

**Coastal Health & Wellness  
Governing Board  
May 26, 2022**

**Board Members:**

Samantha Robinson (Zoom)  
Dr. Southerland  
Flecia Charles  
Kevin Avery  
Victoria Dougharty  
Rev. Walter Jones  
Cynthia Darby  
Sharon Hall

**Staff:**

Dr. Keiser, Executive Director  
Ami Cotharn, Chief Operations Officer  
Hanna Lindskog, Dental Director  
Chantelle Smith  
Jonathan Jordan  
Trish Bailey  
Tiffany Carlson  
Martha Vallin  
Mary Orange  
Kenna Pruitt

Kristina Garcia  
Virginia Lyle  
Mary Orange  
Kenna Pruitt  
Chris Davis  
Shelby Evans (Zoom)  
Tikeshia Thompson-Rollins  
Anthony Hernandez

**Excused Absence:** Dr. Thompson Elizabeth Williams, and Miroslava Bustamante

**Unexcused Absence:** Dorothy Goodman

**Guest:** Sergio Cruz, Diana Huallpa, Clay Burton, and Donnie VanAckeren

**Items#1 Comments from the Public**

There were no comments from the public.

**Items#2-6 Consent Agenda**

A motion was made by Rev. Walter Jones to approve the consent agenda items two through six. Cynthia Darby seconded the motion, and the Board unanimously approved the consent agenda.

**Item#7 Coastal Health & Wellness Updates**

- a) Update on COVID-19 Submitted by Executive Director
- b) Operational Updates Submitted by Chief Operating Officer
- c) Dental Updates Submitted by Dental Director

Dr. Keiser, Executive Director, updated the Board on COVID-19.

Ami Cotharn, Chief Operating Officer, updated the Board on clinical operations.

**Outreach**

- Kristina Garcia, Outreach Enrollment Manager, is back in the field and has outreach events scheduled.
- CHW visit Dickinson Library May 7<sup>th</sup> for an informational health fair.
- CHW was at the Cinco De Mayo festival in Galveston, we offered COVID and flu vaccines, and did screens for diabetes hypotension.
- CHW took part in Community Research fair at Carver Park Community Center in Texas City on May 20<sup>th</sup>.

**Access**

- Medical new patients' visits are at three weeks for uninsured and two to three weeks for insured.
- We are getting patients in for acute appointments within two to three days.
- Dental new patient acute in pain we can get them in within one to two days and without pain one to two weeks.

- Dental established treatment three weeks, and to see the hygienist about four weeks.
- Counseling in Galveston one week to get in for an appointment and three weeks in Texas City.

Ami Cotharn, Chief Operating Officer, presented the June 2022 Coastal Wave.

Hanna Lindskog, updated the Board on dental services in the Coastal Health & Wellness Clinic:

- The dental clinic continues to follow CDC's Interim Infection Prevention and Control Recommendations for Healthcare Personnel which has a section dedicated to Dental Facilities. We are wearing N95 respirators for all patient interactions.
- We have one dental assistant joining our team today and are looking forward to having him on our team.
- The College of the Mainland Dental Hygiene Program hired their new program director, and we have an Advisory Board meeting scheduled for June 28<sup>th</sup>.
- Our health center is participating in the NNOHA Oral Health Workforce Learning Collaborative. This virtual collaborative focuses on developing a recruitment and retention plan for the oral health workforce. We have completed five learning sessions with participants from HR and the Dental Clinic. In our most recent session, we learned about promoting our mission through all of our recruitment and retention efforts as well as ideas for structuring compensation and benefits.
- We have modified our scheduling template to allow for an additional treatment/procedure spot every day. We have also increased the number of comprehensive exams that we are providing to reduce the wait list. Every provider has had at least one comprehensive exam on their schedule every day since the second week in May. The dental hygienists also have pediatric comprehensive exams on their schedule. The current wait list is at 568 people. Since we re-opened the wait list on 5/3/2022, we have had 110 additional people added. As reported previously, we have "new" acute appointments available to address immediate needs so that no one in pain is waiting.
- We are planning to apply to participate in the NNOHA Teledentistry Collaborative. This will be a virtual collaborative and will involve participation from several dental clinic staff members.
- We have committed to attending several outreach events in the community.
  - May 20 – Carver Park Gym – GCHD took dental materials to distribute at the health fair
  - June 11 - with Moore Memorial Library in Texas City - Mini-Health Fair
  - October 21 – City of Texas City Senior Program at Nessler Park (dental presentation and handout for Seniors – Dr. Lindskog)

Ami will update the Board on the dental waitlist at the next Governing Board meeting.

**Item#8 Consider for Approval April 2022 Financial Report Submitted by Jonathan Jordan**

Jonathan Jordan, Revenue Cycle Manager, presented April 2022 Financial Report. A motion to accept the financial report as presented was made by Cynthia Darby. Victoria Dougharty seconded the motion and the Board unanimously approved.

