

**Coastal Health & Wellness  
Governing Board  
September 29, 2022**

**Board Members:**

Samantha Robinson  
Dr. Southerland (zoom)  
Kevin Avery  
Rev. Walter Jones  
Donnie VanAckeren  
Ivelisse Caban  
Cynthia Darby  
Elizabeth Williams  
Clay Burton  
Sharon Hall  
Flecia Charles  
Sergio Cruz

**Staff:**

Dr. Keiser, Executive Director  
Dr. Choi, Medical Director  
Ami Cotharn, Chief Operations Officer  
Hanna Lindskog, Dental Director  
Trish Bailey, GCHD, CFO  
Tiffany Carlson  
Neal Pathak  
Jonathan Jordan

Mary Jones  
Virginia Lyle  
Judie Olivares  
Pisa Ring  
Pamela Britton  
Jennifer Koch  
Tikeshia Thompson-Rollins  
Anthony Hernandez

**Excused Absence:** Dr. Thompson

**Unexcused Absence:** Miroslava Bustamante, and Victoria Dougharty

**Items#1 Comments from the Public**

There were no comments from the public.

**Items#2-5 Consent Agenda**

A motion was made by Elizabeth Williams to approve the consent agenda items two through five. Cynthia Darby seconded the motion, and the Board unanimously approved the consent agenda.

**Item#6 Informational Report**

- Notification of Board Resignation

Samantha Robinson, Board Chair, thanked Dr. Southerland, Vice Chair, for her dedicated services to Coastal Health and Wellness Governing Board and the Citizens of Galveston County from 2021-2022.

**Item#7 Coastal Health & Wellness Updates**

- a) Update on COVID-19 Submitted by Executive Director
- b) Operational Updates/Coastal Wave Submitted by Chief Operating Officer
- c) Dental Updates Submitted by Dental Director

Dr. Keiser, Executive Director, updated the Board on COVID-19 & Monkeypox.

Ami Cotharn, Chief Operating Officer, presented the September 2022 Coastal Wave.

Ami Cotharn, Chief Operating Officer, updated the Board on clinical operations.

**New Hire**

- Six positions filled this month.
  - Four Patient Access Specialist positions filled
  - One Phlebotomist position filled
  - One Medical Assistant position filled

## **Outreach**

- Five outreach events scheduled for the month.
  - Health Fair Texas A&M Galveston
  - Pregnant and Parenting Teen Forum – Galveston
  - Gulf Coast Water Authority Health Fair
  - Combined Arms Veteran Food Drive
  - Community Conversations w/Mayor – Texas City

Hanna Lindskog, updated the Board on dental services in the Coastal Health & Wellness Clinic:

- The dental clinic continues to follow CDC's Interim Infection Prevention and Control Recommendations for Healthcare Personnel which has a section dedicated to Dental Facilities. We are wearing N95 respirators for all aerosol generating procedures.
- The College of the Mainland is continuing to develop their Dental Hygiene Program. We had an Advisory Board meeting on August 31st, 2022, which Dr. Lindskog attended. Items discussed included: delegation to hygienists, nitrous oxide, mission statement, program goals and program learning outcomes. The program expects the accreditation process to take at least one year.
- The current wait list is at 823 people, which is 149 more than reported last month. We identified a way to simplify the wait list with NextGen to remove the possibility of duplicate entries and the patient services team will begin transitioning the wait list to NextGen this week. In the month of August, we completed 75 comprehensive exams on new patients which is a 33% increase from July. We continue to offer new patients acute appointments to address immediate needs so that no one in pain is waiting. We had a total of 221 Acute visits in the month of August, which was also a 31% increase compared to July. 56 of those patients were either new to our clinic or had not been here in over 3 years. In the month of August, 122 extractions (23% increase compared to July) and 248 restorative procedures (54% increase compared to July) were completed. These large increases in services provided are partly due to absence of providers in July due to sick leave.
- We had our first meeting for the NNOHA Teledentistry Collaborative on September 7<sup>th</sup>. This is a virtual collaborative and several dental clinic staff members are participating including one of our full-time dentists (Dr. Shetty), the Dental Director, and Dental Assistant Supervisor. Our first meeting focused on the Texas State Dental Board rules as they pertain to teledentistry as well as team introductions. The next collaborative meeting is scheduled for October 5<sup>th</sup>.
- We had our Ryan White Oral Health Care Grant audit scheduled for yesterday and today. They finished early yesterday. We do not have the final report yet, but there were not any findings.
- Staffing: We currently have one dental assistant vacancy
- As previously reported, we will be attending City of Texas City Senior Program at Nessler Park on October 21<sup>st</sup> (dental presentation and handout for Seniors – Dr. Lindskog)

## **Item#8 Consider for Approval August 2022 Financial Report Submitted by Trish Bailey**

Trish Bailey, Chief Finance Officer, presented August 2022 Financial Report. A motion to accept the financial report as presented was made by Rev. Jones. Ivelisse Caban seconded the motion and the Board unanimously approved.

## **Item#9 Consider for Approval HRSA 5C Form "Other Activities" Submitted Ami Cotharn**

Ami Cotharn, Chief Operating Officer, asked the Board to consider for approval HRSA 5C form "other activities".

- Home Visits
- Immunizations
- Health Fairs
- Health Education
- Non-Clinical Outreach

- Portable Clinical Care

Donnie VanAckeren informed the Board Galveston County Food Bank operates Tuesday through Friday with Tuesday's being there busiest day and sees about 250 families per day. Ami suggested holding a registration on site. Samantha Robinson, suggested keeping the Board updated on the calibration with Galveston County Food Bank. A motion to accept the HRSA 5C form as presented was made by Sharon Hall. Ivelisse Caban seconded the motion and the Board unanimously approved.

**Item#10 Update on Texas Chiropractic College Collaboration Plan Submitted by Ami Cotharn**

Ami Cotharn, Chief Operating Officer, updated the Board on the Texas Chiropractic College Collaboration Plan. Ami informed the Board that we are working on getting the faculty credentialed and should be up and running in the next three to four weeks.

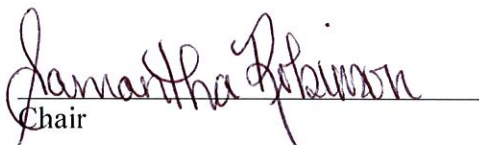
**Item#11 RCM Quality Project Update Submitted by Ami Cotharn**

Ami Cotharn, Chief Operating Officer, updated the Board on the RCM Quality Project.

**Item #12 Comments from Board Members**

No comments

The meeting was adjourned at 1:59p.m.

  
Chair

10-27-2022  
Date

  
Secretary/Treasurer

10/27/2022  
Date