

AGENDA

Thursday, August 22, 2024 12:30 PM

CONSENT AGENDA: ALL ITEMS MARKED WITH A SINGLE ASTERICK (*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE GOVERNING BOARD. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

PROCEED TO BOTTOM OF THIS DOCUMENT FOR APPEARANCE & EXECUTIVE SESSION GUIDELINES

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation in order to participate in this proceeding should, within two (2) days prior to the proceeding, request necessary accommodations by contacting CHW's Executive Assistants at 409-949-3406, or via email at trollins@gchd.org or ahernandez@gchd.org

ANY MEMBERS NEEDING TO BE REACHED DURING THE MEETING MAY BE CONTACTED AT 409-938-2288

REGULARLY SCHEDULED MEETING

Meeting Called to Order

Pledge of Allegiance

- Item #1 Comments from the Public
- *Item #2**ACTION**..... Agenda
- *Item #3**ACTION**..... Excused Absence(s)
- *Item #4**ACTION**..... Consider for Approval Minutes from July 25, 2024 Governing Board Meeting
- *Item #5**ACTION** Consider for Approval Quarterly Investment Report the Period Ending 6/30/2024 Submitted by Kenna Pruitt
- *Item #6**ACTION** Consider for Approval Quarterly Visit and Collection Report Including a Breakdown by Payor Source for Recent New Patients
- *Item #7**ACTION**..... Consider for Approval Coastal Health & Wellness Medical Records Fee Schedule
- *Item #8**ACTION**..... Consider for Approval Coastal Health & Wellness Governing Board Bylaws
- *Item #9**ACTION**..... Consider for Approval Intent to Relinquish HRSA Bridge Grant Funding
- *Item #10**ACTION**..... Consider for Approval Coastal Health & Wellness Organizational Chart
- Item #11**ACTION**..... Consider for Approval Financial Report Submitted by Kenna Pruitt
 - a) May 2024
 - b) June 2024

- Item #12**ACTION**.....Consider for Approval Cynthia Darby, Consumer Representative, to Serve on the Credentialing and Appointing Committees
- Item #13**ACTION**.....Consider for Approval Turnkey Pharmacy Services for an Entity-Owned FQHC Pharmacy, for Coastal Health & Wellness with the Galveston County Health District Submitted Taylor Silvas
- Item #14.....Coastal Health & Wellness Updates
- a) Organizational Updates Submitted by Executive Director
 - b) Operational Updates/Coastal Wave Submitted by Interim Chief Operating Officer/Director of Operations
 - c) Community Engagement Updates Submitted by Director of Community Engagement and Strategic Partnerships
 - d) Dental Updates Submitted by Dental Director
 - e) Medical Updates Submitted by Associate Medical Director
 - f) Human Resources Updates Submitted by Human Resource Manager
- Item #15.....Comments from Board Members

Adjournment

Next Regular Scheduled Meeting: September 26, 2024

Appearances before the Coastal Health & Wellness Governing Board

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the presiding officer to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) and will be allowed to speak before the meeting is adjourned. Please arrive prior to the meeting and sign in with Galveston County Health District staff.

Executive Sessions

When listed, an Executive Session may be held by the Governing Board in accordance with the Texas Open Meetings Act. An Executive Session is authorized under the Open Meetings Act pursuant to one or more the following exceptions: Tex. Gov't Code §§ 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding a prospective gift or donation), 551.074 (personnel matters), 551.0745 (personnel matters affecting Coastal Health & Wellness advisory body), 551.076 (deliberation regarding security devices or security audits), and/or 551.087 (deliberations regarding economic development negotiations). The Presiding Officer of the Governing Board shall announce the basis for the Executive Session prior to recessing into Executive Session. The Governing Board may only enter into Executive Session if such action is specifically noted on the posted agenda.

**Coastal Health & Wellness
Governing Board
July 25, 2024**

Board Members:

Donnie VanAckeren
Dr. Tello
Elizabeth Williams
Sharon Hall
Rev. Jones
Cynthia Darby
Sergio Cruz
Clay Burton
Flecia Charles
Kevin Avery
Victoria Dougharty

Staff:

Philip Keiser, Executive Director
Jennifer Koch, Interim Chief Operating Officer
Director of Operations
Chris Garcia, Associate Medical Director
Hanna Lindskog, Dental Director
William Lewis, Chief Operating Officer
Dianna Oliver
Judie Olivares

Donna Salcido
Debra Howey
Tamesha Hampton
Chris Davis
Tikeshia Thompson-Rollins
Anthony Hernandez

Excused Absence: Ivelissa Caban and Dr. Campbell

Guest: N/A

Items#1 Comments from the Public

There were no comments from the public.

Items#2-11 Consent Agenda

A motion was made by Dr. Tello to approve the consent agenda items two through eleven. Elizabeth Williams seconded the motion, and the Board unanimously approved the consent agenda.

Item#12 Consider for Approval Sharon Hall, Community Representatives to Serve on the Credentialing Committee

Donnie VanAckeren, Board Chair, asked the Board to consider for approval Sharon Hall, community representative to serve on the credentialing committee. A motion to accept Sharon Hall to serve on the credentialing committee was made by Dr. Tello. Kevin Avery seconded the motion and the Board unanimously approved.

Item#13 Coastal Health & Wellness Updates

- a) Organizational Updates Submitted by Executive Director
- a) Operational Updates/Coastal Wave Submitted by Chief Operating Officer
- b) Dental Updates Submitted by Dental Director
- c) Medical Updates Submitted by Associate Medical Director

Jennifer Koch, Interim Chief Operating Officer/Director of Operations updated the Board on clinical operations.

- June 2023 vs 2024 New vs. Established Patient (18% decrease in New Patients and a 13% decrease in established patients)
- June 2023 vs 2024 Confirmed Appointments (6% decrease, note that scheduled appts are down as well by 12%)
- June 2023 vs 2024 Resource Utilization (13% decrease in available slots and a 7% decrease in booked appointment slots, making utilization lower)
- June 2023 vs 2024 Charges/Payments/Adjustment/Refunds (4% decrease in charges, 19% increase in payment, 6% decrease in adjustments)
- June 2023 vs 2024 Kept/No-Show Comparison (14% decrease in kept appointments, **9% decrease in no-show**, 12% decrease in scheduled appointments)
- June 2023 vs 2024 Copay Collection (17% decrease)
- June 2023 vs 2024 New Pts. By Financial Class

Jennifer Koch, Interim Chief Operating Officer/Director of Operations, updated the Board on all outreach events in Brittany Rivers absence.

Community Outreach:

Health Screenings:

Bayside Community Center (14)
Dickinson Community Center (13)
Wayne Johnson Community Center (13)

Events CHW/GCHD Hosted:

Men's Health Walk (14)
Managing Credit (9)
Dollar Sense (12)
Financial Bingo (15)

Health/Resource Fairs Attended:

Goodwill -League City & Galveston (every Thursday)
UTMB Resident and Fellow Orientation (63)
TCLM Business Showcase (425)

Presentations:

ADA House (12)
HEAL at YMCA (11)

Community Partner Events/Meetings Attended:

Good morning Galveston
Good morning Mainland
Sunrise with Santa Fe
League City Chamber Fun at 5
Young Professionals Speed Networking
Amoco FCU
Wellby Financial
Tribe's Closet (Santa Fe ISD)
Financial Literacy at La Marque Public Library
A Night of Mystery-GCFB

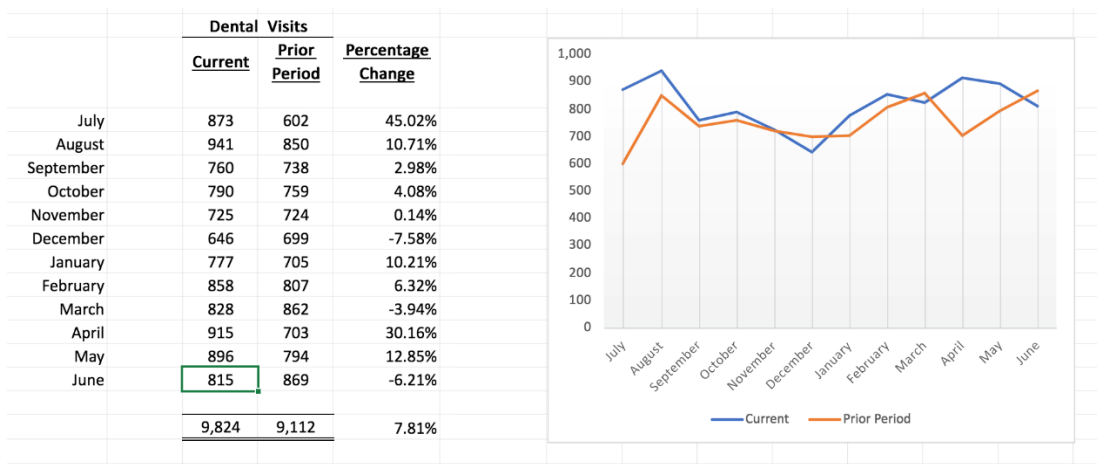
Upcoming Events:

- 08.23.24 Resource Navigation Expo (Hospitality Fair)-Moody Methodist Church
- 10.26.24 Fall Festival (trunk or treat)
- 11.16.24 Family Fun Day/ Fun Run at Texas City High School

Dental Updates:

Hanna Lindskog, DDS, updated the Board on Dental services in the Coastal Health & Wellness Clinic.

- Visit Numbers – Based on “FQHC Qual Enc” in NextGen –
 - We continue to see walk in patients in pain as we can fit them into our schedule.
 - We continue to release comprehensive exams on the 15th of every month.
 - For June 2024, we had a decrease in qualifying encounters of 6.21% compared to June 2023. We had a full-time dentist and part-time hygienist out for one week on vacation as well as several other providers with one or two days of leave during June.
 - All charges for June 2024 had not been processed at the time of this report, so the total qualifying encounters for June 2024 may increase after those have been posted.
 - There was an increase of 7.81% in qualifying encounters when comparing July 1, 2023 – June 30, 2024, with July 1, 2022 – June 30, 2023.



- Current projects, plans, department overview for dental
 - Dr. Lindskog continues to serve on the COM Hygiene School Advisory Board. They are planning to start this fall with their first class.
 - We will be transitioning the dental front desk staff to become part of the dental team
- Provider Education Opportunities

- All providers continue to select and participate in continuing education of their choice. They also share knowledge from these courses with the other providers during monthly meetings.
- Barriers or Needs (if applicable)
 - Staffing
 - We have a vacancy for one full-time and one part-time dental assistant

Medical Updates:

School Based Clinic:	Total May Visits: 76	Total June Visits: 63
Students:	3	4
Staff:	0	1
Existing CHW	73	58
In person	3	6
Telehealth	73	57

Telehealth/ Doxyme:	Total May visits	Total June Visits
	294	213

CHW Clinic visits:	Total May Visits:	Total June Visits
	2001	1947
Scheduled visits	2812	2667
No Shows	811	720
No Show Rate	29%	27%

Total Charges	May	June
		\$520,856.11

Current Projects:

We have started using retinal cameras, we will be monitoring usage/gap closures
 Women's Health program is expanding, we have increased schedule by another half day
 Procedure training for interested providers being done, Hurricane Beryl caused some delays
 We are interviewing candidates for our RN CCM/TCM coordinator, hope to have position filled soon
 We provided 60 free sports physicals at the CHW back to school event

Item #14 Discussion Regarding Governing Board Terms and Governing Board Committees

The Governing Board requested the Board Bylaws be reviewed and added to the August agenda for approval. Donnie VanAckeren, Board Chair, discussed the current terms and after discussion with the entire Board it recommended that the Bylaws be reviewed and updated to reflect the Governing Board Chair will serve a three (3) year term. Once the three (3) terms have expired, the Governing Board Vice Chair will be nominated and voted in as the new Board Chair. The previous Board Chair will be eligible to reapply for position after one year.

Tikeshia Rollins will work on making the recommended changes to the Governing Board Bylaws, send out to the Board members for review and add to the August Board agenda.

Item #15 Comments from Board Members

None

The meeting was adjourned at 1:25p.m.

Chair

Secretary/Treasurer

Date

Date

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**Coastal Health & Wellness
Investment Report
For the period ending June 30, 2024**

Coastal Health & Wellness	Money Market Account		
	<u>April</u>	<u>May</u>	<u>June</u>
Beginning Balance	807,819	85,034	400,585
Deposits	-	875,000	-
Withdrawals	(723,600)	(560,000)	(390,000)
Interest Earned	815	551	233
Ending Balance	<u>\$85,034</u>	<u>\$400,585</u>	<u>\$10,818</u>
Current Annual Yield	2.73%	2.85%	2.81%
Previous Quarter Yield (1/2024 - 3/2024)	3.03%	2.95%	2.86%

Tex Pool Investments		
<u>April</u>	<u>May</u>	<u>June</u>
2,413,315	2,423,856	1,432,468
-	-	-
-	(1,000,000)	(500,000)
10,541	8,612	5,744
<u>2,423,856</u>	<u>1,432,468</u>	<u>938,212</u>
5.31%	5.32%	5.31%
5.35%	5.33%	5.32%

Summary	Interest Earned	Avg Balance	Yield
October 1, 2023 to December 31, 2023	54,782	4,997,186	1.05%
January 1, 2024 to March 31, 2024	40,850	3,352,934	1.03%
April 1, 2024 to June 30, 2024	26,496	2,085,206	1.02%
July 1, 2024 to September 30, 2024	-	-	
YTD Totals	<u>\$122,129</u>	<u>\$3,478,442</u>	<u>3.10%</u>

Coastal Health & Wellness	Q1	Q2	Q3	Q4	YTD Comparison
Interest Yield Year to Year Comparison	Oct 1-Dec 31	Jan 1-Mar 31	Apr 1-Jun 30	Jul 1-Sep 30	Total as of June 30
FY2021	0.19%	0.14%	0.05%	0.05%	0.38%
FY2022	0.06%	0.06%	0.13%	0.32%	0.25%
FY2023	0.67%	0.83%	0.87%	1.04%	2.37%
FY2024 (Current year)	1.05%	1.03%	1.02%		3.10%

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Coastal Health & Wellness - Quarterly Visit & Analysis Report
 for the period ending June 30, 2024
 *based on UDS Reporting period (January 1 to December 31) Qualified Encounters

Total Visits by Financial Class	June 2024	June 2023	% Change	* YTD Average		% Change		* YTD Payor Mix		% Change
				2024	2023			2024	2023	
Self Pay	1,558	1,900	-18%	1,614	1,802	437%		54.9%	60.0%	-5.1%
Medicare	244	254	-4%	300	216	733%		10.2%	7.2%	3.0%
Medicaid	235	309	-24%	249	324	362%		8.5%	10.8%	-2.3%
Contract	134	89	51%	143	83	933%		4.9%	2.8%	2.1%
Private Insurance	456	540	-16%	509	480	536%		17.3%	16.0%	1.3%
Title V	112	120	-7%	126	100	654%		4.3%	3.3%	1.0%
Total	2,739	2,323	18%	2,940	3,004	487%		100.0%	100%	0.0%

Department	* YTD Total Visits		% Change
	2024	2023	
Medical	11,973	12,845	-7%
Dental	5,094	4,706	8%
Counseling	575	473	22%
Total	17,642	18,024	-2%

Unduplicated Patients	* YTD Total Users		% Change
	2024	2023	
Medical	5,700	6,016	-5%
Dental	1,787	1,828	-2%
Counseling	123	122	1%
Total	7,610	7,966	-4%

*Only counts patients linked to a provider. Not other encounters such as lab and nurse visits.