**Item#9 Consider for Approval Coastal Health & Wellness Dental Scope of Service Policy Submitted by Dr. Lindskog**

Dr. Lindskog, Dental Director, asked the Board to consider for approval Coastal Health & Wellness Dental Scope of service policy. A motion to accept the dental scope of service policy as presented was made by Kevin Avery. Flecia Charles seconded the motion and the Board unanimously approved.

**Item#10 Consider for Approval Governing Board Member Flecia Charles to Serve on the Appointing Committee**

Dr. Southerland, Vice Chair, asked the Board to consider for approval Board member Flecia Charles to serve on the appointing committee. A motion to accept Flecia Charles as presented was made by Victoria Dougharty. Sharon Hall seconded the motion and the Board unanimously approved.

**Item#11 Consider for Approval Nominee Sergio Cruz, to fill Community Representative Position**

Dr. Southerland, Vice Chair, asked the Board to consider for approval nominee Sergio Cruz to fill community representative position. A motion to accept Sergio Cruz, to fill the community representative position as presented was made by Flecia Charles. Cynthia Darby seconded the motion and the Board unanimously approved.

**Item#12 Consider for Approval Board Member Sergio Cruz, to Serve on the Finance Committee**

Dr. Southerland, Vice Chair, asked the Board to consider for approval Board member Sergio Cruz, to serve on the finance committee. A motion to accept Sergio Cruz on the committee was made by Victoria Dougharty. Rev. Walter Jones seconded the motion and the Board unanimously approved.

**Item#13 Consider for Approval Donnie VanAckeren, to fill Community Representative Position Submitted by Samantha Robinson**

Samantha Robinson, Board Chair, asked the Board to consider for approval Donnie VanAckeren to fill community representative position. A motion to accept Donnie VanAckeren, to fill the community representative position was made by Kevin Avery. Victoria Dougharty seconded the motion and the Board unanimously approved.

**Item#14 Consider for Approval Nominee Ivelisse Caban, LVN, to fill Consumer Representative Position Submitted by Samantha Robinson**

Samantha Robinson, Board Chair, asked the Board to consider for approval Ivelisse Caban, to fill consumer representative position. A motion to accept Ivelisse Caban, to fill the consumer representative position was made by Cynthia Darby. Victoria Dougharty seconded the motion and the Board unanimously approved.

**Item#15 Consider for Approval Nominee Clay Burton to fill Consumer Representative Position Submitted by Samantha Robinson**

Samantha Robinson, Board Chair, asked the Board to consider for approval Clay Burton, to fill consumer representative position. A motion to accept Clay Burton, to fill the consumer representative position was made by Victoria Dougharty. Cynthia Darby seconded the motion and the Board unanimously approved.

**Item#16 Consider for Approval Privileging Rights for Maryann Choi, MD, MPH, MS, CMD Submitted by Dr. Keiser**

Dr. Keiser, Executive Director, asked the Board to consider for approval privileging rights for Maryann Choi, MD, MPH, MS, CMD. A motion to accept privileging rights for Dr. Choi was made by Rev. Walter Jones. Victoria Dougharty seconded the motion and the Board unanimously approved.

**Item#17 Consider for Approval Privileging Rights for Diana Marabillas- Murrell, LCSW Submitted by Dr. Keiser**

Dr. Keiser, Executive Director, asked the Board to consider for approval privileging rights for Diana Marabillas-Murrell, LCSW. A motion to accept privileging rights for Diana Marabillas-Murrell was made by Rev. Walter Jones. Victoria Dougharty seconded the motion and the Board unanimously approved.

**Item#18 Consider for Approval the UTMB Student Attestation Process for Credentialing for CHW Clinic Rotations Submitted by Dr. Keiser**

Dr. Keiser, Executive Director, asked the Board to consider for approval UTMB student attestation process for credentialing for CHW clinic rotation. Dr. Southerland asked that long term we look at adding the process to the MOU contract. A motion to accept the attestation process with the amendment was made by Rev. Walter Jones. Victoria Dougharty seconded the motion and the Board unanimously approved.

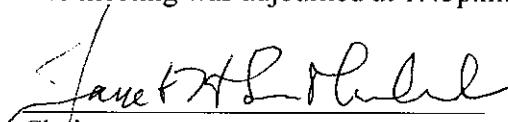

**Item#19 Consider for Approval Strategic Health Plan Tracker and Final 2022- 2025 Strategic Health Plan Submitted by Ami Cotharn**


Shelby Evans, Public Health Policy Specialist, asked the Board to consider for approval Strategic Health Plan tracker and final 2022-2025 Strategic Health Plan. Samantha Robinson, Board Chair, informed the Board should they have any concerns at any time that it be brought to the attention of Shelby Evans, and or Amanda Wolff and Dr. Keiser to make sure it's addressed in a timely manner. A motion to accept the SHP tracker and final 2022-2025 SHP as presented was made by Rev. Walter Jones. Sharon Hall seconded the motion and the Board unanimously approved.

**Item #20 Comments from Board Members**

No comments

The meeting was adjourned at 1:43p.m.

  
Chair  
 6/30/22  
Date

  
Secretary/Treasurer  
6-30-22  
Date