Chair, requested a motion to accept the 11 immediate threat to life abatement survey report and send the report to HRSA to let them know what has been done. A motion was made by Virginia Valentino and seconded by Jay Holland to accept the abatement survey report and to send the report to HRSA as notification. The Board unanimously approved the motion.


Item #15 Complete Annual Conflict of Disclosure Statement

Dr. Howard, Board Chair, asked the Board to review the annual conflict of disclosure statement, vendor list and signature is required on the form.

Adjournment

A motion to adjourn was made by Jay Holland, seconded by Mario Hernandez. The Board adjourned at 1:26 p.m.


Chair
4/26/2018
Date


Secretary/Treasurer
4/26/2018
Date

[Back to Agenda](#)