NextGen / Crystal Reports - Summary Aging by Financial Class for the period ending June 30, 2024 (based on encounter date)										Days in A/R	
	0-30	31-60	61-90	91-120	121-150	151-180	181-up	Total	%	Current Period	Last Qtr
Self Pay	\$37,305.97	\$46,751.40	\$51,256.51	\$43,273.63	\$49,265.99	(\$2,211.11)	(\$21,585.35)	\$204,057.04	20%	75	5,247
Medicare	\$31,579.80	\$16,155.56	\$9,517.43	\$2,633.28	(\$3,266.47)	(\$1,540.61)	\$65,301.37	\$120,380.36	12%	95	3,630
Medicaid	\$25,355.47	\$12,760.61	\$1,591.72	(\$1,012.35)	(\$1,213.39)	(\$32.51)	\$97,611.18	\$135,060.73	14%	118	1,530
Contract	\$27,902.70	\$45,772.50	\$18,788.64	\$17,773.20	\$8,014.22	\$2,823.98	\$12,967.72	\$134,042.96	13%	99	3,322
Private Insurance	\$36,602.23	\$35,420.12	\$26,858.24	\$24,916.27	\$26,839.37	\$33,989.68	\$162,632.26	\$347,258.17	35%	156	1,896
Title V	\$13,109.76	\$13,726.99	\$20,249.25	\$255.00	\$239.75	\$1,360.58	\$7,545.61	\$56,486.94	6%	108	1,108
Unapplied	(\$1,816.95)							(\$1,816.95)	0%	(0)	(0)
Totals	\$170,038.98	\$170,587.18	\$ 128,261.79	\$ 87,839.03	\$ 79,879.47	\$ 34,390.01	\$324,472.79	\$ 995,469.25	100%	93	2,390

Previous Quarter Balances	\$211,050	\$201,387	\$156,308	\$118,535	\$124,883	\$128,655	\$8,951,922	\$9,892,740
% Change	-19%	-15%	-18%	-26%	-36%	-73%	-96%	-90%

Charges & Collections	June 2024	June 2023	% Change	* YTD 2024	YTD 2023	% Change
Billed	\$ 925,428.64	\$ 1,101,267.12	-16%	\$5,869,205.85	\$6,066,089.24	-3%
Adjusted	\$ (634,959.16)	\$ (816,154.26)	-22%	(\$4,202,523.97)	(\$4,570,540.29)	-8%
Net Billed	\$ 290,469.48	\$ 285,112.86	2%	\$1,666,681.88	\$ 1,495,548.95	11%
Collected	\$ 309,510.00	\$557,001.00	-44%	\$ 2,360,307.00	\$ 2,489,899.01	-5%
% Net Charges collected	107%	195%	-45%	142%	166%	-15%

Payor	YTD Current Period					YTD Prior Year				
			(Net Billed)		Net			Net Revenue		(Net Billed) Net
	Visits	Payor Mix	Net Revenue per Visit	Revenue		Visits	Payor Mix	per Visit	Revenue	
Self Pay	9,682	55%	\$50.87	\$492,548		10,810	60.0%	\$52.41	\$566,574	
Medicare	1,800	10%	\$126.40	\$227,513		1,296	7.2%	\$207.48	\$268,897.47	
Medicaid	1,496	8%	\$138.28	\$206,864		1,941	10.8%	\$242.36	\$470,427.43	
Contract	856	5%	\$285.85	\$244,690		497	2.8%	\$253.30	\$125,889.65	
Private Insurance	3,051	17%	\$131.48	\$401,136		2,878	16.0%	\$144.46	\$415,745.90	
Title V	757	4%	\$124.08	\$93,931		602	3.3%	\$136.78	\$82,340.00	
Total	17,642	100%	\$94.47	\$1,666,682		18,024	100%	\$1,036.79	\$1,929,875	

Item	2024	2023
Self Pay Gross Charges	\$3,012,311	\$3,292,791
Self Pay Collections	\$806,971.00	\$734,541.10
% Gross Self Pay Charges Collected	26.8%	22.3%
% Net Self Pay Charges Collected	163.8%	129.6%

New Patients for Q2 2024 (Apr - June)

04/01/2024 - 06/30/2024	
Coastal Health & Wellness	
Potential New	175
Actual New	745 (7.09%)
Established	9,756 (92.91%)
New Potential Realized	426.00%

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MEDICAL RECORDS FEE SCHEDULE

When requested by a PATIENT, PATIENT'S AUTHORIZED REPRESENTATIVE/GUARDIAN, ATTORNEY, or INSURANCE COMPANY:

MEDICAL	DENTAL
Medical Records (physical copies): <u>Number of Pages</u> <u>Charge Amount</u> 1 – 19 \$1.25/page First 20 \$25.00 (flat fee) 21 or more \$25.00/first 20 pages + \$0.50/additional page Medical Records (electronic copies): <u>Number of Pages</u> <u>Charge Amount</u> 500 (or less) \$25.00 (flat fee) 501 (or more) \$50.00 (flat fee) <i>*Lab results requested by patients or their legal guardians shall be made available to the individual at no cost.</i> Medical records requested for a disability claim or appeal: Initial copy: no charge Secondary/duplicate copies: in accordance with above-mentioned charges.	Dental Records (physical copies): <u>Number of Pages</u> <u>Charge Amount</u> 1 – 19 \$1.25/page First 20 \$25.00 21 or more \$25.00/first 20 pages + \$0.15/additional page Dental Records (electronic copies): <u>Number of Pages</u> <u>Charge Amount</u> 500 (or less) \$25.00 (flat fee) 501 (or more) \$50.00 (flat fee) Diagnostic Images: Cost of materials, labor and overhead up to, but not exceeding, \$8.00 per image. Dental records requested for a disability claim or appeal: For initial copy: no charge For secondary/duplicate copies: in accordance with above-mentioned charges.

When requested by a GOVERNMENT AGENCY or GOVERNMENT CONTRACTOR:

MEDICAL and DENTAL
Medical and/or dental records requested by or on behalf of governmental agencies or their proxies, regardless of reason, must: a) be requested in writing; b) in a manner deemed valid by the Executive Director or designee; and c) approved for release in writing by the Executive Director or designee. Should release of these records be consented to by the Executive Director or his/her designee, charges for dissemination of said records may meet, but not exceed, the cost of materials, labor and overhead required to generate and transfer records.

Additional and Contingency Fees:

MEDICAL and DENTAL	
Postage: Actual cost	Non-rewritable CD (CD-R): \$1.00 per disc
Labor: Up to, but not to exceed, \$15.00/hour	Notary fee: \$6.00
Rewritable CD (CD-RW): \$1.00 per disc	Execution of affidavit fee: \$15.00
Patient billing record when requested by an attorney: \$25.00/record	

All clinical record releases shall be made in accordance with applicable federal and state laws. Requests elicited in any manner not defined above shall immediately be forwarded to the Executive Director or designee, to determine nature, permissibility, and lawful compliance for appropriate response to the request.

The Executive Director reserves the right to waive or reduce fees for the transmission of clinical records as he/she deems appropriate. This document is not intended to nor should ever be construed as an instrument utilized to preempt governing law of any form. In the case that any such fee or principle outlined in this policy is determined to be inconsistent with an authoritative statute, the terms set forth by the statute should prevail in their entirety.

**Coastal Health & Wellness' fee schedule is set forth in accordance with the Texas Medical Board (TMB) rules (including §165.2. Medical Record Release and Charges) as permitted under Texas law.*

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BYLAWS
COASTAL HEALTH & WELLNESS
GOVERNING BOARD

ADOPTED: May 1985 REVISIONS
APPROVED:

These policies were approved, as revised, by the Coastal Health & Wellness Governing Board at a regular meeting on Amended: May 1986; Amended: May 1988; Amended: Dec., 1988; Amended: Sep., 1995; Amended: Apr., 1996; Amended: Sep., 1996; Amended: Sep. 1998; Amended: July 1999; Amended: Oct. 1999; Amended: Apr. 2000; Amended: Sep. 2000; Amended: Oct. 2001; Amended Aug. 2003; Amended: October 2005, Amended: May, 2008; Amended Jan., 2012; Amended: Oct.,2015; Amended Dec. 2016; Amended May 28, 2020, Amended June 30, 2022, Amended

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DEFINITIONS:

Business Operations – Are those essential internal functions necessary to effectively and efficiently manage a business. Such functions include, but are not limited to, human resources, purchasing, risk management, financial management, billing, material management, information technology, etc.

Policy – Written policy adopted by the Governing Board provides controlling authority and/or broad guidance to the executive managers of Coastal Health & Wellness who are directly responsible for developing business procedures that direct employee activities and job expectations.

Policy development - Refers to the process leading to the Governing Board adopting written expectations for Coastal Health & Wellness to accomplish goals and measurable objectives. The process of developing policies with controlling authority over Coastal Health & Wellness' jurisdiction will involve: (1) the use of inclusive stakeholder feedback (e.g., advisory or ad- hoc committees); and/or (2) a formal public hearing at a Governing Board meeting.

Budgeted Revenue/Fees – Fees that Coastal Health & Wellness anticipates collecting. These collected fees are included in the original Governing Board approved budget.

Unbudgeted/Revenue/Fees- In the event Coastal Health & Wellness collects funds in excess of budgeted revenue, the excess funds must be brought to the Governing Board for approval of recommended appropriations.

PURPOSE

The purpose of the Bylaws is to outline the operational rules of Coastal Health & Wellness' Governing Board ("Governing Board"/" Board"), to include the responsibilities of the Board, controlling authority, function, composition of members, responsibilities of members and officers, meeting procedures, conflicts of interest and confidentiality, and responsibilities of the Executive Director.

GENERAL DESCRIPTION

Coastal Health & Wellness is a federally qualified health center ("FQHC") grantee of the U.S. Department of Health and Human Services ("HHS") as codified under Section 330 of P.L. 94-63 Title V ("Section 330") and is operated under the direction of the Coastal Health & Wellness Governing Board, which is established to provide broad policy direction and general community-based governance and guidance to the activities of Coastal Health & Wellness' programs as required of Section 330 funded FQHCs, to assure availability of health services to any and all individuals in need. By Governing Board decisions and actions, operational policies are adopted. These adopted policies provide authority and/or guidance to the duties, functions and internal business operations of Coastal Health & Wellness.

In general, the Governing Board will:

- Establish and monitor Coastal Health & Wellness' plan to measurably improve health services to its patients.
- Annually review and, as necessary, modify all existing policies and fee schedules pertinent to Coastal Health & Wellness.
- Consider adopting new policies based on changes in existing state and federal policies when there is an option on whether to adopt said policies. Some new and revised policies may be state or federally mandated and shall not allow for the implementation of the policy to be optional. State and/or federally mandated policies will be communicated to the Governing Board but will not require Governing Board action to become effective.
- Review and, as necessary, act on any new health services activities and associated fee schedules proposed by clinic staff.
- Review and, as necessary, act on any proposed changes in the level of health services (e.g., hours of operation, expanded services, new services, and/or a decrease in services) currently provided by Coastal Health & Wellness.
- Review and, as necessary, act on health service issues raised by Governing Board members, especially those of which are politically sensitive, have a potential fiscal impact on Coastal Health & Wellness patients, or which may have a perceived adverse impact on Coastal Health & Wellness.
- Review and approve the annual operational budget for Coastal Health & Wellness in a manner consistent with those of which are set forth by the "*Specific Duties of Board*" section of these Bylaws (see Page 5).

Coastal Health & Wellness Governing Board Bylaws

VISION, MISSION, & STATUTORY FUNCTIONS:

The Governing Board will adopt policies that are consistent with the vision and mission of Coastal Health & Wellness, and protect the values of FQHCs as outlined in Section 330 of P.L. 94-63 Title V.

Vision

“Healthy people in healthy communities with local access to health care.”

Mission

“Provide access to high quality primary care to any and all individuals in need.”

Values

1. We believe in the inherent dignity of and have respect for all people.
2. We believe that we must work together with mutual trust to provide quality care.
3. We believe our clinics should provide comfort, through courtesy and hospitality.
4. We believe that honest, unbiased communication is the basis for understanding.
5. We respect the diversity of the cultures that we serve.
6. We believe that people have free will, the ability to understand and select among choices.
7. We believe that wellness is the responsibility of the individual, the health care system, and the community.
8. We believe that we must work efficiently to conserve our resources.
9. We believe in educating patients, family, staff and community.
10. We believe that each individual’s opinions are valuable.
11. We believe that each individual’s actions contribute to the quality of care.

SPECIFIC DUTIES OF THE BOARD:

The Governing Board shall provide the required community-based governance and oversight of Coastal Health & Wellness, consistent with the Bylaws of the Galveston County United Board of Health, which has delegated to the Governing Board the specific authorities and responsibilities over Coastal Health & Wellness, as set forth below. Per this delegation, the Governing Board shall have specific responsibility to:

- Act as supervisor to the Executive Director, which includes the responsibility for the selection, annual evaluation of performance, and, if necessary, dismissal of this position.
 - The Executive Director also serves in the capacity as the Chief Executive Officer for the Galveston County Health District (see the *Co-Applicant Agreement and Shared Services Agreement Between the Coastal Health & Wellness Governing Board and the Galveston County Health District’s United Board of Health*).
- Form a finance committee to review monthly financial reports of the appropriate budgets, and to subsequently recommend appropriate actions at Governing Board meetings.

Coastal Health & Wellness Governing Board Bylaws

- Approve the annual operating plan, operating budget, and capital budget for Coastal Health & Wellness.
- Periodically review and approve other financial policies including billing and collection activities, a fee schedule for services, the sliding fee scale discount program, and patient eligibility services including criteria for partial payment schedules.
- Review and approve unbudgeted expenditures (i.e. unexpected expenditures that are not already accounted for in the planned budget process) and recommend allocations of unexpected increase in revenues (i.e. unbudgeted funds not tied to a specific use). Once the appropriate budgets are approved, the Governing Board will review any unbudgeted revenue for appropriate allocation. In the event Coastal Health & Wellness sees a need for using unbudgeted expenditures, review and, as applicable, approve use of any dollars in the restricted reserve.
- Perform an annual self-assessment of the effectiveness, efficiency and compliance with all requirements imposed upon Coastal Health & Wellness (as set forth in Section 330 of the *Public Health Service Act*) as a group, as well as its effectiveness in meeting the expectations of the Board.
- Adopt a Strategic Health Plan (“Plan”) every five years to include priorities, goals, and objectives that Coastal Health & Wellness will be expected to accomplish. The Plan will be developed in an inclusive participatory process involving public feedback and comment. The Plan will also identify key health partners who contribute to the goals and objectives in coordination with Coastal Health & Wellness.
- Review and approve an annual report analyzing the progress of Coastal Health & Wellness in accomplishing the goals and objectives set forth by the Plan.
- Evaluate Coastal Health & Wellness’ achievements at least annually and utilize the knowledge gained thereby to revise the clinic’s goals, objectives, operational plan and budget as necessary and appropriate, including providing advice regarding the establishment of linkages with other health care providers and/or health care programs.
- Review and approve emergency/disaster plans and procedures on an annual basis.
- Review and approve any proposed single item purchased in excess of \$10,000.00 or greater which has not been budgeted.
- Review and approve any proposed single purchase with a bid of \$50,000.00 or greater.
- Review, periodically update, and adopt Coastal Health & Wellness’ operational policies on an annual basis.
- Annually evaluate Coastal Health & Wellness activities including service utilization patterns, productivity, patient satisfaction, and achievement of project objectives, and develop a process for hearing and resolving patient grievances.
- Assure that Coastal Health & Wellness is operated in compliance with applicable federal, state and local laws and regulations, including those regarding professional practice of all health care providers.
- Develop, adopt and periodically update the Coastal Health & Wellness’ health care policies including scope and availability of services, location and hours of services,

Coastal Health & Wellness Governing Board Bylaws

patient confidentiality and notice of privacy practices, and quality-of-care audit procedures.

- Elect officers (see *Governing Board Operational Procedures*).
- Annually contract, in concert with the Galveston County United Board of Health, with an outside auditor to perform a single agency audit, and officially adopt the annual audit report.
- Approve the annual Section 330 grant application and project and plan any applications for subsequent grants under Section 330, and any changes to Coastal Health & Wellness' scope of service in conformance with the project.
- Exercise all other authorities and responsibilities required by Section 330 and implement regulations and policies to be vested in a Section 330 compliant manner.
- Attending to any matters the Governing Board determines are in the best interest of, and are within the purposes and objectives of, Coastal Health & Wellness.

Other than as agreed upon with the Galveston County United Board of Health, no other party may be granted approval or vetoing rights regarding any of the aforementioned authorities.

GOVERNING BOARD OPERATIONAL PROCEDURES

1. Membership:

The membership of the Governing Board will consist of no less than nine (9) and no more than fifteen (15) persons collectively representing the community at large and accurately reflecting the ethnic and socioeconomic distribution of the region's population. A majority of the membership will be comprised of persons served by Coastal Health & Wellness, as described below.

- At a minimum, a majority of the Governing Board members shall be individuals who utilize Coastal Health & Wellness as their principal source of primary care and who, as a group, represent the individuals being served by Coastal Health & Wellness in terms of demographic factors such as race, ethnicity, gender and economic status ("consumer representatives"). To be considered a consumer representative, the individual must be a current, registered patient of Coastal Health & Wellness and must have accessed Coastal Health & Wellness in the past twenty-four (24) months to receive at least one or more in-scope services that generated a health center visit. A legal guardian of a dependent child or adult consumer, or a legal sponsor of an immigrant consumer, may also be considered a consumer representative for purposes of fulfilling the composition requirements set forth in this Section. Consumer representatives may be nominated by the United Board of Health or the Governing Board, in accordance with Paragraph Two (2) of this section.

Coastal Health & Wellness Governing Board Bylaws

- The remaining Governing Board members will be representatives of the community served by Coastal Health & Wellness and shall be selected for their expertise in health care delivery, community affairs, local government, finance and banking, legal affairs, trade unions, and other commercial and industrial concerns, or social service agencies within the community (“non-consumer representatives”). To the extent possible, non-consumer representatives should live or work in Galveston County. No more than one-half of the non-consumer representatives shall derive more than ten percent (10%) of their annual income from the health care industry. Non-consumer representatives may be nominated by the United Board of Health or the Governing Board, in accordance with Paragraph Two (2) of this section.

Ex-Officio Member:

- The Chairperson of the Department of Family Medicine of The University of Texas Medical Branch, or designee, will be ex-officio, non-voting member of the Governing Board.
- The Executive Director of Coastal Health & Wellness shall serve as ex-officio, non-voting member.

Chairman Emeritus:

- A Governing Board member who is appointed by the Board and has the right, but not the obligation to attend and participate in all meetings of the Coastal Health & Wellness Governing Board, will be chairman emeritus, a non-voting member of the Governing Board.
- The right to receive all notices of Governing Board and Governing Board committee meetings and a copy of all materials provided to any Board member concurrently with the provision of the same to any Board member and in the same manner as provided to such Board member.

