

**Coastal Health & Wellness
Governing Board
October 27, 2022**

Board Members:

Samantha Robinson
Rev. Walter Jones
Donnie VanAckeren
Ivelisse Caban
Elizabeth Williams
Victoria Dougharty
Clay Burton
Flecia Charles
Sergio Cruz

Staff:

Ami Cotharn, Chief Operations Officer
Dr. Choi, Medical Director
Hanna Lindskog, Dental Director
Trish Bailey, GCHD, CFO
Jason Borillo (zoom)
Neal Pathak
Mary Jones
Kenna Pruitt
Wendy Jones

Chris Davis
Virginia Lyle
Judie Olivares
Pisa Ring
Jennifer Koch
Ashley Tompkins
Tikeshia Thompson-Rollins
Anthony Hernandez

Excused Absence: Dr. Thompson, Kevin Avery, Cynthia Darby, and Sharon Hall

Unexcused Absence: Miroslava Bustamante,

Guest: Dr. Courtney Tello

Items#1 Comments from the Public

There were no comments from the public.

Items#2-10 Consent Agenda

A motion was made by Sergio Cruz to approve the consent agenda items two through ten. Ivelisse Caban seconded the motion, and the Board unanimously approved the consent agenda.

Item#11 Coastal Health & Wellness Updates

- a) Update on COVID-19 Submitted by Executive Director
- b) Operational Updates/Coastal Wave Submitted by Chief Operating Officer
- c) Dental Updates Submitted by Dental Director

Ami Cotharn, Chief Operating Officer, presented the October 2022 Coastal Wave.

Ami Cotharn, Chief Operating Officer, updated the Board on clinical operations.

New Hire

- Two positions filled this month.
 - Medical/Dental Insurance Verification Specialist
 - Dental Assistant position filled

Outreach

- Four outreach events scheduled for the month.
 - GCHD Health Fair – Texas City Moore Memorial Library
 - Veteran Food Distribution– All programs
 - Diabetes Ed Class – Santa Fe Library – CIHCP information
 - Day of the Dead – Texas City – All programs

Hanna Lindskog, updated the Board on dental services in the Coastal Health & Wellness Clinic:

- The dental clinic continues to follow CDC's Interim Infection Prevention and Control Recommendations for Healthcare Personnel which has a section dedicated to Dental Facilities. We are wearing N95 respirators for all aerosol generating procedures.
- The College of the Mainland is continuing to develop their Dental Hygiene Program. We have our next meeting on November 15th, 2022.
- In the month of September, we completed 73 comprehensive exams on new patients (decrease of 2). We continue to offer new patients acute appointments to address immediate needs so that no one in pain is waiting. We had a total of 205 Acute visits in the month of September, which is a slight decrease compared to August. 69 of those patients were either new to our clinic or had not been here in over 3 years. In the month of August, 114 extractions (decrease of 8 compared to August) and 211 restorative procedures (decrease of 37 compared to August) were completed. We had one full time provider and one part time provider out for one week in September.
- We had our second meeting for the NNOHA Teledentistry Collaborative on October 5th. This is a virtual collaborative and several dental clinic staff members are participating including one of our full-time dentists (Dr. Shetty), the Dental Director, and Dental Assistant Supervisor. Our second meeting included presentations of how other health centers have incorporated teledentistry. The next collaborative meeting is scheduled for November 2nd.
- Staffing: We had a new dental assistant start last week and are now full staffed
- Dr. Lindskog attended the City of Texas City Senior Program at Nessler Park on October 21st. A presentation was given, and folders were given out with helpful oral hygiene tips.
- The Dental Clinic will have a table at the TurkeyTrot event on November 12, 2022.
- Wait list: 737 (decrease of 85 people)

Item#12 Consider for Approval Preliminary September 2022 Financial Report Submitted by Trish Bailey
Trish Bailey, Chief Finance Officer, presented September 2022 Financial Report. A motion to accept the financial report as presented was made by Sergio Cruz. Rev. Walter Jones seconded the motion and the Board unanimously approved.

Item#13 Consider for Approval Quarterly Visits and Analysis Report Including Breakdown of New Patients by Payor Source for Recent New Patients Submitted by Ami Cotharn
Ami Cotharn, Chief Operating Officer, asked the Board to consider for approval quarterly visits and analysis report including breakdown of new patients by payor source for recent new patients. Samantha suggested doing a drill down on the number of pediatric patients seen by financial class. A motion to accept the report as presented was made by Rev. Walter Jones. Victoria Dougharty seconded the motion and the Board unanimously approved.

Item#14 Consider for Approval the Quarterly Compliance Report for the Period Ending September 30, 2022 Submitted by Wendy Jones
Wendy Jones, Compliance & Risk Management Officer, presented to the Board the quarterly compliance report. A motion to accept the report as presented was made by Victoria Dougharty. Rev. Walter Jones seconded the motion and the Board unanimously approved.

Item#15 Consider for Approval Coastal Health & Wellness Quality Assurance Performance Improvement Plan 2022-2023 "QAPI" Submitted by Jason Borillo
Jason Borillo, Director of Innovation and Clinical Quality, asked the Board to consider for approval Coastal Health & Wellness Quality Assurance Performance Improvement Plan 2022-2023. Samantha Robinson

suggested adding HIV and Immunizations to the next annual review. A motion to accept the plan as presented was made by Flecia Charles. Elizabeth Williams seconded the motion and the Board unanimously approved.

Item#16 Consider for Approval Coastal Health & Wellness Title V Child Health & Dental Eligibility Policy Submitted by Jennifer Koch

Jennifer Koch, Outreach, Eligibility and Enrollment Manager, asked the Board to consider for approval Coastal Health & Wellness Title V Child Health & Dental Eligibility Policy. Jennifer informed the Board there were no changes to the policy. A motion to accept the policy as presented was made by Victoria Dougharty. Sergio Cruz seconded the motion and the Board unanimously approved.

Item#17 Consider for Approval Consumer Board Member Cynthia Darby to serve on the Appointing Committee Submitted by Samantha Robinson

Samantha Robinson, Board Chair, asked the Board to consider for approval consumer Board member Cynthia Darby to serve on the appointing committee. A motion to accept Cynthia Darby on the appointing committee was made by Rev. Jones. Ivelisse Caban seconded the motion and the Board unanimously approved.

Item#18 Consider for Approval Consider for Approval Nominee Courtni Tello, RDH, DDS to fill the Community Representative/Interim Vice Chair Position through June 2023

Samantha Robinson, Board Chair, asked the Board to consider for approval nominee Courtni Tello, RDH, DDS to fill the community representative/intern vice chair position through June 2023. A motion to accept nominee Dr. Tello as presented was made by Flecia Charles. Donnie VanAckeren seconded the motion and the Board unanimously approved.


Item#19 RCM Quality Project Update Submitted by Ami Cotharn

Ami Cotharn, Chief Operating Officer, updated the Board on the RCM Quality Project. Ami informed the Board we go live with in house billing November 1st.

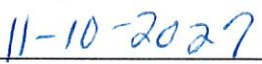
Item #20 Comments from Board Members

Ivelisse Caban, wanted to recognize Angela Villareal and Sonya Manning for their outstanding customer service and going above and beyond for our CHW patients. Ivelisse Caban suggested having suggestion card in the clinic for patients to fill out for staff.

The meeting was adjourned at 1:52p.m.



Secretary/Treasurer



Date