

**Coastal Health & Wellness
Governing Board
January 26, 2023**

Board Members:

Samantha Robinson
Elizabeth Williams
Kevin Avery
Rev. Walter Jones
Clay Burton
Flecia Charles
Sergio Cruz
Cynthia Darby
Sharon Hall
Donnie VanAckeren
Ivelisse Caban
Victoria Dougharty
Dr. Thompson

Staff:

Ami Cotham, Chief Operations Officer	Lacey Venable
Hanna Lindskog, Dental Director	Judie Olivares
Dr. Choi	Wendy Jones
Trish Bailey	Jonathan Jordan
Neal Pathak	Tikeshia Thompson-Rollins
Tiffany Carlson	Anthony Hernandez
Jennifer Koch	

Excused Absence: Dr. Tello

Unexcused Absence: Miroslava Bustamante

Items#1 Comments from the Public

There were no comments from the public.

Items#2-10 Consent Agenda

A motion was made by Ivelisse Caban to approve the consent agenda items two through ten with deferment of item nine until the February meeting. Cynthia Darby seconded the motion, and the Board unanimously approved the consent agenda.

Item#11 EXECUTIVE SESSION

The Governing Board will enter into a closed meeting as permitted under Section 551.074(b) of the Texas Government Code, Personnel Matters, to hear a complaint or charge against an officer or employee; specifically, a Governing Board member.

Item#12 Reconvene into Regularly Scheduled Meeting

Meeting reconvened at 12:49

Item#13 Possible Action from Executive Session Regarding a Governing Board Member

A motion to remove consumer Board member Miroslava Bustamante was made by Sergio Cruz. Ivelisse Caban seconded the motion and the Board unanimously approved.

Item#14 Coastal Health & Wellness Updates

- a) Operational Updates/Coastal Wave Submitted by Chief Operating Officer
- b) Dental Updates Submitted by Dental Director
- c) Medical Updates Submitted by Medical Director

Ami Cotham, Chief Operating Officer, presented the January 2023 Coastal Wave.

Ami Cotharn, Chief Operating Officer, updated the Board on clinical operations.

- Ami briefly highlighted the accomplishments of CHW in the Strategic Health Plan.

Outreach

- Three outreach events scheduled for the month of December.
 - GCHD National World Aids Day-McGuire Dent Recreation Center Gym (Galveston)
 - GCHD National World Aids Event-Ends Sports Bar & Grill (La Marque)
 - Combined Arms Veteran Food Drive – Coffee Shop

Hanna Lindskog, DDS, updated the Board on Dental services in the Coastal Health & Wellness Clinic:

- Current projects, plans, department overview for dental
 - Teledentistry Collaborative – We are participating in the Teledentistry Collaborative with NNOHA. We are finalizing our consent process. There are two types of visits that can be provided with teledentistry. Asynchronous visits are where the patient comes to the office and a dental hygienist or assistant collects the diagnostic information (x-rays, charting, intraoral photos, etc.) and then the dentist does the exam at another time. This helps when there is not a dentist present in the office. Synchronous visits are when the patient is on the phone/video with the dentist and the dentist can triage the patient at that time. These visits are harder as the dentist only has a photo/video image and not a diagnostic x-ray. We plan to focus on asynchronous visits first.
 - First Dental Home – The First Dental Home is a Medicaid visit for children under the age of 3. This visit provides the child with a toothbrush or rubber cup prophylaxis (cleaning), fluoride varnish, dental exam and anticipatory guidance. The anticipatory guidance is very important as it provides the parent with education about oral health that they might not receive otherwise. We want to be able to provide these First Dental Home visits in the medical clinic when the children come for medical visits to reduce the number of times parents need to bring their child to the clinic.
- Provider Education Opportunities
 - Dental assistants are starting the sealant and coronal polishing course this weekend on January 28th. This will increase our efficiency by certifying dental assistants to place sealants and complete coronal polishing.
 - Dr. Shetty and Dr. Keiser are scheduled to take their CEREC course. Dr. Bishai, Dr. Nguyen and Dr. Lindskog already completed theirs. This course provides training for using our Primescan intraoral scanners.
 - All providers also continue to select and participate in CE of their choice.
- Barriers or Needs (if applicable)
 - Staffing: New dental hygienist position open

Maryann Choi, MD, MPH, MS, updated the Board on Medical services in the Coastal Health & Wellness Clinic:

Item#15 Consider for Approval Financial Report Submitted by Trish Bailey

- **November 2022**
- **December 2022**

Trish Bailey, Chief Finance Officer, presented the November and December 2022 Financial Report. A motion to accept the financial report as presented was made by Sergio Cruz. Ivelisse Caban seconded the motion and the Board unanimously approved.

Item#16 Consider for Approval Quarterly Visits and Analysis Report Including Breakdown of New Patients by Payor Source for Recent New Patients Submitted by Ami Cotharn

Ami Cotharn, Chief Operating Officer, presented the quarterly visits and analysis report including the breakdown of new patients by payor source for recent new patients. A motion to accept the quarterly report as presented was made by Kevin Avery. Rev. Walter Jones seconded the motion and the Board unanimously approved.

Item#17 Consider for Approval Coastal Health & Wellness Policy and Procedure Regarding the Functions of the Coastal Health & Wellness Governing Board Submitted by Ami Cotharn

Samantha Robinson, Board Chair, asked the Board to defer the CHW policy and procedure regarding the functions of the CHW Governing Board until the March 2023 meeting. A motion to defer was made by Ivelisse Caban. Cynthia Darby seconded the motion and the Board unanimously approved.

Item#18 Consider for Approval Purchase for Badge System Upgrade and Additions for Galveston Clinic in the Amount of \$20,000-\$30,000 Submitted by Ami Cotharn

Ami Cotharn, Chief Operating Officer, asked the Board to consider for approval purchase for badge system upgrade and additions for the Galveston Clinic in the amount of \$20,000-\$30,000. A motion to accept the badge system upgrades and additions for the Galveston clinic was made by Ivelisse Caban. Sharon Hall seconded the motion and the Board unanimously approved.

Item#19 RCM Quality Project Update Submitted by Ami Cotharn

Jonathan Jordan, Revenue Cycle Manager, updated the Board on the RCM Quality Project and will keep the Board informed.

Item #20 Comments from Board Members

Samantha Robinson, Board Chair, informed the Board Miroslava Bustamante is no longer a Governing Board member and we now have two positions open one consumers and one community.

Samantha informed the Board of the passing of emeritus Board member Dorothy Goodman and shared service arrangements. Dorothy Goodman was a dedicated Board member and has been a part of the Governing Board for sixteen years.

Cynthia Darby, will share tax information with Coastal Health & Wellness. Samantha asked that we put in the lobby.

The meeting was adjourned at 1:43p.m.

Courtney Ideo
Chair (Vice)
2/23/23
Date

Elizabeth Williams
Secretary/Treasurer
2/23/2023
Date