Other qualifications

- No voting member of the Governing Board shall be an employee of Coastal Health & Wellness, the Galveston County Health District, the United Board of Health, or a spouse, child, parent, brother, or sister, by blood, marriage, or adoption, of a member within the aforementioned groups.
- In no event shall Board members appointed by any third-party constitute a majority of the entire Governing Board or a majority of the non-consumer representatives, nor shall any third-party preclude the selection of Governing Board members not appointed by such third-party.

Each person elected will signify in writing to the Governing Board that he/she will accept appointment, will agree to attend all regular meetings, and, that if he/she has three (3)

Coastal Health & Wellness Governing Board Bylaws

consecutive unexcused absences, he/she will be removed from membership, consistent with Paragraph Four (4) of this section.

2. Election of Membership:

All voting members of the Governing Board are elected by a majority of the seated Governing Board members, upon consideration of a slate of recommended nominees presented to the Governing Board. Either the Governing Board or the United Board of Health may recommend one or more qualified nominees for each vacancy to be included on the slate of recommended nominees presented to the Governing Board.

3. Terms of Membership:

Beginning in June 2020, five (5) current Board members shall be nominated and voted on by the Board to serve for a period of one (1) year, and all remaining members shall be nominated and voted on by the Board to serve for a period of two (2) years. Thereafter, all new or renewed appointments shall be for a period of two (2) years, commencing in the month of June. Members desiring to serve a subsequent term shall again be subjected to the nomination and approval process. Should a Board member be replaced during any other month of the year, the individual replacing the Board member shall serve the duration of the departed member's term.

The Governing Board Chair will serve a three (3) year term. Once the three (3) terms have expired, the Governing Board Vice Chair will be nominated and voted in as the new Board Chair. The previous Board Chair will be eligible to reapply for position after one year.

4. Removal of Membership:

Any Governing Board member may be removed from office by a majority vote of the remaining Governing Board members present and voting at any regular meeting, or at any special meeting called for such purpose, at which a quorum exists, for neglect of duty, malfeasance, conduct detrimental to the interests of Coastal Health & Wellness, conviction of a felony, debarment or suspension from participation in federal health care programs, or whenever it is determined that the best interest of Coastal Health & Wellness would be served by such removal. Any allegation shall be presented in writing, by mail, to the Governing Board member in question at least ten (10) days in advance of the meeting. The allegation shall be noted on the agenda of the meeting. The Governing Board member in question shall be entitled to appear before and be heard at said meeting. In addition, any member who misses three (3) consecutive meetings without being excused by action of the Governing Board shall automatically be removed from office. The Chair shall declare when a vacancy exists, and the vacant seat will be filled as soon as possible.

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In no event shall any third-party require the removal of any current Board members not appointed by such party.

5. Removal of Membership:

Any Governing Board member may be removed from office by a majority vote of the remaining Governing Board members present and voting at any regular meeting, or at any special meeting called for such purpose, at which a quorum exists, for neglect of duty, malfeasance, conduct detrimental to the interests of Coastal Health & Wellness, conviction of a felony, debarment or suspension from participation in federal health care programs, or whenever it is determined that the best interest of Coastal Health & Wellness would be served by such removal. Any allegation shall be presented in writing, by mail, to the Governing Board member in question at least ten (10) days in advance of the meeting. The allegation shall be noted on the agenda of the meeting. The Governing Board member in question shall be entitled to appear before and be heard at said meeting. In addition, any member who misses three (3) consecutive meetings without being excused by action of the Governing Board shall automatically be removed from office. The Chair shall declare when a vacancy exists, and the vacant seat will be filled as soon as possible.

In no event shall any third-party require the removal of any current Board members not appointed by such party.

6. Resignation and Vacancies:

A Governing Board member may resign at any time by giving written notice to the Chairperson or to the Secretary-Treasurer.

When a vacancy occurs, the Board will present a slate of nominations according to procedures outlined in Paragraph Two (2) (above). The new Governing Board member shall be elected by a majority vote of the remaining Governing Board members present and voting at any regular meeting, or at any special meeting called for such purpose, at which a quorum exists and shall complete the unexpired term of the seat filled.

7. Officers:

There will be elected by majority vote of the membership immediately following adoption of these Bylaws and annually thereafter at the first meeting of the Governing Board for each calendar year, at which a quorum is present, a Chairperson, a Vice-Chairperson and a Secretary-Treasurer. All officers shall be voting members of the Governing Board. In the absence of the Chairperson, the Vice-Chairperson will act; in the absence of the Vice-Chairperson, the Secretary-Treasurer will act; and in the absence of all three officers, a presiding officer will be named for that meeting by a majority of the remaining voting members present.

- Each officer shall serve for a term of one (1) year or until his or her successor is elected and qualified, and there shall be no limit to the number of terms an officer may be re-elected to the same position.
- Any officer, upon a two-thirds consenting majority of the voting membership, can be removed from office. Removal from the Governing Board will automatically constitute removal from any office held by such a member.
- An officer may resign at any time by giving written notice to the Chairperson or the Secretary-Treasurer.
- Upon the death, resignation, or removal of an officer of the Governing Board, an interim replacement will be elected from the current voting membership by a majority vote of the members of the Governing Board present and voting at any regular meeting, or at any special meeting called for such purpose, at which a quorum exists, in order to serve out the unexpired term of that officer.

8. Responsibilities of the Officers:

The Chairperson (or the Vice-Chairperson, in the Chairperson's absence) shall:

- Conduct meeting business in accordance with Robert's Rules of Order.
- Review and sign official correspondences, including minutes, of the Governing Board, any document or instrument requiring the signature of an officer (unless expressly delegated by the Governing Board to another officer or agent), and the annual Section 330 grant application.
- Be responsible for naming the members of any Governing Board committee.
- Perform such other duties as may be required of him or her by the Governing Board.

Under no circumstances shall an ex-officio member hold any officer position.

The Secretary-Treasurer shall:

- Keep and oversee an accurate record of the proceedings of all meetings of the Governing Board and present such record to the Governing Board for approval and adoption.

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- Give or cause to be given all notices in accordance with these Bylaws or as required by law.
- Function as Chairperson of the Finance Committee.
- Perform all duties customary of the office and such other duties as may be required of him or her by the Governing Board.

9. Committees:

Each standing committee shall have at least three (3) Governing Board members and a majority of each committee shall be comprised of members of the Governing Board. Each committee shall meet upon the call of the committee chairperson, or upon the call of the Chairperson of the Governing Board, which call shall indicate the date, time and place of such meeting. Unless otherwise specified, each committee shall make a report to the Governing Board at the Governing Board's regular meeting held subsequent to the meeting of the committee. Only the Executive Committee is authorized to act for the full Board when reasonable and necessary during the interim periods between meetings of the Governing Board; the recommendations of all other committees shall be subject to review and approval of the Governing Board prior to any action being taken.

- Executive Committee: The Chairperson, Vice-Chairperson, and Secretary-Treasurer will comprise the Executive Committee of the Board. The Executive Committee has the power to act for the Governing Board during the interim periods between meetings, consistent with established Board policies, under the direction of the full Board, and subject to ratification by the full Governing Board at its next meeting. In no event shall any Governing Board members appointed by any third-party constitute a majority of the Executive Committee.
- Finance Committee: The Finance Committee shall be responsible for monitoring and making recommendations regarding the financial status and viability of Coastal Health & Wellness, including fiscal planning, budgeting, financial management policy development, and financial performance; reviewing financial statements and recommending action to the Governing Board; reporting on the annual independent financial audit process (with the final annual audit report to be presented to the Governing Board); and working with any financial consultants and auditors.
- Quality Assurance/Risk Management Committee: The Quality Assurance/Risk Management Committee shall be responsible for monitoring and making recommendations to the Governing Board regarding the provision of health care services by Coastal Health & Wellness, including accessibility, utilization patterns, productivity and patient satisfaction, environment of care, infection control, patient safety initiatives and making recommendations regarding Coastal Health & Wellness' quality assurance/quality improvement program of the clinic. In addition

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to Board member representatives, the Committee shall include appropriate staff clinicians and the Medical Director.

- Additional Standing or Temporary Committees: The Governing Board may designate and appoint standing or temporary committees in addition to those prescribed herein, each of which shall consist of two or more Board members. The activities of temporary committees shall be limited to those necessary to accomplish the specific task for which it was created and shall have no power to act for the Governing Board. Upon completion of the task for which appointed, such temporary committee shall be disbanded.

10. Meetings:

Subject to a good cause exception, the regular meeting of the Governing Board shall generally be held on the last Thursday of each month at a Governing Board determined time best suited to maintain a quorum to conduct business. All members will be notified of the time of the meeting at least seventy-two (72) hours prior to the meeting.

- Texas Open Meetings Act - All meetings of the Coastal Health & Wellness Governing Board members shall conform to the rules and requirements set forth in the Texas Open Meetings Act.
- Robert's Rule of Order – Meetings of the Governing Board shall be conducted under the latest version of Robert's Rules of Order, unless otherwise specified in these Bylaws.
- Quorum – A majority of filled positions on the Governing Board shall constitute a quorum for the transaction of business. If a quorum is not present at a meeting, or a quorum is not present at the time business is to be transacted, a majority of the Governing Board members present may adjourn the meeting to another time and shall give absent Board members reasonable notice of the time and place of such adjourned meeting.
- Location/time – Meetings shall be held in the Galveston County Health District's Boardroom unless proper action is taken by the Governing Board to hold the meeting elsewhere, at which point the location and time of the meeting shall be publicly announced. Majority vote can change the time and place of regular meetings.
- Special Meetings – Special meetings may be called at any time by the Chairperson, or at the request of a majority of the Governing Board. The Coastal Health & Wellness Executive Director, or designee, prior to each meeting, shall notify all members. Any time the Governing Board needs to be called into special meeting by the Chairperson or a majority of Governing Board members, the Executive Director

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or designee will notify all members, at least seventy-two (72) hours prior to such meeting, of the time, date and purpose of the called meeting.

- Waiver of Notice – Notice of any meeting of the Governing Board need not be given to any Board member who submits a signed waiver of notice, either before or after the meeting, or who attends the meeting without protesting, prior thereto or at its commencement, the lack of notice.
- Voting – Except as otherwise provided by these Bylaws or as may be required by applicable law, all matters before the Governing Board shall be decided by an affirmative vote of the majority of the Board members present and voting at a meeting at which a quorum exists. Each Board member shall be entitled to one (1) vote.
- Agenda – At least seventy-two (72) hours before the scheduled time of the meetings, the agenda will be posted at the entrance of the Galveston County Health District's Boardroom, as well as at the entrance of each clinic site. Finally, the agenda and relevant handouts will be posted for the public on the Coastal Health & Wellness website.
- Executive Session – The Governing Board may conduct all or any part of a meeting in Executive Session for such purposes as authorized by the Texas Open Meetings Act. The Chairperson of the Board may invite the Coastal Health & Wellness Executive Director and such other persons as he or she deems appropriate to attend an Executive Session. The public and staff shall be excluded from Executive Sessions except when invited to give testimony or advice, after which they will be excused.

11. Minutes:

The minutes of the Coastal Health & Wellness Governing Board shall be summary type minutes. Regular meetings shall be taped and filed until the minutes are approved. Tapes of meetings with items of special interest, to be determined by the Chairperson or the Executive Director, will be retained for a period of two (2) years. The minutes of the preceding meeting, including a record of attendance, will be distributed prior to, and approved at, the next regular monthly meeting and at that time, will be signed by the Secretary-Treasurer and Chairperson (or Vice- Chairperson, in absence of the Chairperson).

12. Persons Appearing Before the Board:

Persons wishing to appear before the Governing Board will have as their objective any of the following or combinations thereof: (1) to request information on Coastal Health & Wellness' affairs; (2) to comment on health service issues; and/or (3) to ask for specific action or change

Coastal Health & Wellness Governing Board Bylaws

of policy. Under policies and procedures established by the Coastal Health & Wellness Executive Director, day-to-day citizen inquiries are addressed directly by clinic employees with issue-related job responsibilities. However, all shall be assured of their right to appear before the Governing Board if so desired. Members of the public that wish to address the Board about an item presented on the agenda shall be offered three minutes to do so. Individuals desiring to make such a statement must notify the Board of their intention by writing their name on the sign-in sheet located at the Boardroom's main entrance.

A citizen desiring to make comment to the Board regarding a Coastal related matter which may not be included on that month's agenda shall submit a written request to the Executive Director by noon on the Thursday immediately preceding the Thursday of the Board meeting. A statement of the nature of the matter to be considered shall accompany the request. The Executive Director shall include the requested appearance on the agenda, and the person shall be heard if he or she appears.

13. Adoption of Health Service Policies (local rules & regulations):

The Coastal Health & Wellness Governing Board will adopt health service policies that govern health service activities, consistent with all federal, state and local laws, regulations and policies.

14. Change in Board Bylaws:

Changes or new additions to Governing Board Bylaws may be adopted by the Governing Board during Governing Board meetings, as specified below. The Governing Board Chairperson may appoint a Bylaw committee comprised of selected Governing Board members with the responsibilities of developing and evaluating revisions and submitting recommendations at a future Governing Board meeting for immediate adoption. Unless otherwise stated, upon Governing Board adoption, new Bylaws will become effective immediately.

- Bylaws will be enacted upon the affirmative vote of three-fourths of the Governing Board members present at a regular meeting of the Governing Board at which a quorum exists, each member having received a copy at least ten (10) days prior to the meeting at which they will be considered.
- Bylaws may be amended, altered or repealed upon the petition of two-thirds of the voting membership of the Governing Board and affirmed by two-thirds of the voting membership present at the next regular meeting at which a quorum exists, provided however, that the members receive a copy, in writing, of the

Coastal Health & Wellness Governing Board Bylaws

proposed amendments ten (10) days prior to the meeting at which the vote will be taken.

- In no event shall the alteration, amendment or repeal of these Bylaws, or the adoption of new Bylaws, require approval of any third party.

15. Authority to Act:

No individual Governing Board member shall act for the Governing Board except as may be specifically authorized by the Board. The Governing Board may, by a majority vote, authorize the Chairperson of the Board to act on its behalf during an emergency.

CONFLICTS OF INTEREST AND CONFIDENTIALITY

Each Board member has a fiduciary duty to Coastal Health & Wellness and must give it his/her loyalty. The Governing Board shall establish and adopt a written policy, consistent with Texas Local Government Code Chapter 171.001 et seq. that establishes procedures for: (i) disclosing and addressing conflicts of interest or the appearance of conflicts of interest by Governing Board members, officers, employees, consultants, and/or agents who provide services or furnish goods to the Coastal Health & Wellness; and (ii) maintaining the confidentiality of information obtained by a Governing Board member, officer, employee, consultant and/or agent by virtue of his or her position as such. Such standards shall also establish policies and procedures regarding nepotism, bribery, and the offer of gratuities.

No Board member shall participate in the selection, award or administration of any contract or other affiliation relating to operations conducted by Coastal Health & Wellness or for the furnishing of services or supplies to Coastal Health & Wellness, in which an immediate family member has a real or potential conflict of interest (financial or otherwise) or with whom he/she is negotiating or has any arrangement concerning employment, nor shall any Governing Board member divulge the subject or substance of such discussions, contracts or other affiliations to any person, institution, entity, company or other third-party under consideration. Notwithstanding the foregoing, such contract or affiliation may be approved or authorized by a majority of the disinterested Board members present at a meeting at which a quorum exists if the facts of any such interest by a Board member shall have been disclosed to the Board by the interested Board member prior to or at the meeting at which the contract or affiliation was approved or authorized and such interested Board member abstains from voting in that regard, provided that the contract or affiliation is otherwise fully consistent with Coastal Health & Wellness' procurement policies.

PROHIBITION AGAINST POLITICAL ACTIVITIES AND LIMITATIONS ON LOBBYING

Coastal Health & Wellness, and any individual Board member acting on behalf of the The Coastal Health & Wellness Governing Board shall not participate, or intervene, in (including the publishing or distributing of statements) any political campaign on behalf of any candidate for public office. No substantial part of the activities of Coastal Health & Wellness shall consist of carrying on propaganda, or otherwise attempting to influence legislation, except to the extent permitted by law for nonprofit, tax-exempt organizations.

AUTHORITY DELEGATED TO EXECUTIVE DIRECTOR (who may in turn delegate authority to appropriate District personnel):

The Coastal Health & Wellness Executive Director shall be an agent of the Governing Board and shall be directly accountable to the Board. Subject to the control of the Governing Board, the Executive Director shall have responsibility for the general care, supervision, and direction of Coastal Health & Wellness' affairs in furtherance of the policies and programs established by the Governing Board, consistent with these Bylaws. Specifically, the Executive Director shall:

- Approve all new and/or revised operational policies not previously approved by the Governing Board for immediate implementation. As necessary, these policies will then be brought to the Coastal Health & Wellness' Governing Board at the next meeting for ratification.
- Sign contracts that commit the agency to receive or disburse any funds (local, state, or federal; public, private, and/or nonprofit) for new and existing and continuing clinic program activities.
- Provide an executive report of Coastal Health & Wellness' activities, to include a summary of new and renewed contracts/services signed by the Executive Director and/or designee.
- With accountability to the Governing Board, independently execute, direct, organize, monitor, assign and dismiss Coastal Health & Wellness staff as necessary to implement Governing Board policies, to support Governing Board meetings, to carry out policy development activities, to assure compliance with all applicable laws, rules and regulations, and to provide services in accordance with their positions.
- Approve unbudgeted single item expenditures up to \$10,000.00 and subsequently report such approval in executive reports.

