

**Coastal Health & Wellness  
Governing Board  
October 28, 2021**

**Board Members:**

Samantha Robinson  
Dr. Southerland  
Virginia Valentino  
Flecia Charles  
Kevin Avery  
Elizabeth Williams  
Dr. Thompson

**Staff:**

Philip Keiser, Interim Executive Director  
Ann O'Connell, Chief Operations Officer  
Richard Mosquera, Chief Compliance Officer  
Dr. Lindskog, Dental Director  
Ami Cotham, Chief Nursing Officer  
Chantelle Smith  
Marlene Garcia  
Kristina Garcia

Pisa Ring  
Martha Vallin  
Jonathan Jordan  
Kenna Pruitt  
Luz Amaro  
Ashley Tompkins  
Tikeshia Thompson-Rollins  
Anthony Hernandez

**Excused Absence:** Dorothy Goodman, and Brent Hartzell

**Unexcused Absence:** Victoria Dougharty, and Miroslava Bustamante

**Items#1 Comments from the Public**

There were no comments from the public.

**Items#2-8 Consent Agenda**

A motion was made by Virginia Valentino to approve the consent agenda items two through eight. Dr. Southerland seconded the motion, and the Board unanimously approved the consent agenda.

**Item#9 Executive Director will Report on Coastal Health & Wellness/COVID-19 Updates Submitted by Dr. Keiser**

Dr. Keiser, Interim Executive Director, presented an update on COVID-19 to the Board.

Dr. Lindskog, Dental Director, updated the Board on dental services in the Coastal Health & Wellness Clinic:

- We continue to follow CDC's Interim Infection Prevention and Control Recommendations for Healthcare Personnel which has a section dedicated to Dental Facilities.
- We have started to receive our supplies for root canals and crowns in Galveston and plan to offer those services by December 1, 2021, in both locations.
- Staffing: We have a dental assistant starting today. We have completed several phone interviews, one in person interview and have two additional in person interviews scheduled next week for the open dentist position. We have great applicants and plan to extend an offer within the next two weeks.
- There are not any updates regarding the partnership with the College of the Mainland Dental Hygiene Program. They have not hired their new program director yet, but the curriculum was recently approved.
- October is Dental Hygiene Awareness month. We have recognized our dental hygienists in our clinic, and they filmed a video reading "Dragon's Breath" at the Texas City library. This video was posted on our social media sites.
- Patient Services Manager (Pisa) is also working with Head Start to coordinate a date in November for dental and medical exams for their students

**Item#10 Consider for Approval September 2021 Financial Report Submitted by Marlene Garcia**

Marlene Garcia, Clinic Financial Officer, presented the September 2021 financial report to the Board. A motion to accept the financial report as presented was made by Dr. Southerland. Flecia Charles seconded the motion and the Board unanimously approved.

**Item#11 Consider for Approval Quarterly Visit and Analysis Report Including Breakdown of New Patients by Payor Source for Recent New Patients Submitted by Marlene Garcia**

Marlene Garcia, Clinic Financial Officer, presented the quarterly visit and analysis report including breakdown of new patients by payor source for recent new patients. A motion to accept the quarterly report as presented was made by Virginia Valentino. Flecia Charles seconded the motion and the Board unanimously approved.

**Item#12 Consider for Approval the Quarterly Compliance Report for the Period Ending September 30, 2021 Submitted by Richard Mosquera**

Richard Mosquera, Chief Compliance Officer, presented the quarterly compliance report for the period ending September 30, 2021. A motion to accept the quarterly report as presented was made by Virginia Valentino. Elizabeth Williams seconded the motion and the Board unanimously approved.

**Item#13 Consider for Approval the Coastal Health & Wellness Risk Management Training Plan 2021-2022 Submitted by Richard Mosquera**

Richard Mosquera, Chief Compliance Officer, presented the Coastal Health & Wellness risk management training plan 2021-2022. A motion to accept the plan as presented was made by Dr. Southerland. Virginia Valentino seconded the motion and the Board unanimously approved.

**Item#14 Consider for Approval Coastal Health & Wellness Performance Improvement Plan Submitted by Ami Cotharn**

Ami Cotharn, Chief Nursing Officer, asked the Board to consider for approval the Coastal Health & Wellness Performance Improvement Plan. A motion to accept the plan as presented was made by Virginia Valentino. Elizabeth Williams seconded the motion and the Board unanimously approved.

**Item#15 Consider for Approval Re-Privileging Rights for Emily Bailey, MSW, LCSW, Submitted by Dr. Keiser**

Dr. Keiser, Interim Executive Director, asked the Board to consider for approval re-privileging rights for Emily Bailey, MSW, LCSW. A motion to accept re-privileging rights for Emily Bailey, MSW, LCSW, was made by Virginia Valentino and seconded by Dr. Southerland. The Board unanimously approved the motion.

**Item#16 Consider for Approval Privileging Rights for UTMB Resident Neda Shaghaghi, DO, Submitted by Dr. Keiser**

Dr. Keiser, Interim Executive Director, asked the Board to consider for approval privileging rights for UTMB Resident Neda Shaghaghi, DO. A motion to accept privileging rights for Neda Shaghaghi, DO, was made by Virginia Valentino, and seconded by Elizabeth Williams. The Board unanimously approved the motion.

**Item#17 Consider for Approval Privileging Rights for UTMB Resident Sara Hassan-Youssef, MD, Submitted by Dr. Keiser**

Dr. Keiser, Interim Executive Director, asked the Board to consider for approval privileging rights for UTMB Resident Sara Hassan-Youssef, MD. A motion to accept privileging rights for Sara Hassan-Youssef, MD, was made by Virginia Valentino, and seconded by Elizabeth Williams. The Board unanimously approved the motion.

**Item #18 Review of Coastal Health & Wellness & United Board of Health Organizational Chart**

Dr. Keiser, Interim Executive Director, reviewed the Coastal Health & Wellness & United Board of Health Organizational Charts. Samantha Robinson, Board Chair, suggested adding dashes between Public Health, Shared

Services, and Coastal Health & Wellness on the Galveston County Health District Organizational Chart. A motion to add dashes and re-organization of the organizational chart was made by Virginia Valentino and seconded by Dr. Southerland. The Board unanimously approved the motion.

**Item #19 Executive Session**

The Governing Board will enter into a closed meeting as permitted under the Section 551.074(b) of the Texas Government Code, Personnel Matters; specifically, to discuss the Executive Director

**Item #20 Reconvene into Regular Meeting**

Reconvene at 2:08 p.m.

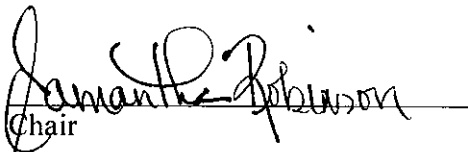
**Item #21 Possible Action from Executive Session**

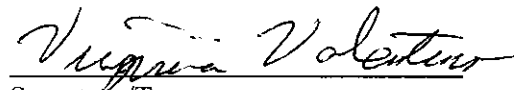
Samantha Robinson, Board Chair, asked the Board to make a motion from executive session. It has been motion by Dr. Southerland, seconded by Virginia Valentino to accept Dr. Philip Keiser as the permanent Executive Director of Coastal Health & Wellness. Samantha Robinson stated she would like to abstain. The Board unanimously approved.

**Item #22 Comments from Board Members**

No comments

The meeting was adjourned at 2:10p.m.

  
Chair  
10-28-21  
Date

  
Secretary/Treasurer  
12-~~8~~9-21  
Date