

**Coastal Health & Wellness
Governing Board
November 10, 2022**

Board Members:

Samantha Robinson (zoom)
Dr. Tello
Elizabeth Williams
Rev. Walter Jones
Donnie VanAckeren
Ivelisse Caban
Clay Burton
Flecia Charles
Sergio Cruz
Miroslava Bustamante
Cynthia Darby
Sharon Hall

Staff:

Dr. Keiser, Executive Director
Ami Cotharn, Chief Operations Officer
Dr. Choi, Medical Director
Hanna Lindskog, Dental Director
Neal Pathak
Kenna Pruitt
Tiffany Carlson
Jennifer Koch

Chris Davis
Virginia Lyle
Judie Olivares
J.D. Taliaferro
Tikeshia Thompson-Rollins
Anthony Hernandez

Excused Absence: Kevin Avery

Unexcused Absence: Victoria Dougharty, and Dr. Thompson

Items#1 Comments from the Public

There were no comments from the public.

Items#2-4 Consent Agenda

A motion was made by Sergio Cruz to approve the consent agenda items two through four. Sharin Hall seconded the motion, and the Board unanimously approved the consent agenda.

Item#5 Coastal Health & Wellness Updates

- a) Current Public Health Concerns and Status:
COVID/Flu/Monkey Pox Submitted by Executive Director
- b) Operational Updates/Coastal Wave Submitted by Chief Operating Officer
- c) Dental Updates Submitted by Dental Director

Ami Cotharn, Chief Operating Officer, updated the Board on clinical operations.

New Hire

- One position filled this month.
 - Health Information Specialist

Outreach

- Four outreach events scheduled for the month of October
 - CHW went out to the Food Bank and started registration
 - GCHD Health Fair – Texas City Moore Memorial Library
 - Diabetes Ed Class – Santa Fe Library
 - Day of the Dead – Texas City
- Two outreach events scheduled for the month of November
 - League City Health and Wellness Expo
 - Heal Turkey Trot – Texas City

Hanna Lindskog, updated the Board on dental services in the Coastal Health & Wellness Clinic:

- The dental clinic continues to follow CDC's Interim Infection Prevention and Control Recommendations for Healthcare Personnel which has a section dedicated to Dental Facilities. We are wearing N95 respirators for all aerosol generating procedures.
- The College of the Mainland is continuing to develop their Dental Hygiene Program. We have our next meeting on November 15th, 2022.
- In the month of October, we completed 77 comprehensive exams on new patients (increase of 4). We continue to offer new patients acute appointments to address immediate needs so that no one in pain is waiting. We had a total of 221 Acute visits in the month October, which is a slight decrease compared to September. 69 of those patients were either new to our clinic or had not been here in over 3 years. In the month of October, 151 extractions (increase of 37 compared to September) and 221 restorative procedures (increase of 10 compared to September) were completed.
- We had our third meeting for the NNOHA Teledentistry Collaborative on November 2nd. This is a virtual collaborative and several dental clinic staff members are participating including one of our full-time dentists (Dr. Shetty), the Dental Director, and Dental Assistant Supervisor. The third meeting included the introduction of the collaborative measures. Our goal is to have at least one teledentistry visit by our next meeting on December 7th.
- Staffing: We are fully staffed currently but were approved today to hire another dental hygienist.
- The dental clinic will have a table at the TurkeyTrot event this weekend on November 12, 2022.
- Wait list: 817, but we do have open comprehensive exams in the month of December

Item#6 Consider for Approval Updated Bad Debt Policy and Write off Over 180 Days Submitted by Ami Cotharn

Ami Cotharn, Chief Operating Officer, asked the Board to consider for approval updated bad debt policy and write off over 180 days. Ami informed the Board all policies and procedures that pertain to revenue cycle has been combined into one policy. A motion to accept the Revenue Cycle Management Policy/write off over 180 days as presented was made by Miroslava Bustamante. Cynthia Darby seconded the motion and the Board unanimously approved.

Item#7 Consider for Approval Community Representative, Sergio Cruz to Serve as Lead on the Finance Committee

Elizabeth Williams, Board Secretary/Treasurer, asked the Board to consider for approval Community Representative, Sergio Cruz to serve as lead on the finance committee. A motion to accept Sergio Cruz to serve as lead on the finance committee was made by Ivelisse Caban. Miroslava Bustamante seconded the motion and the Board unanimously approved.

Item#8 RCM Quality Project Update Submitted by Ami Cotharn

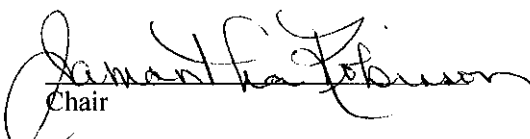
Ami Cotharn, Chief Operating Officer, updated the Board on the RCM Quality Project.

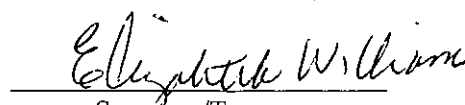
Item #9 Comments from Board Members

Samantha Robinson, Board Chair, reminded Governing Board members the importance of reviewing the Bylaws and being in compliance as a Board member.

Ivelisse Caban, shared with the Board she was able hand out cookies to the Coastal Health & Wellness staff with UBoH as a thank you for all your hard work and enjoyed meeting staff.

The meeting was adjourned at 1:16p.m.


Chair
12-8-22
Date


Secretary/Treasurer
12-8-2022
Date