Governing Board Chair

Date

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Coastal Health & Wellness

August 6, 2024

Please accept this letter as a request to relinquish funds for Federal Award Identification Number (FAIN) H8L51699

Original NOA Details:

Issue Date: 8/25/2023

Budget Period Funds Awarded: 09/01/2023-12/31/2024

NOA # H8LCS51699-01-00

Federal Award Project Title: FY2023 Bridge Access Program

Total Amount of Award: \$89,563.00

At Coastal Health & Wellness, we understand the importance of the H8LCS Bridge Funding and the positive impact it can have on health centers across the country. However, after careful consideration and thorough assessment of our internal capabilities, we have concluded that we are unable to meet the necessary requirements and effectively utilize the funding due to a lack of staffing resources. Therefore, we will relinquish the H8LCS Bridge funding.

Our decision to relinquish the H8LCS Bridge Funding is not taken lightly. We understand the significance of these resources and the opportunities they present to enhance the quality of care and services provided by health centers. However, it is our responsibility to ensure that any funding we accept can be utilized efficiently and effectively for the benefit of our patients and the community we serve.

Although we are unable to proceed with the H8LCS Bridge Funding at this time, we remain committed to exploring alternative avenues to enhance our services and meet the evolving needs of our community.

Respectfully yours,



Philip Keiser, MD
CEO/ED
Galveston County Health District/Coastal Health & Wellness

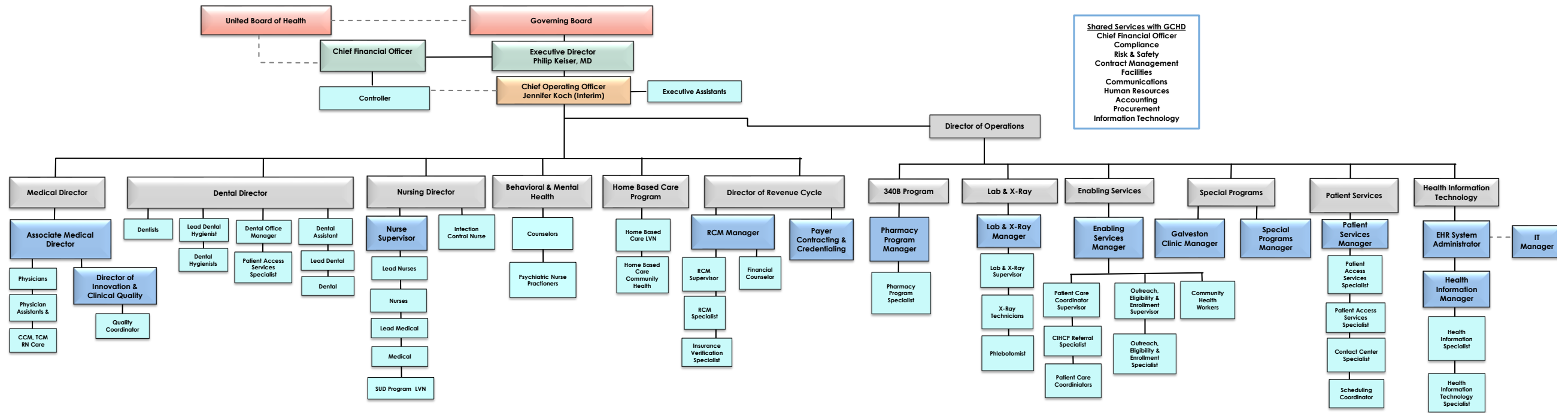
Donnie VanAckeren
Board Chair

Coastal Health & Wellness has clinic locations in Texas City and Galveston, offering primary medical, dental and counseling services. CHW accepts Medicaid, Medicare and many major insurance plans and offers discounted rates for those who qualify.

Call (409) 938-2234 for information or appointments. Learn more at www.coastalhw.org.



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COASTAL HEALTH & WELLNESS

Governing Board



FINANCIAL SUMMARY

For the Period Ending

May 31, 2024

GCHD Board Room | 9850-A Emmett F. Lowry Expy. | Texas City, TX 77591

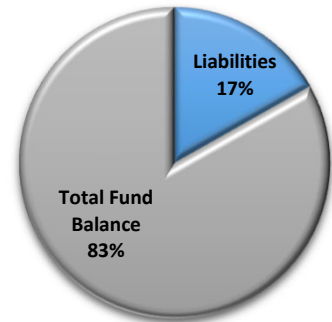
August 22, 2024

CHW - BALANCE SHEET

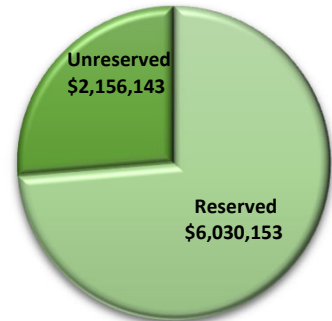
as of May 31, 2024

	Current Month May-24	Prior Month Apr-24	Increase (Decrease)
ASSETS			
Cash & Cash Equivalents	\$1,135,407	\$2,273,657	(\$1,138,250)
Accounts Receivable	8,743,977	8,576,876	167,101
Allowance For Bad Debt	(1,198,026)	(1,160,995)	(37,030)
Pre-Paid Expenses	998,660	887,793	110,867
Due To / From	161,826	321,869	(160,043)
Total Assets	\$9,841,845	\$10,899,200	(\$1,057,355)
LIABILITIES			
Accounts Payable	\$547,354	\$506,438	\$40,916
Accrued Expenses	836,362	1,072,518	(236,156)
Deferred Revenues	271,834	516,389	(244,556)
Total Liabilities	\$1,655,550	2,095,345	(\$439,795)
FUND BALANCE			
Fund Balance	\$8,847,856	\$8,847,856	\$0
Current Change	(661,561)	(44,002)	(617,559)
Total Fund Balance	\$8,186,295	\$8,803,855	(\$617,559)
TOTAL LIABILITIES & FUND BALANCE	\$9,841,845	\$10,899,200	(\$1,057,355)

Current Period Assets



Total Fund Balance

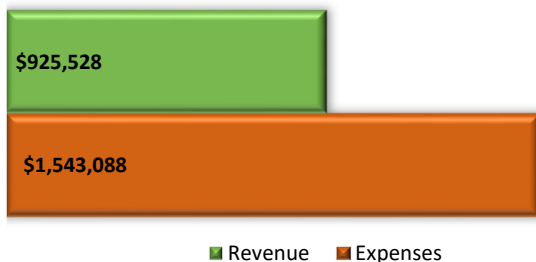


CHW - REVENUE & EXPENSES

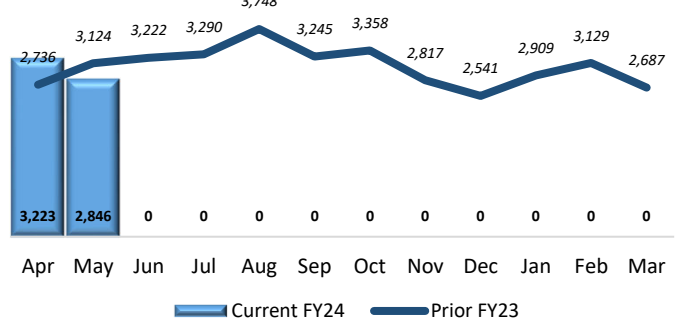
as of May 31, 2024

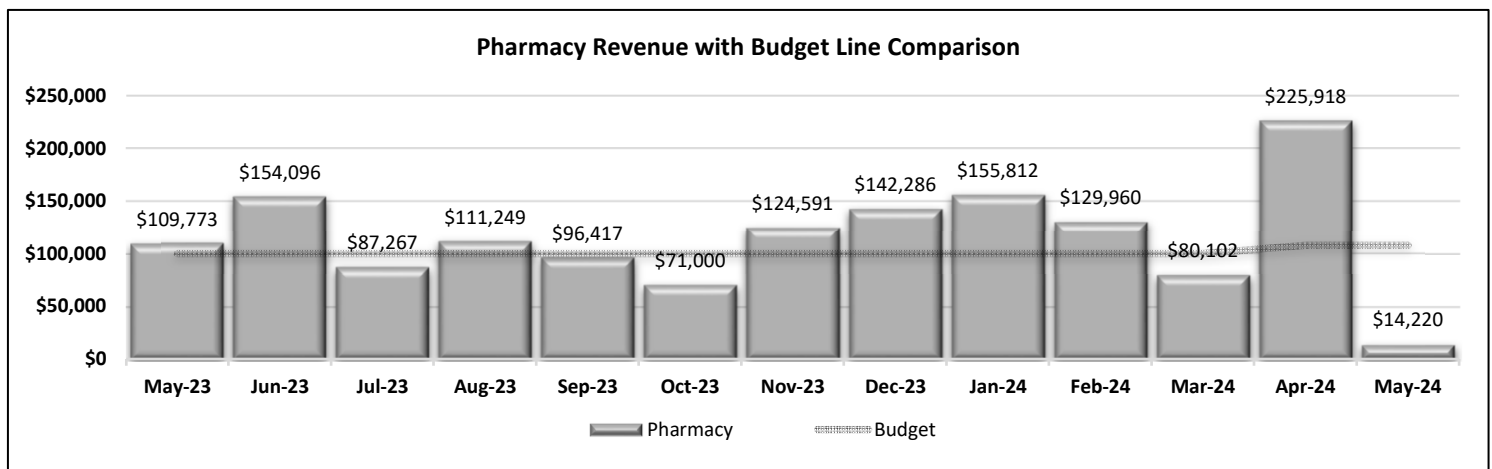
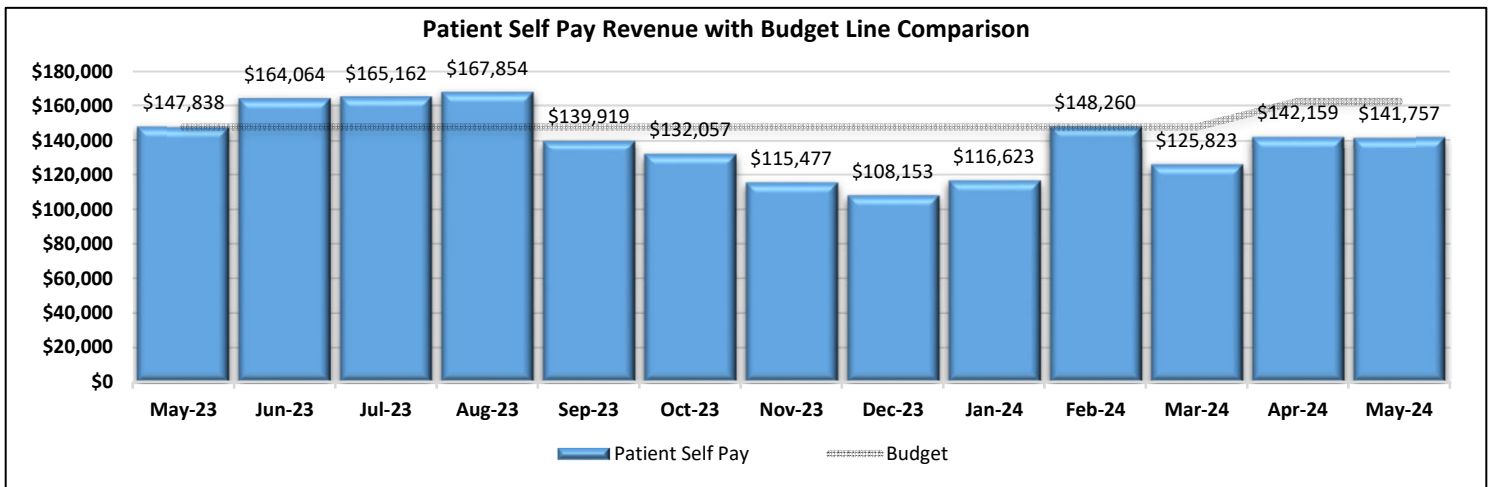
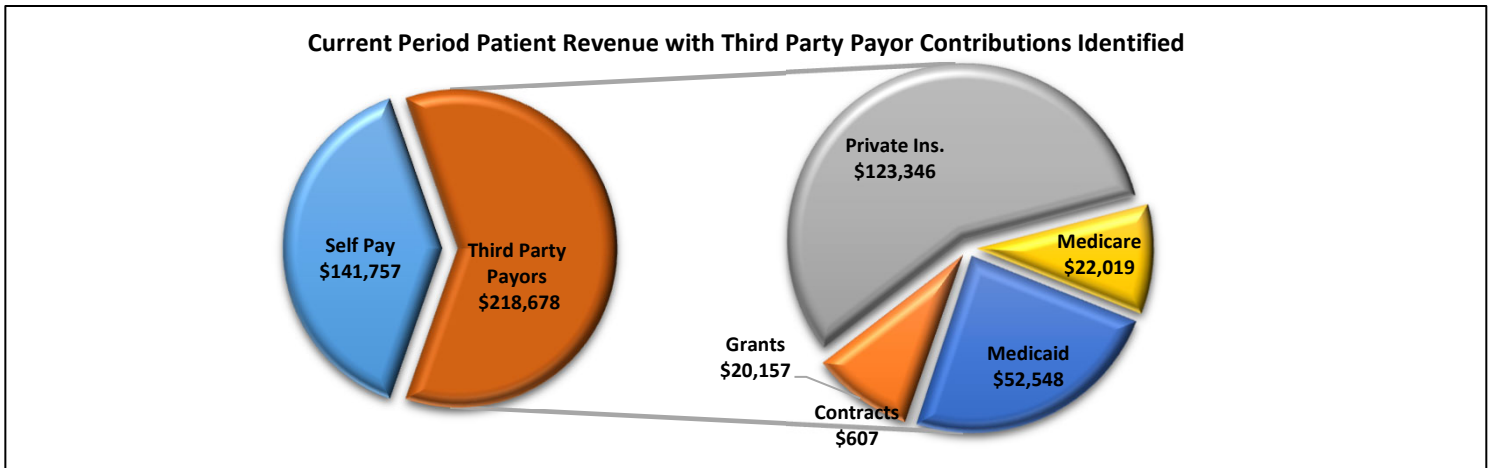
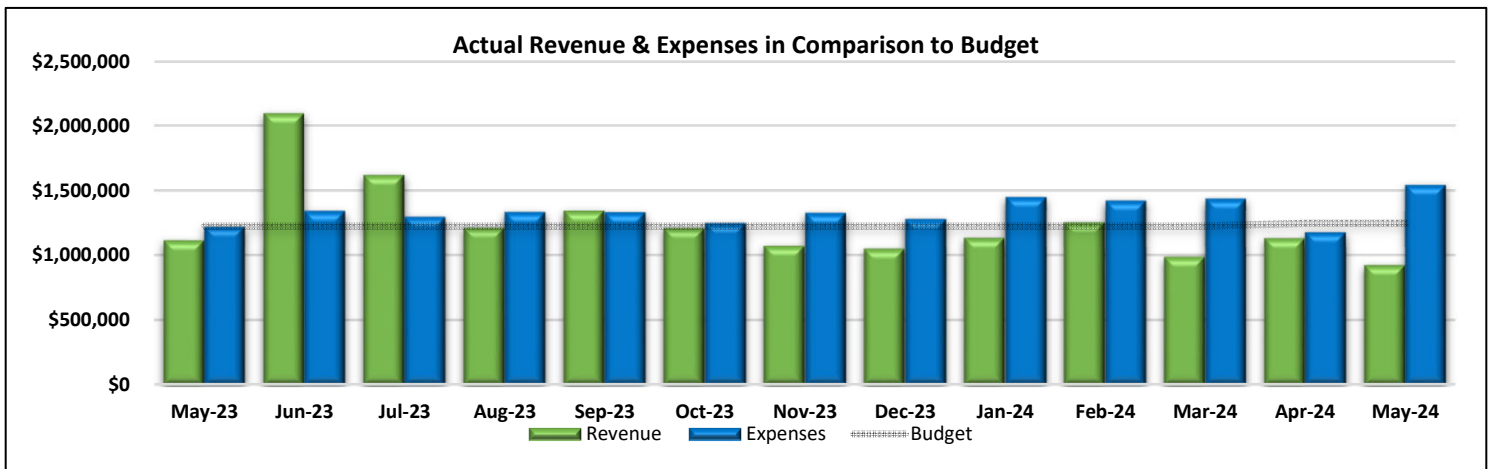
	MTD Actual May-24	MTD Budget May-24	MTD Budget Variance	YTD Actual thru May-24	YTD Budget thru May-24	YTD Budget Variance
REVENUE						
County Revenue	\$244,556	\$244,556	(\$0)	\$489,111	\$489,111	\$0
HHS Grant Revenue	282,263	269,783	12,480	517,411	539,567	(22,156)
Patient Revenue	374,655	701,772	(327,117)	1,017,776	1,403,544	(385,768)
Other Revenue	24,055	29,500	(5,445)	35,542	59,000	(23,458)
Total Revenue	\$925,528	\$1,245,611	(\$320,083)	\$2,059,839	\$2,491,222	(\$431,382)
EXPENSES						
Personnel	\$823,461	\$1,017,304	\$193,843	\$1,638,637	\$2,034,607	\$395,971
Contractual	287,787	99,740	(188,047)	461,137	199,479	(261,658)
Supplies	265,923	140,969	(124,955)	314,611	281,937	(32,674)
Travel	143	2,017	1,873	1,635	4,033	2,399
Equipment/Capital	14,441	0	(14,441)	48,208	0	(48,208)
Bad Debt Expense	37,030	57,536	20,506	77,873	115,072	37,199
Other	114,302	141,845	27,542	179,300	283,689	104,390
Total Expenses	\$1,543,088	\$1,459,409	(\$83,679)	\$2,721,400	\$2,918,818	\$197,418
CHANGE IN NET ASSETS	(\$617,559)	(\$213,798)	(\$403,761)	(\$661,561)	(\$427,597)	(\$233,965)

