

**Coastal Health & Wellness  
Governing Board  
August 25, 2022**

**Board Members:**

Samantha Robinson  
Dr. Southerland  
Kevin Avery  
Victoria Dougharty  
Rev. Walter Jones  
Donnie VanAckeren  
Ivelisse Caban  
Cynthia Darby  
Elizabeth Williams  
Clay Burton  
Sharon Hall

**Staff:**

Dr. Keiser, Executive Director  
Dr. Choi, Medical Director  
Ami Cotharn, Chief Operations Officer  
Hanna Lindskog, Dental Director  
Trish Bailey, GCHD, CFO  
Neal Pathak  
Jonathan Jordan  
Kenna Pruitt  
Ashley Tompkins  
Chris Davis  
J.D. Taliaferro

Pisa Ring  
Debra Howey  
Pamela Britton  
Martha Vallin  
Lori Hefley  
Sherry Shultz  
Tikeshia Thompson-Rollins  
Anthony Hernandez

**Excused Absence:** Flecia Charles, Sergio Cruz, and Miroslava Bustamante

**Unexcused Absence:** Dr. Thompson

**Items#1 Comments from the Public**

There were no comments from the public.

**Items#2-5 Consent Agenda**

A motion was made by Victoria Dougharty to approve the consent agenda items two through five. Cynthia Darby seconded the motion, and the Board unanimously approved the consent agenda.

**Item#6 Coastal Health & Wellness Updates**

- a) Update on COVID-19 Submitted by Executive Director
- b) Operational Updates/Coastal Wave Submitted by Chief Operating Officer
- c) Dental Updates Submitted by Dental Director

Dr. Keiser, Executive Director, updated the Board on COVID-19 & Monkeypox.

Ami Cotharn, Chief Operating Officer, presented the August 2022 Coastal Wave.

Ami Cotharn, Chief Operating Officer, updated the Board on clinical operations.

- Patient Services is processing about 700 new patient's applications per month.
- Two outreach events scheduled for the month.
  - Back-to-school Ball High event
  - Community outreach event at Mount Carmel Baptist Church

Hanna Lindskog, updated the Board on dental services in the Coastal Health & Wellness Clinic:

- The dental clinic continues to follow CDC's Interim Infection Prevention and Control Recommendations for Healthcare Personnel which has a section dedicated to Dental Facilities. We are wearing N95 respirators for all aerosol generating procedures.

- The College of the Mainland is continuing to develop their Dental Hygiene Program. We have our next Advisory Board meeting on August 31st, 2022. Dr. Lindskog serves on the Advisory Board. We look forward to continuing to build our relationship with their program.
- The current wait list is at 674 people, which is 66 more than reported last month. We identified a way to simplify the wait list with NextGen to remove the possibility of duplicate entries and will be transitioning the wait list to NextGen soon. Patient Services staff have also been working hard to schedule the patients and have contacted over 700 patients from the wait list. In the month of July, we completed 56 comprehensive exams on new patients. We continue to offer new patients acute appointments to address immediate needs so that no one in pain is waiting. We had a total of 169 Acute visits in the month of July. 58 of those patients were either new to our clinic or had not been here in over 3 years. In the month of July, 122 extractions and 161 restorative procedures were completed.
- For the month of July, the dental clinic was 73 visits below our monthly average compared to the last six months. This is due to the COVID related absences of multiple dental providers reported last month.
- The NNOHA Teledentistry Collaborative is scheduled to begin September 7<sup>th</sup>. This will be a virtual collaborative and will involve participation from several dental clinic staff members including one of our full-time dentists (Dr. Shetty), the Dental Director, and Dental Assistant Supervisor.
- As previously reported, we will be attending City of Texas City Senior Program at Nessler Park on October 21<sup>st</sup> (dental presentation and handout for Seniors – Dr. Lindskog)

**Item#7 Consider for Approval July 2022 Financial Report Submitted by Jonathan Jordan**

Trish Bailey, Chief Finance Officer, presented July 2022 Financial Report. A motion to accept the financial report as presented was made by Victoria Dougharty. Donnie VanAckeren seconded the motion and the Board unanimously approved.

**Item#8 Consider for Approval Quarterly Visit and Analysis Report Including Breakdown of New Patients by Payor Source for Recent New Patients Submitted by Jonathan Jordan**

Jonathan Jordan, Revenue Cycle Manager, asked the Board to consider for approval quarterly visits and analysis report including breakdown of new patients by payor source for recent new patients. Samantha suggested CHW use social media more to spread the word about what it means to be a Federally Qualified Health Center. For example, we do not turn anyone away based on their inability to pay. Samantha also requested County assistance in spreading the word about the CHW Indigent Program. A motion to accept the report as presented was made by Rev. Walter Jones. Ivelisse Caban seconded the motion and the Board unanimously approved.

**Item#9 Consider for Approval Coastal Health & Wellness Dental Fee Schedule Effective September 1, 2022 Submitted by Jonathan Jordan**

Jonathan Jordan, Revenue Cycle Manager, asked the Board to consider for approval Coastal Health & Wellness Dental Fee Schedule Effective September 1, 2022. A motion to accept the fee schedule as presented was made by Dr. Southerland. Victoria Dougharty seconded the motion and the Board unanimously approved.

**Item#10 Consider for Approval Coastal Health & Wellness Dentures, Crowns, and Root Canal Fee Schedule Effective September 1, 2022 Submitted by Jonathan Jordan**

Jonathan Jordan, Revenue Cycle Manager, asked the Board to consider for approval Coastal Health & Wellness denture, crowns, and root canal fee schedule. A motion to accept the fee schedule as presented was made by Dr. Southerland. Victoria Dougharty seconded the motion and the Board unanimously approved.

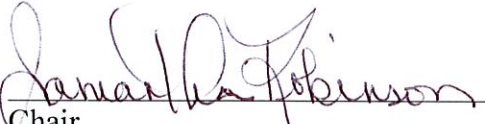
**Item#11 RCM Quality Project Update Submitted by Ami Cotharn**

Ami Cotharn, Chief Operating Officer, updated the Board on the RCM Quality Project. Samantha suggested keeping the Board updated.


**Item #12 Comments from Board Members**


No comments

The meeting was adjourned at 1:46p.m.

  
Chair

  
Date

  
Secretary/Treasurer

  
Date