Current Month Actuals

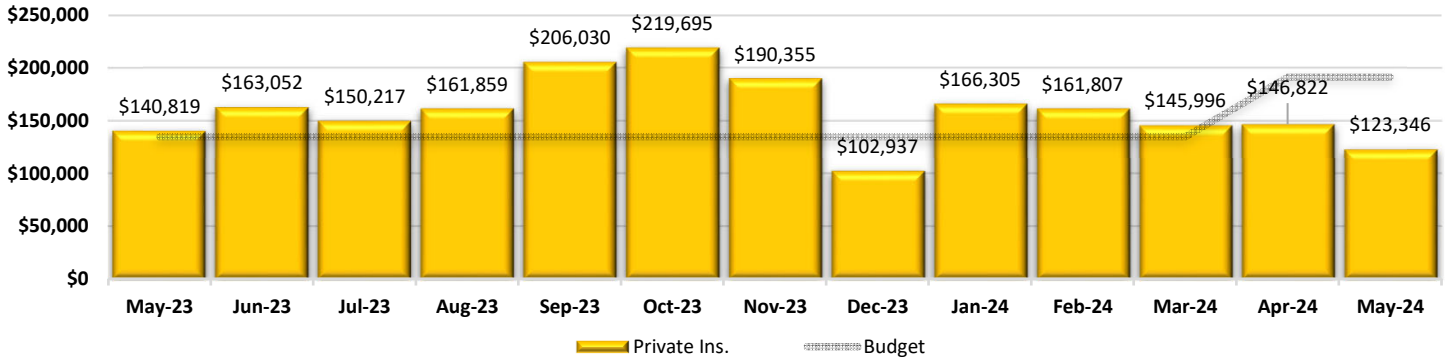


Patient Visits

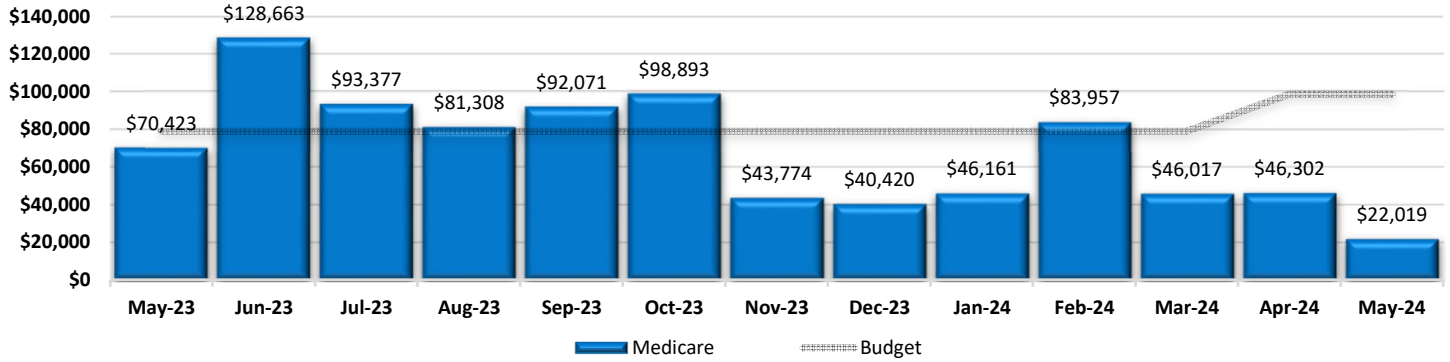




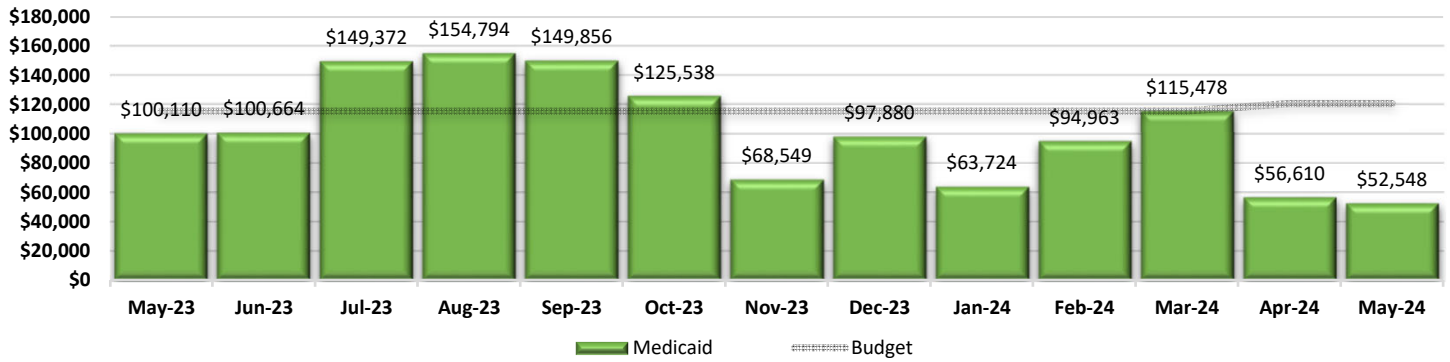
Private Insurance Revenue with Budget Line Comparison



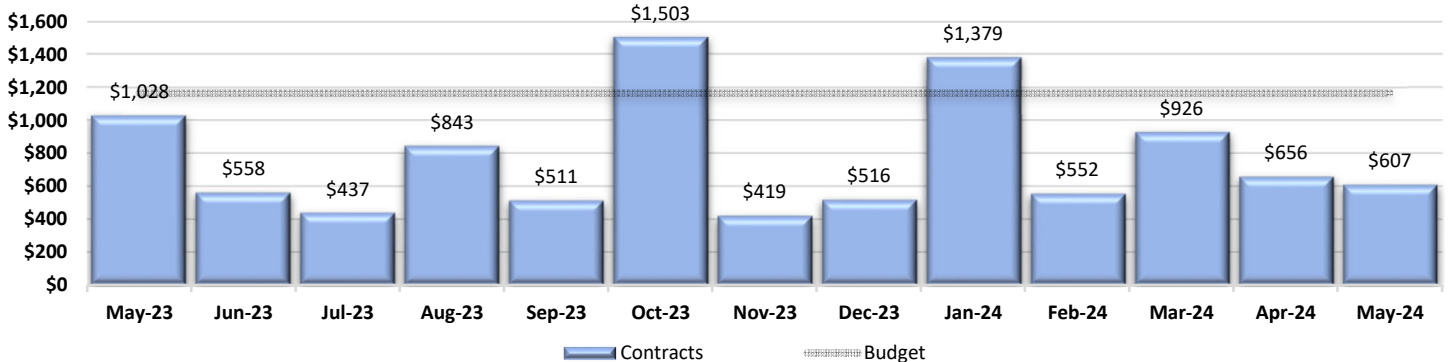
Medicare Revenue with Budget Line Comparison



Medicaid Revenue with Budget Line Comparison



Contract Revenue with Budget Line Comparison



COASTAL HEALTH & WELLNESS

Governing Board



FINANCIAL SUMMARY

For the Period Ending

June 30, 2024

GCHD Board Room | 9850-A Emmett F. Lowry Expy. | Texas City, TX 77591

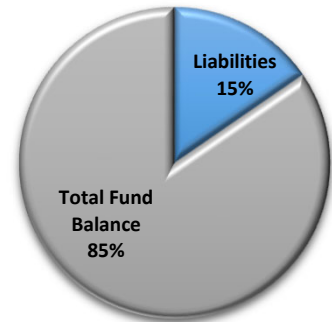
August 22, 2024

CHW - BALANCE SHEET

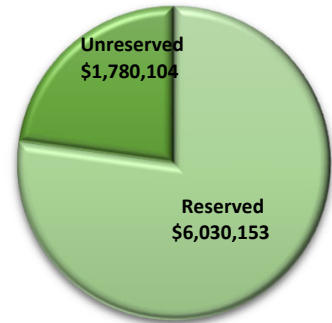
as of June 30, 2024

	Current Month Jun-24	Prior Month May-24	Increase (Decrease)
ASSETS			
Cash & Cash Equivalents	\$727,165	\$1,135,407	(\$408,242)
Accounts Receivable	8,752,670	8,743,977	8,693
Allowance For Bad Debt	(1,238,838)	(1,198,026)	(40,813)
Pre-Paid Expenses	1,033,918	998,660	35,258
Due To / From	(40,142)	161,826	(201,968)
Total Assets	\$9,234,773	\$9,841,845	(\$607,072)
LIABILITIES			
Accounts Payable	\$483,553	\$547,354	(\$63,801)
Accrued Expenses	913,685	836,362	77,323
Deferred Revenues	27,278	271,834	(244,556)
Total Liabilities	\$1,424,516	1,655,550	(\$231,034)
FUND BALANCE			
Fund Balance	\$8,847,856	\$8,847,856	\$0
Current Change	(1,037,599)	(661,561)	(376,038)
Total Fund Balance	\$7,810,257	\$8,186,295	(\$376,038)
TOTAL LIABILITIES & FUND BALANCE	\$9,234,773	\$9,841,845	(\$607,072)

Current Period Assets



Total Fund Balance

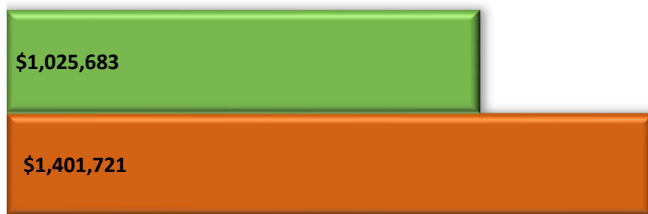


CHW - REVENUE & EXPENSES

as of June 30, 2024

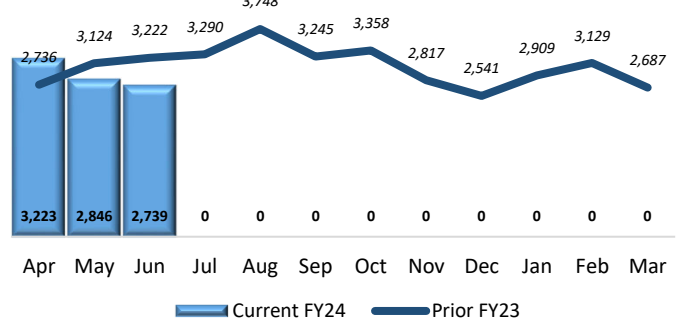
	MTD Actual Jun-24	MTD Budget Jun-24	MTD Budget Variance	YTD Actual thru Jun-24	YTD Budget thru Jun-24	YTD Budget Variance
REVENUE						
County Revenue	\$244,556	\$244,556	(\$0)	\$733,667	\$733,667	\$0
HHS Grant Revenue	177,608	269,783	(92,175)	695,019	809,350	(114,331)
Patient Revenue	532,508	701,772	(169,264)	1,550,284	2,105,316	(555,032)
Other Revenue	71,011	29,500	41,511	106,552	88,500	18,052
Total Revenue	\$1,025,683	\$1,245,611	(\$219,928)	\$3,085,522	\$3,736,833	(\$651,311)
EXPENSES						
Personnel	\$853,035	\$1,017,304	\$164,269	\$2,491,672	\$3,051,911	\$560,239
Contractual	217,826	99,740	(118,087)	678,964	299,219	(379,745)
Supplies	117,460	140,969	23,509	432,071	422,906	(9,165)
Travel	1,569	2,017	448	3,203	6,050	2,847
Equipment/Capital	32,304	0	(32,304)	80,512	0	(80,512)
Bad Debt Expense	40,813	57,536	16,723	118,685	172,608	53,923
Other	138,715	141,845	3,130	318,014	425,534	107,520
Total Expenses	\$1,401,721	\$1,459,409	\$57,688	\$4,123,121	\$4,378,227	\$255,106
CHANGE IN NET ASSETS	(\$376,038)	(\$213,798)	(\$162,240)	(\$1,037,599)	(\$641,395)	(\$396,205)

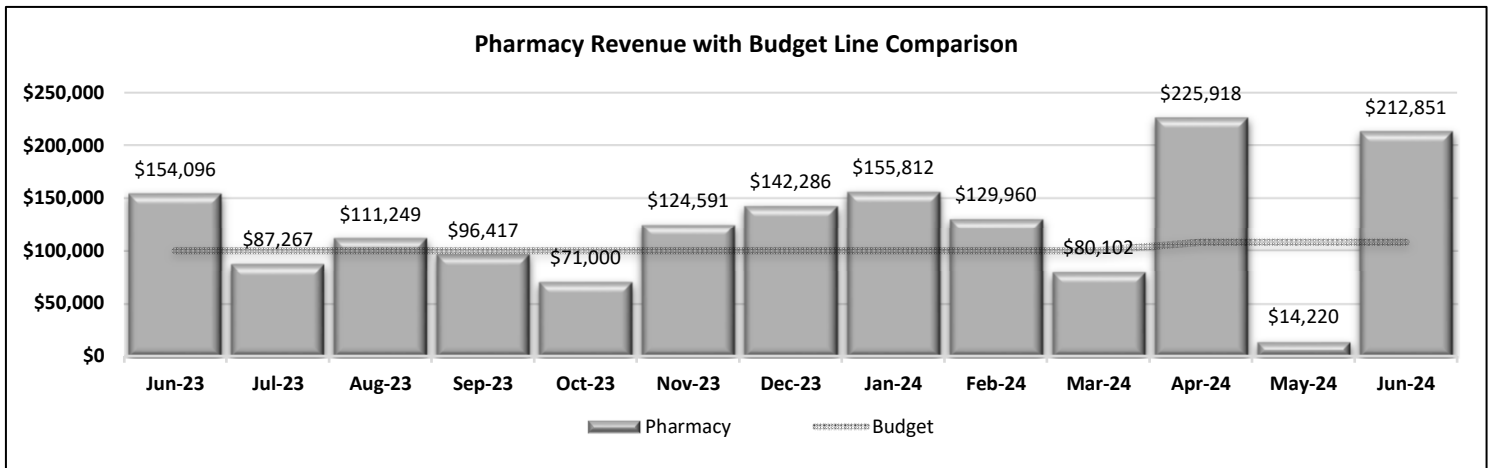
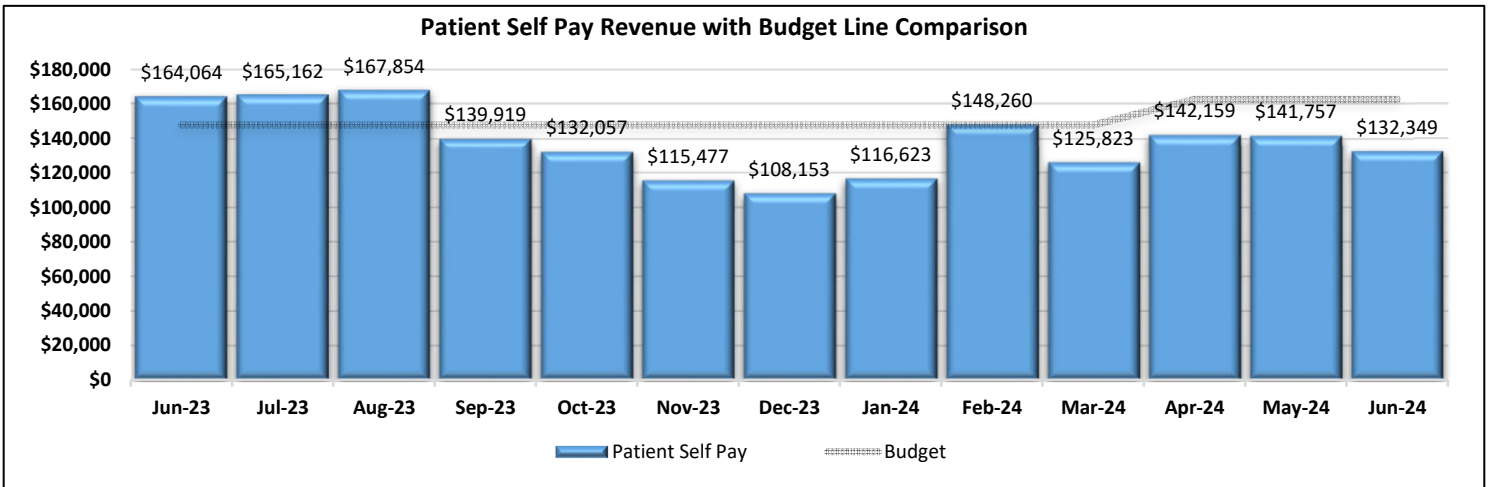
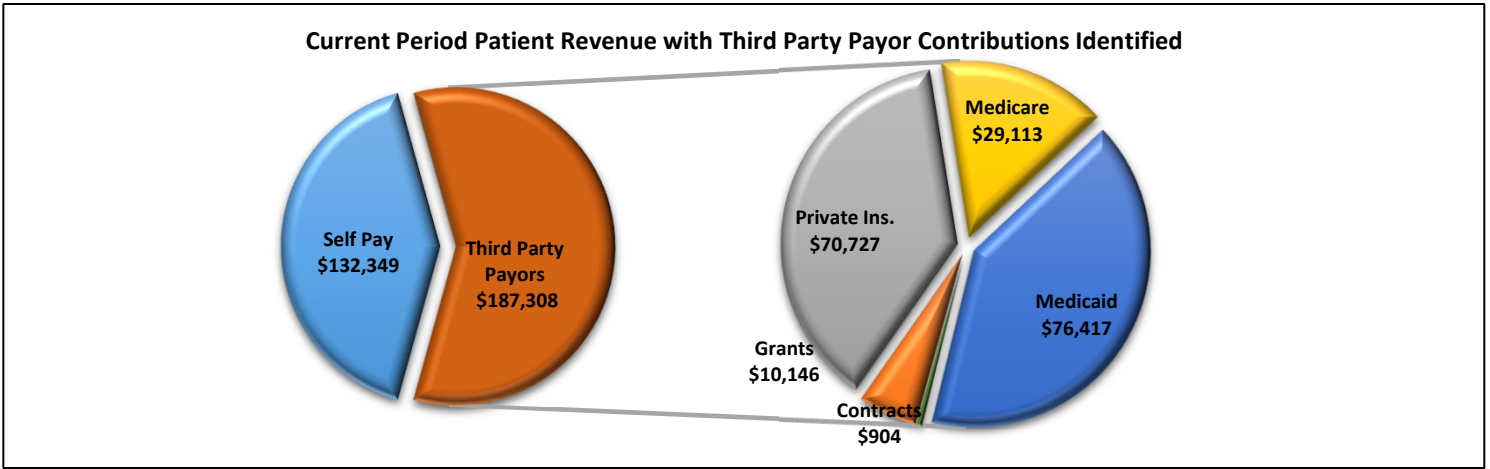
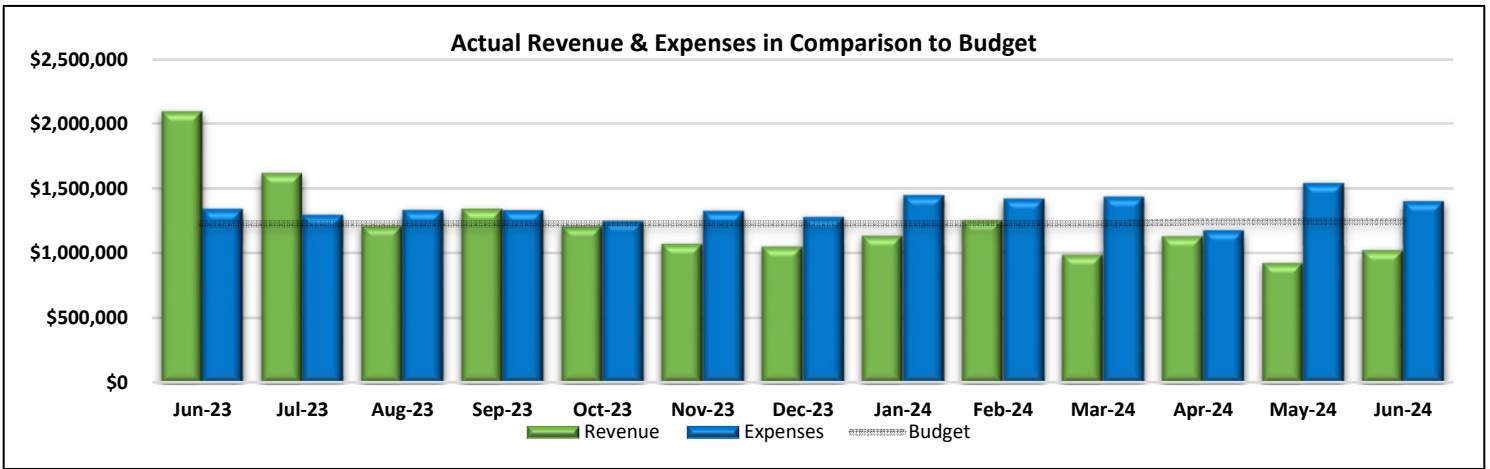
Current Month Actuals



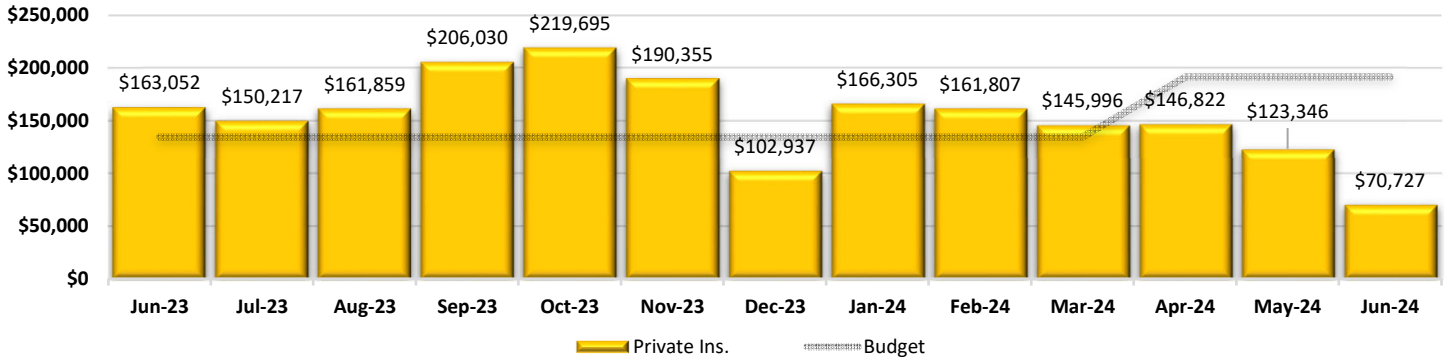
■ Revenue ■ Expenses

Patient Visits

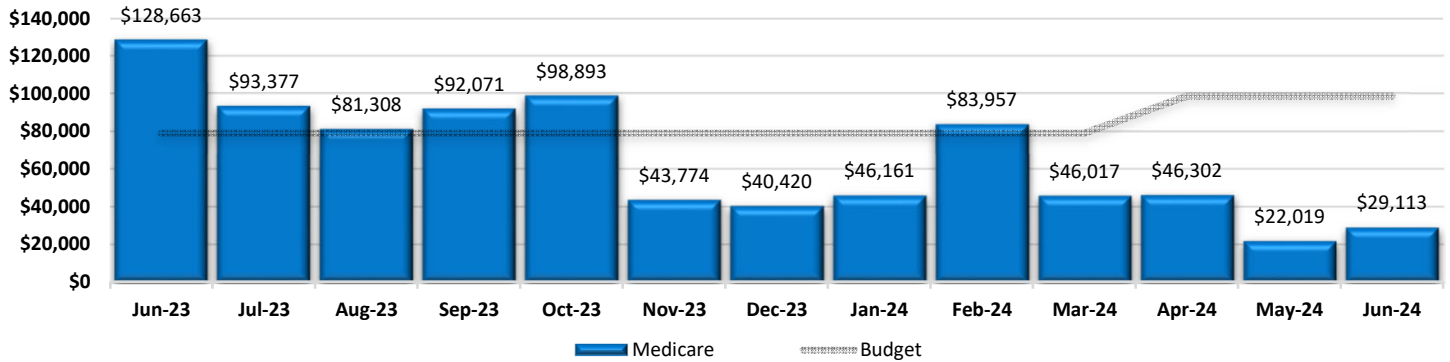




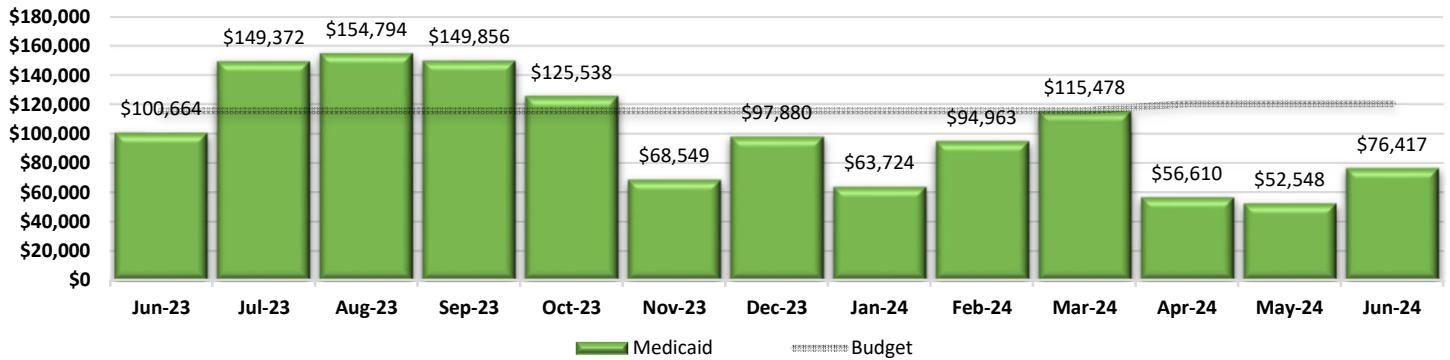
Private Insurance Revenue with Budget Line Comparison



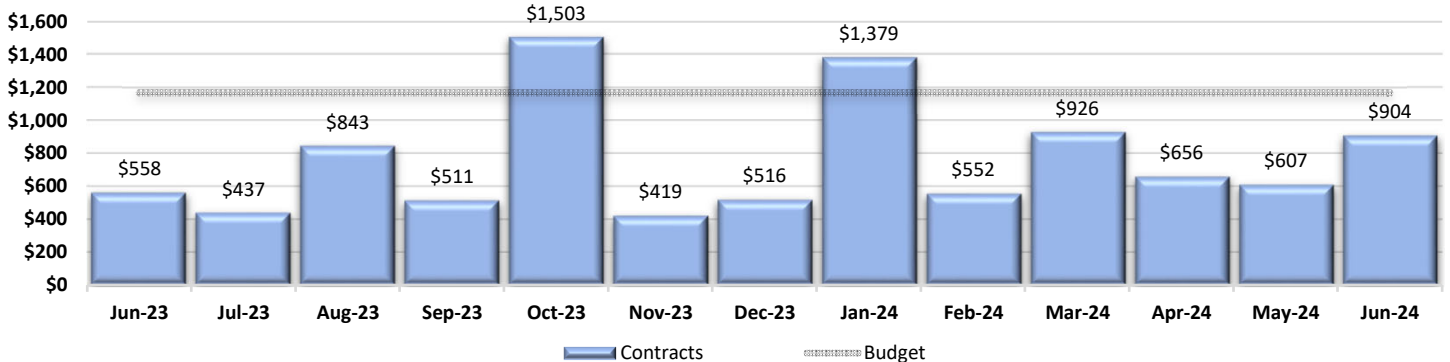
Medicare Revenue with Budget Line Comparison



Medicaid Revenue with Budget Line Comparison



Contract Revenue with Budget Line Comparison



Governing Board

August 2024

Item #12

**Consider for Approval Cynthia Darby, Consumer Representative, to
Serve on the Credentialing and Appointing Committees**

[**Back to Agenda**](#)

Analysis of RFP 24-006: Turnkey Pharmacy Services for an Entity-Owned FQHC Pharmacy, for Coastal Health & Wellness with the Galveston County Health District

By John Bearden, PharmD, RPh, 340B ACE, CMRP, CPHIMS, Pharmacy Program Manager

This RFP, issued 5-13-2024, is being used to select a bidder that will provide subject matter expertise to operationalize and establish a new Entity-Owned Pharmacy (i.e., owned by the Galveston County Health District dba Coastal Health & Wellness), as well as provide ongoing operations management for the Entity-Owned Pharmacy once opened.

A total of 13 Requirements were submitted for the Pharmacy Specifications portion of the RFP. Following is a summary of the vendor's documented compliance with each requirement:

Requirement A – Provide a general overview of the bidding vendor organization, including a description of key individuals for the potential engagement, including the project manager.

Bidding Vendor	Requirement Met	Requirement partially met	Requirement not met	Notes
Cardinal Health	X			List includes detailed experience profiles
Maxor	X			List includes detailed experience profiles
PharmD on Demand		X		List only name and title, no background on experience
SouthernRx		X		List only name and title, no background on experience

Requirement B – Federally Qualified Health Center (FQHC) experience: Please list FQHC's that the bidding vendor has provided pharmacy services for.

Bidding Vendor	Requirement Met	Requirement partially met	Requirement not met	Notes
Cardinal Health	X			50 FQHC Pharmacies nationwide
Maxor	X			28 FQHC Pharmacies nationwide
PharmD on Demand	X			9 FQHC Pharmacies nationwide
SouthernRx			X	0 FQHC Pharmacies nationwide

Requirement C – Describe your pharmacy management program in the following areas:

- Pharmacy Practice Management and Provider Collaboration
- Patient Counseling, including counseling for Specialty Medications
- Patient care services
- Technology
- Quality Improvement
- Specialized Disease State Management Programs

Bidding Vendor	Requirement Met	Requirement partially met	Requirement not met	Notes
Cardinal Health	X			All program elements listed
Maxor	X			All program elements listed
PharmD on Demand	X			All program elements listed
SouthernRx	X			All program elements listed

Requirement D – Specialty Pharmacy expertise: Demonstrated expertise in Specialty Pharmacy, via accreditation with a Specialty Pharmacy accrediting organization (e.g., URAC, etc.), or equivalent. Provide technical assistance to enable the EOP to obtain Specialty Pharmacy accreditation within 9 months of opening.

Bidding Vendor	Requirement Met	Requirement partially met	Requirement not met	Notes
Cardinal Health	X			Initial compliance in 9 months
Maxor		X		22 Accredited Pharmacies
PharmD on Demand			X	Does not state accreditation within 9 months of opening
SouthernRx			X	Does not state accreditation within 9 months of opening

Requirement E – Selected vendor will perform medication refill management and medication adherence services for all applicable patients, with standardized reporting to CH&W to be provided regularly, but no later than monthly.

Bidding Vendor	Requirement Met	Requirement partially met	Requirement not met	Notes
Cardinal Health	X			
Maxor	X			Web-enabled Case Management
PharmD on Demand	X			
SouthernRx	X			

Requirement F – Selected vendor shall develop and implement (with assistance of CH&W), a Policy and Procedure Manual, as necessary to comply with the requirements of the 340B program and all applicable State and Federal Pharmacy Statutes and regulations. Patient counseling and patient compliance with medication regimens shall be a component of the policies and procedures for the EOP, as well as other measures to integrate the EOP into a Primary Care Medical Home model.

Bidding Vendor	Requirement Met	Requirement partially met	Requirement not met	Notes
Cardinal Health	X			
Maxor		X		Does not address integration into a Primary Care Medical Home Model
PharmD on Demand	X			
SouthernRx	X			

Requirement G – Describe your administrative support functions in the following areas:

- Revenue Cycle Management (Billing, Collecting)
- Reconciliation / Reimbursement Services
- Marketing the Pharmacy and Health Center
- Inventory Management Methodology

Bidding Vendor	Requirement Met	Requirement partially met	Requirement not met	Notes
Cardinal Health	X			All program elements listed
Maxor	X			All program elements listed
PharmD on Demand	X			All program elements listed
SouthernRx	X			All program elements listed

Requirement H - Describe ability to provide financing for the initial drug inventory for the EOP as needed, so that CH&W will be able to pay inventory with pharmacy revenue, without needing to advance funds for their acquisition or be out of pocket for repayment.

Bidding Vendor	Requirement Met	Requirement partially met	Requirement not met	Notes
Cardinal Health	X			0% interest
Maxor	X			0% interest
PharmD on Demand		X		Not offered; assist w/ finding financing
SouthernRx	X			Lower of Prime rate or 8.5% interest

Requirement I - Make recurring monthly payments to CH&W through the 340B TPA, equal to prior month's collections minus the prior month's fees due to selected vendor.

Bidding Vendor	Requirement Met	Requirement partially met	Requirement not met	Notes
Cardinal Health	X			Revenue flow made directly to EOP
Maxor	X			340B funding from pharmacy operations to client contribution
PharmD on Demand	X			Gross receipts go directly to the EOP
SouthernRx	X			TPA to generate recurring bi-monthly payments payable within 30 days of invoice date

Requirement J – Selected vendor shall implement and maintain a tracking system suitable to prevent the diversion of Covered Drugs to individuals who are not 340B-Eligible Patients, and to prevent Medicaid duplicate discounts for patients with FFS and MCO coverage.

Bidding Vendor	Requirement Met	Requirement partially met	Requirement not met	Notes
Cardinal Health	X			Can implement and maintain a 340B-compliant process without use of a 340B TPA
Maxor	X			Proprietary vendor software used for 340B compliance
PharmD on Demand		X		340B-eligible patients are validated by 340B TPA software, not implemented by the vendor
SouthernRx		X		340B-eligible patients are validated by 340B TPA software, not implemented by the vendor

Requirement K – Selected vendor shall make a monthly accounting of vendor’s Account to CH&W to reconcile all deposits and expenditures from CH&W’s EOP account.

Bidding Vendor	Requirement Met	Requirement partially met	Requirement not met	Notes
Cardinal Health	X			Integrates pharmacy financial reporting into the current accounting system
Maxor	X			Uses outside auditor to provide annual audited financials
PharmD on Demand			X	Does not reconcile deposits and expenditures from the EOP account
SouthernRx	X			Vendor states report submitted to EOP by the 15 th of each month

Requirement L – Selected vendor to complete all tasks needed to go-live with a “soft opening,” within 120 days after completion of EOP construction build-out.

Bidding Vendor	Requirement Met	Requirement partially met	Requirement not met	Notes
Cardinal Health	X			Timeline graphic illustrates soft opening within 120 days of completion of construction
Maxor	X			Vendor states will fully comply with requirement
PharmD on Demand	X			Vendor states will comply with requirement to the extent possible
SouthernRx	X			Vendor states it is expected to take 16 weeks to a soft opening

Requirement M - Budget: Proposals must include all costs and fees to complete the tasks described in the project scope. Billing requirements, costs, and fees should be stated as one-time, non-recurring, or monthly recurring costs.

Bidding Vendor	Requirement Met	Requirement partially met	Requirement not met	Notes
Cardinal Health	X			Proforma included with bid
Maxor	X			Detailed costs and fees submitted
PharmD on Demand	X			Detailed costs and fees submitted
SouthernRx	X			Detailed costs and fees submitted

Financial Analysis:

Table 1:

For each bidding vendor, Table 1 summarizes the:

- Length of agreement
- Management and Administrative fees
- Financing available and cost to borrow
- Estimated Management and Administrative Fees (Years 1-3 of term)

Bidding Vendor	Length of Initial Term	Pharmacy Turnkey Services to opening (one time fee only)	Management Fees/yr. (EST.)	Administrative Fees/yr. (EST)	Direct Pass Through Costs	Financing amount available	Cost of financing (Interest rate)	Estimated Total fees/year, for the initial 3 years of term *
Cardinal Health	3 years	\$48,000	\$96,000	Included	Market rate	\$100,000	0% interest	\$336,000
Maxor Pharmacy Services	5 years	Included	\$60,000 year 1, then \$120,000/yr.	4.5% to 6.5% of gross pharmacy revenue	\$169,000	\$500,000	0% interest	\$780,057 *
PharmD on Demand	3 years	Included	\$100,000	Included	\$180,000	Not offered	N/A	\$300,000
SouthernRX LLC	5 years	Included	\$27,360	8.5% of gross pharmacy revenue	\$145,600	\$350,000	8.25% to 8.5% interest	\$849,742 *
								* Based on average of gross revenue estimates, for Maxor & SouthernRx respectively

Table 2:

Cardinal		
Year 1	Year 2	Year 3
\$915,761	\$1,414,792	\$1,943,002
Maxor		
Year 1	Year 2	Year 3
\$1,695,393	\$4,045,825	\$4,248,116
PharmD on Demand		
Year 1	Year 2	Year 3
\$643,500	\$643,500	\$643,500
SouthernRx		
Year 1	Year 2	Year 3
\$5,475,792	\$7,228,045	\$7,228,045

Table 2 summarizes the estimated gross revenues from the bidding vendors. The gross revenue estimates were used to calculate the estimated yearly total fees per vendor, per Table 3 on next page.

Table 3:

Vendor Gross Revenue Estimates/Yr.				Comparison of Yearly Fees (Management + Administrative) per Vendor Provided Gross Revenue Estimates															
Cardinal				Cardinal (\$96,000/yr.)				Maxor (Mgmt. fee of \$60,000 on yr. 1, then \$120,000/yr.; Admin. Fee of 6.5% gross revenue)				PharmD on Demand (\$100,000/yr.)				SouthernRx (Mgmt. fee of \$27,340/yr. + Admin. Fee of 8.5% gross revenue)			
Year 1	Year 2	Year 3		Year 1	Year 2	Year 3	Years 1-3	Year 1	Year 2	Year 3	Years 1-3	Year 1	Year 2	Year 3	Years 1-3	Year 1	Year 2	Year 3	Years 1-3
\$915,761	\$1,414,792	\$1,943,002		\$96,000	\$96,000	\$96,000	\$288,000 LOWEST	\$119,524	\$211,961	\$246,295	\$577,781 HIGHEST	\$100,000	\$100,000	\$100,000	\$300,000	\$105,200	\$147,617	\$192,515	\$445,332
Maxor				Cardinal (\$96,000/yr.)				Maxor (Mgmt. fee of \$60,000 on yr. 1, then \$120,000/yr.; Admin. Fee of 6%-6.5% gross revenue) *				PharmD on Demand (\$100,000/yr.)				SouthernRx (Mgmt. fee of \$27,340/yr. + Admin. Fee of 8.5% gross revenue)			
Year 1	Year 2	Year 3		Year 1	Year 2	Year 3	Years 1-3	Year 1	Year 2	Year 3	Years 1-3	Year 1	Year 2	Year 3	Years 1-3	Year 1	Year 2	Year 3	Years 1-3
\$1,695,393	\$4,045,825	\$4,248,116		\$96,000	\$96,000	\$96,000	\$288,000 LOWEST	\$170,201	\$362,750	\$374,887	\$907,837	\$100,000	\$100,000	\$100,000	\$300,000	\$171,468	\$371,255	\$388,450	\$931,173 HIGHEST
PharmD on Demand (POD)				Cardinal (\$96,000/yr.)				Maxor (Mgmt. fee of \$60,000 on yr. 1, then \$120,000/yr.; Admin. Fee of 6.5% gross revenue)				PharmD on Demand (\$100,000/yr.)				SouthernRx (Mgmt. fee of \$27,340/yr. + Admin. Fee of 8.5% gross revenue)			
Year 1	Year 2	Year 3		Year 1	Year 2	Year 3	Years 1-3	Year 1	Year 2	Year 3	Years 1-3	Year 1	Year 2	Year 3	Years 1-3	Year 1	Year 2	Year 3	Years 1-3
\$643,500	\$643,500	\$643,500		\$96,000	\$96,000	\$96,000	\$288,000	\$114,698	\$174,698	\$174,698	\$464,093 HIGHEST	\$100,000	\$100,000	\$100,000	\$300,000	\$82,058	\$82,058	\$82,058	\$246,173 LOWEST
SouthernRx				Cardinal (\$96,000/yr.)				Maxor (Mgmt. fee of \$60,000 on yr. 1, then \$120,000/yr.; Admin. Fee of 5.5%-6% gross revenue) *				PharmD on Demand (\$100,000/yr.)				SouthernRx (Mgmt. fee of \$27,340/yr. + Admin. Fee of 8.5% gross revenue)			
Year 1	Year 2	Year 3		Year 1	Year 2	Year 3	Years 1-3	Year 1	Year 2	Year 3	Years 1-3	Year 1	Year 2	Year 3	Years 1-3	Year 1	Year 2	Year 3	Years 1-3
\$5,475,792	\$7,228,045	\$7,228,045		\$96,000	\$96,000	\$96,000	\$288,000 LOWEST	\$361,169	\$481,402	\$517,542	\$1,360,113	\$100,000	\$100,000	\$100,000	\$300,000	\$492,802	\$641,744	\$641,744	\$1,776,290 HIGHEST
Average of Vendor Gross Revenue Estimates/Yr.				Cardinal (\$96,000/yr.)				Maxor (\$60,000 on yr. 1, then \$120,000/yr.; Admin. Fee of 6%-6.5% gross revenue) *				PharmD on Demand (\$100,000/yr.)				SouthernRx (Mgmt. fee of \$27,340/yr. + Admin. Fee of 8.5% gross revenue)			
Year 1	Year 2	Year 3		Year 1	Year 2	Year 3	Years 1-3	Year 1	Year 2	Year 3	Years 1-3	Year 1	Year 2	Year 3	Years 1-3	Year 1	Year 2	Year 3	Years 1-3
\$2,182,612	\$3,333,041	\$3,515,666		\$96,000	\$96,000	\$96,000	\$288,000 LOWEST	\$180,044	\$286,652	\$313,362	\$780,057	\$100,000	\$100,000	\$100,000	\$300,000	\$212,882	\$310,668	\$326,192	\$849,742 HIGHEST
								* Maxor Admin fees based on Gross Revenue:											
								Gross revenue	Administrative Fee										
								\$0 - \$2,500,000	6.5% of gross revenue										
								\$2,500,001 - \$5,000,000	6% of gross revenue										
								\$5,000,001 - 7,500,000	5.5% of gross revenue										
								\$7,500,000 - \$10,000,000	5% of gross revenue										
								\$10,000,000 +	4.5% of gross revenue										

Table 3 is a consolidated financial summary which compares the yearly total fees per vendor, for a 3-year period.

Each vendor's fee formulas are applied to each vendor's estimated gross revenues. In addition, an amount representing the average of all vendor's gross revenue amounts is also applied to each vendor's fee formulas.

Regulatory considerations:

1. Pharmacy operational compliance with Texas State Board of Pharmacy rules and regulations (Class A Community Pharmacy)
 - a. Compliance review of existing Class A Pharmacies owned and/or managed by bidding vendors
 - i. Cardinal: 1 Class A Pharmacy in Texas
 1. Seminole Community Pharmacy: No compliance issues noted on Board Inspections
 - ii. Maxor:
 1. JPS Health System
 - a. JPS Health System Pharmacy Outpatient Clinic: 1 instance of mislabeled Rx noted on Board Inspection
 - b. JPS Health Network Central Fill Pharmacy: No compliance issues noted on Board Inspections
 - c. JPS Medical Home Northeast Pharmacy: No compliance issues noted on Board Inspections
 - d. JPS Medical Home Southwest Pharmacy: No compliance issues noted on Board Inspections
 - e. JPS Viola Pitts/Como Pharmacy: No compliance issues noted on Board Inspections
 - f. TCHD Arkansas Lane Pharmacy: No compliance issues noted on Board Inspections
 - g. TCHD Diamond Hill Community Clinic Pharmacy: No compliance issues noted on Board Inspections
 - h. TCHD Gertrude Tarpley Community Clinic Pharmacy: No compliance issues noted on Board Inspections
 - i. TCHD Stop Six Community Clinic Pharmacy: 0 deficiencies requiring corrections to resolve
 2. Help Center Pharmacy: No compliance issues noted on Board Inspections
 3. North Texas Area Community Health Centers Pharmacy: No compliance issues noted on Board Inspections
 4. Coastal Bend Wellness Pharmacy: No compliance issues noted on Board Inspections
 5. The Care Clinic Pharmacy: No compliance issues noted on Board Inspections
 - iii. PharmD on Demand: No Class A Pharmacies in Texas
 - iv. SouthernRx: includes the following 7 Class A (Community Pharmacies) in Texas, per bidder response
 1. Galveston Broadway Pharmacy (attachment 1, profile):
 - a. Pharmacy underwent a **change of ownership** in August 2021
 - b. Warning Notice of Noncompliance (Failure to transfer CII Drugs using DEA form 222 after the issuance of a new DEA registration certificate, requires immediate compliance, dated 7-6-2022) (attachment 2)

SouthernRx (continued):

2. Galveston Specialty Pharmacy (attachment 3, profile):
 - a. Disciplinary action taken by the TX State Board of Pharmacy, related to **change of ownership** involving Srinivas Maddali as managing officer (convicted of felony) (attachment 4)
 - b. Annapurna Maddali is currently listed an Officer with the Pharmacy (per attachment 3)
 3. Harding and Parker Pharmacy (attachment 5, profile):
 - a. Disciplinary action taken by the TX State Board of Pharmacy, related to **change of ownership** involving Srinivas Maddali as managing officer (convicted of felony) (attachment 6)
 - b. Additional disciplinary action taken by the TX State Board of Pharmacy dated 5-7-2024, due to having no pharmacist-in-charge from 4-18-2023 to 9-11-2023 (attachment 7)
 - c. Numerous compliance issues during compliance inspection on 10-22-2019 (attachment 8)
 4. Hitchcock Hometown Pharmacy: no compliance issues documented at this time
 5. Reuss Pharmacy (attachment 9, profile):
 - a. Nandan Kumar (Pharmacist-in-Charge) during 9-16-2019 inspection (attachment 10)
 - b. Numerous documented compliance deficiencies noted during this inspection (attachment 10)
 6. Texas Care Pharmacy (attachment 11, profile): 12-8-23 inspection with several compliance deficiencies and warning notice from the Board of Pharmacy (attachment 12)
 7. Ultimate Pharmacy: new pharmacy as of 11-20-23, no issues noted during opening inspection
- b. Pharmacy License Transfer: SouthernRx proposes an alternative to the bid language, whereby the pharmacy license issued by the Texas State Board of Pharmacy for Hitchcock Hometown Pharmacy in 2019 is transferred to the new Entity-owned Pharmacy. **However, according to the Texas Pharmacy Act, Section 560.101, a pharmacy license is not transferrable or assignable.** Therefore, a **change of ownership** of the Hitchcock Hometown Pharmacy would require Coastal Health & Wellness/GCHD to obtain a new pharmacy license. A written response from the TX State Board of Pharmacy is included (attachment 13).

Summary of RFP review and Vendor recommendation in rank order

This RFP was issued for vendors to bid on operationalizing and managing an entity-owned FQHC pharmacy. This pharmacy will be part of the Coastal Health & Wellness (CH&W) operations and as such, is part of the CH&W 340B Covered entity.

It is important to note the difference between an entity-owned pharmacy operating as part of the 340B covered entity, and a pharmacy that Coastal Health & Wellness has a contract with (i.e., Contract Pharmacy) to dispense medications that are purchased by the CH&W CE.

Pharmacy Type	Part of the CH&W 340B Covered Entity	Can be described as a “340B Pharmacy”	Has 100% of the 340B compliance liability per HRSA	Performs comprehensive 340B program compliance and management for the Covered Entity	Purchases medications under the 340B Program
CH&W Entity-owned pharmacy	Yes	Yes	Yes	Yes	Yes
Contract Pharmacy	No	No	No	No	No

A contract pharmacy dispensing medications that are purchased by CH&W (i.e., the CE) cannot be considered a “340B Pharmacy”. Therefore, a vendor operating a Class A Pharmacy as a contract pharmacy that is not part of the covered entity cannot factually state that such vendor is managing a “340B” Pharmacy.

Summary of the 13 Requirements of the RFP:

Bidding Vendor	Requirement Met	Requirement partially met	Requirement not met	Notes
Cardinal Health	13/13			50 FQHC Pharmacies nationwide
Maxor	11/13	2/13		28 FQHC Pharmacies nationwide
PharmD on Demand	8/13	3/13	2/13	9 FQHC Pharmacies nationwide
SouthernRx	9/13	2/13	2/13	0 FQHC Pharmacies nationwide

Financial analysis summary:

Vendor	Vendor Gross Revenue Years 1-3 (EST)	Calculated Administrative + Management fees Years 1-3 (EST)			
		Per Cardinal fees (\$96K/yr.)	Per Maxor fee formula (\$120K/yr., plus 5.5%-6.5% gross revenue)	Per PharmD on Demand fee (\$100K/yr.)	Per SouthernRx fee formula (\$27,360/yr., plus 8.5% gross revenue)
Cardinal	\$ 4,273,555	\$288,000	\$577,781	\$300,000	\$445,332
Maxor	\$ 9,989,334	\$288,000	\$907,837	\$300,000	\$931,173
PharmD on Demand	\$ 1,930,500	\$288,000	\$464,093	\$300,000	\$246,173
SouthernRx	\$ 19,931,882	\$288,000	\$1,360,113	\$300,000	\$1,776,290
Per Average of all vendors	\$ 9,031,318	\$288,000	\$780,057	\$300,000	\$849,742

Note: Areas shaded in green have the lowest total fees for a 3-year term. Areas shaded in red have the highest total fees for a 3-year term.

Both Cardinal and PharmD on Demand have a 3-year initial term agreement. Maxor and SouthernRx have a 5-year initial term.

Cardinal and PharmD on Demand have fixed fees for the term of their agreements.

Maxor and SouthernRx have a fixed fee + variable fee (5.5%-6.5% of Gross Revenue with Maxor, 8.5% of Gross revenue with SouthernRx).

Regulatory review summary: A compliance review of Class A pharmacies for each vendor was performed.

- Cardinal: no compliance issues noted on TX State Board of Pharmacy inspections
- Maxor: there was 1 compliance issue involving a mislabeled prescription; otherwise, no issues identified for the 13 pharmacies reviewed on TX State Board of Pharmacy inspections resulting in a warning notice
- PharmD on Demand: not operating any Class A Pharmacies in Texas
- SouthernRx: For the 7 Class A Pharmacies reviewed, numerous compliance issues were identified and documented with 5 of the pharmacies, which included several disciplinary actions resulting in fines and suspensions.

The bid review and analysis included, but was not limited to:

- Vendors responses related to the RFP requirements
- Financial projections and estimated costs
- Terms and conditions from the vendors
- Regulatory compliance reviews

After considerable review and analysis of the information provided by the bidders, along with publicly available information, the recommendation as to which vendor should be awarded this bid is listed below, in rank order:

- 1. Cardinal (3-year term agreement)**
- 2. Maxor (5-year term agreement)**
- 3. PharmD on Demand (3-year term agreement)**
- 4. SouthernRx (5-year term agreement)**

Included with the bid analysis are documents from the TX State Board of Pharmacy, which includes details of compliance issues identified as part of this review and analysis. We want to thank all the vendors for their participation in this RFP.

[**Back to Agenda**](#)

Coastal Health & Wellness Operational Update August 2024

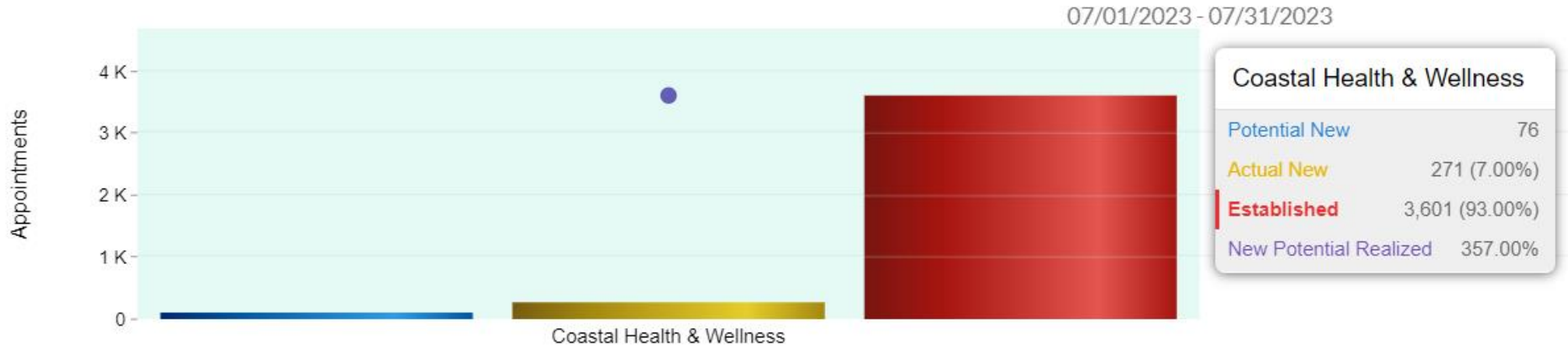


Providing high quality healthcare to all..

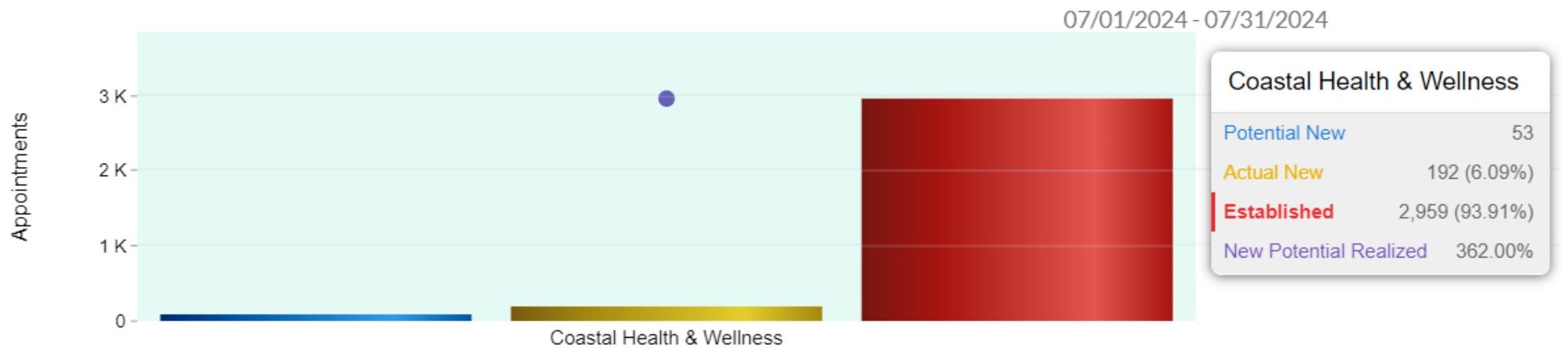
coastalhw.org

July 2023 vs. 2024

New vs. Established Patients (29% decrease in New Patients and a 18% decrease in Established Patients)



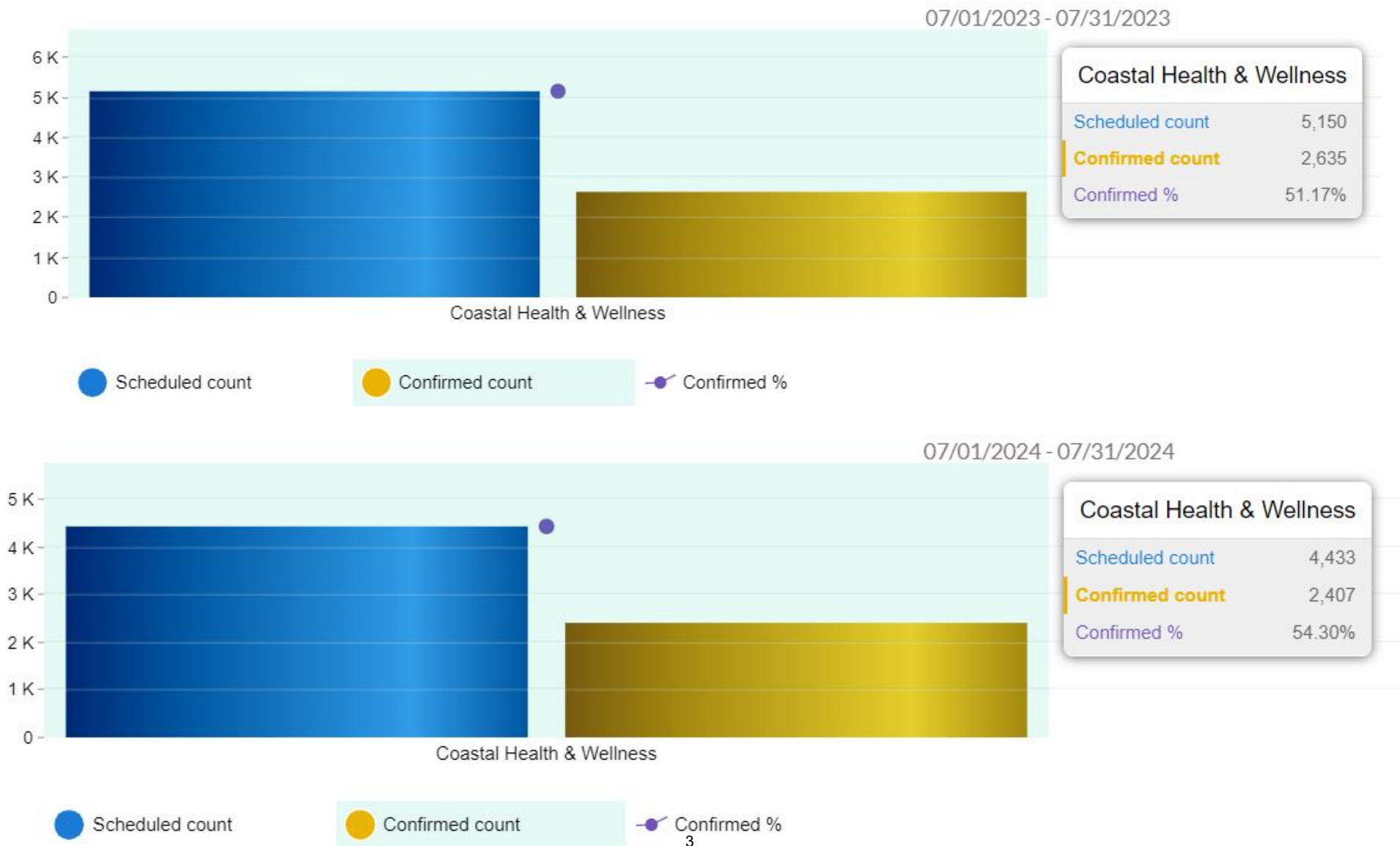
Potential New Actual New Established New Potential Realized



Potential New Actual New Established New Potential Realized

July 2023 vs. 2024

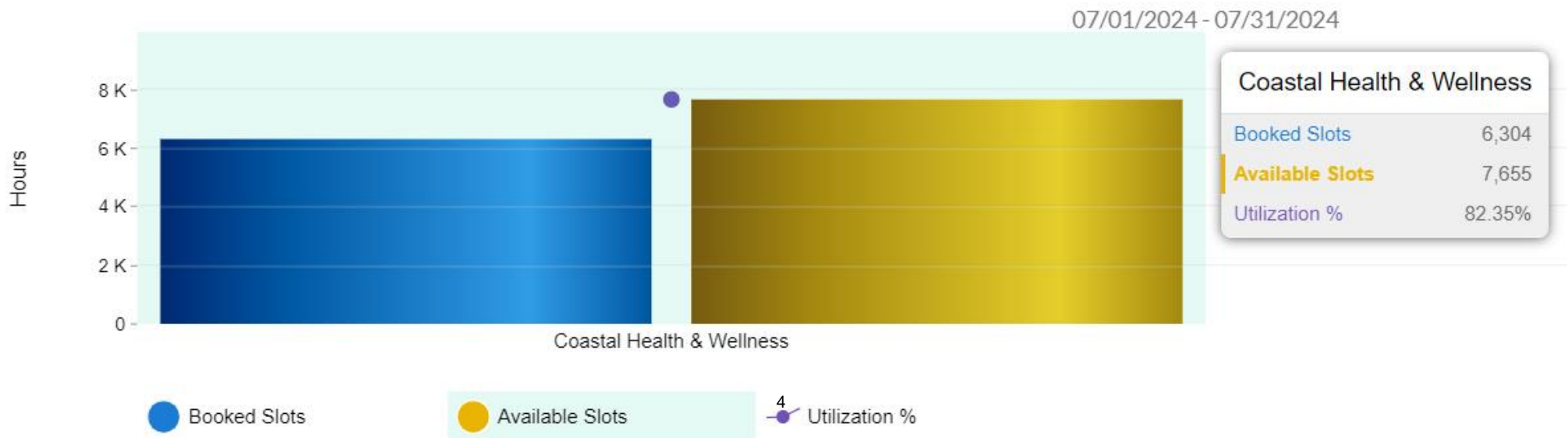
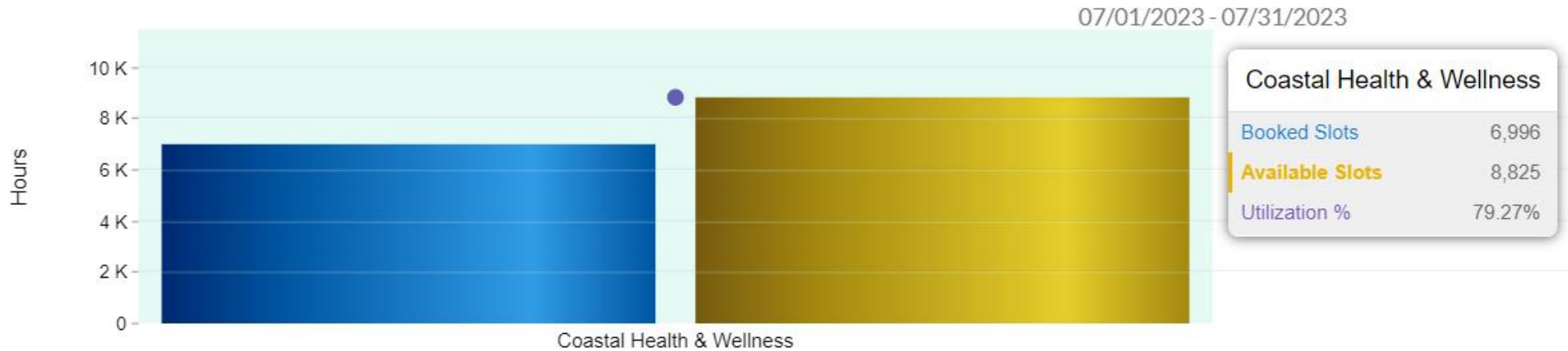
Confirmed Appointments (9% decrease, note that scheduled appts are down as well by 9%)



July 2023 vs. 2024

Resource Utilization

(13% decrease in available slots and a 10% decrease in booked appointment slots, making utilization lower)

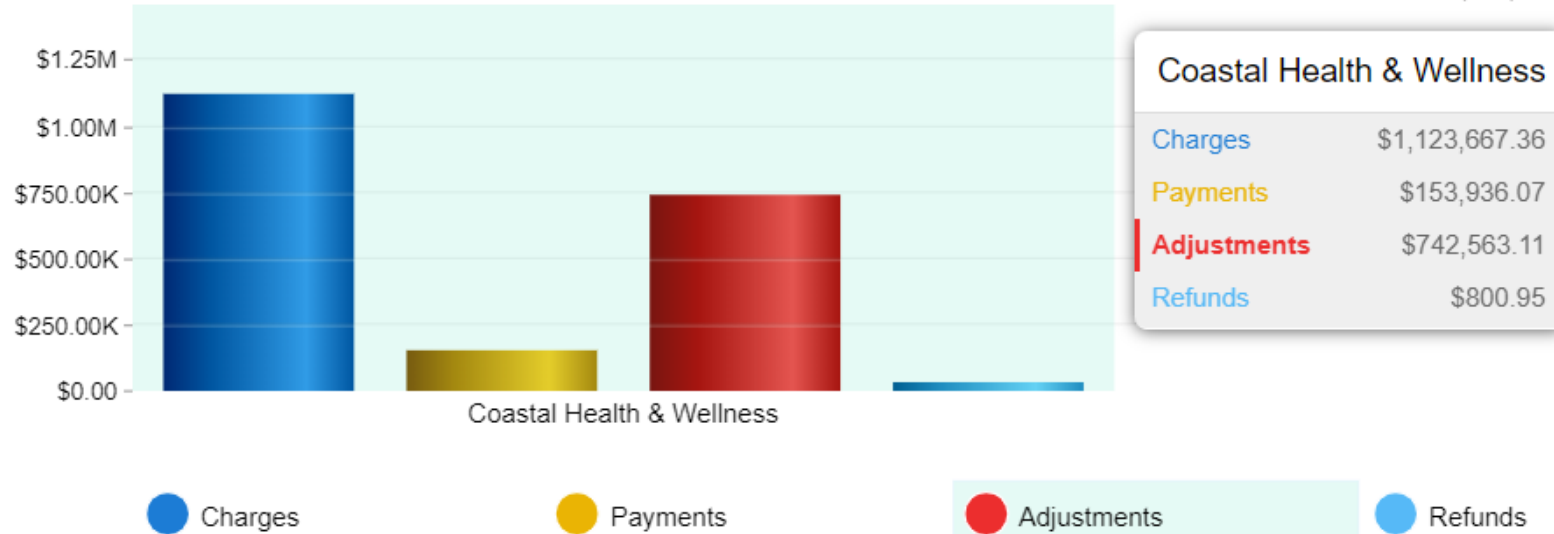


July 2023 vs. 2024

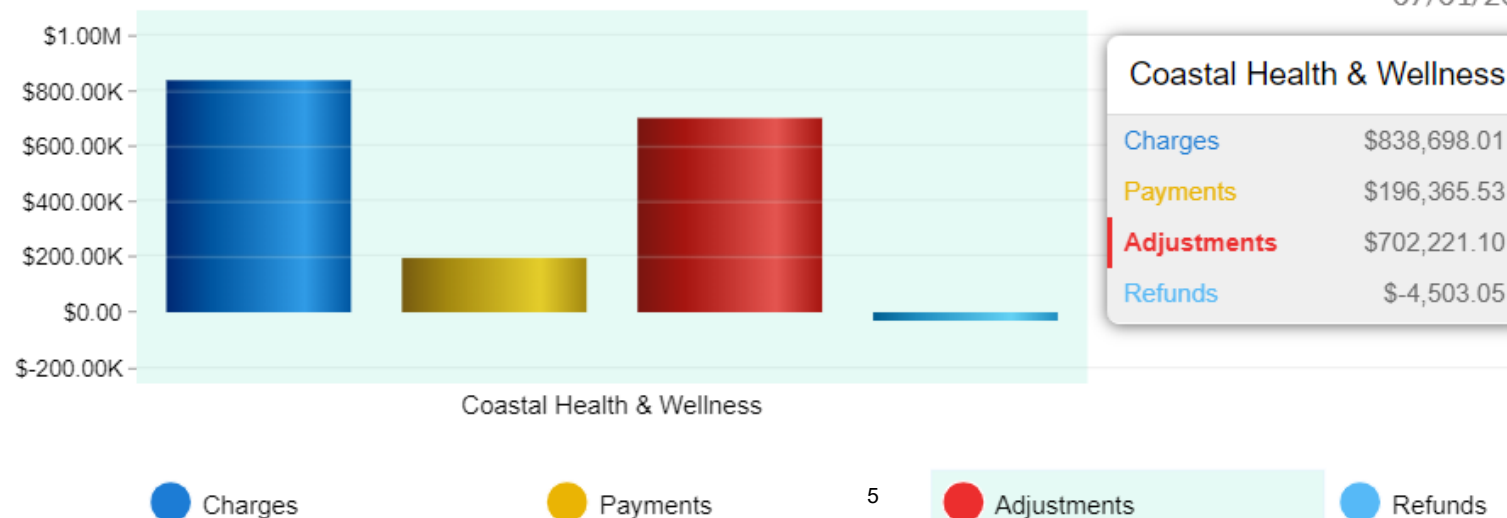
Charges/Payments/Adjustments/Refunds

(25% decrease in charges, **28% increase in payments**, 5% increase in adjustments)

07/01/2023 - 07/31/2023

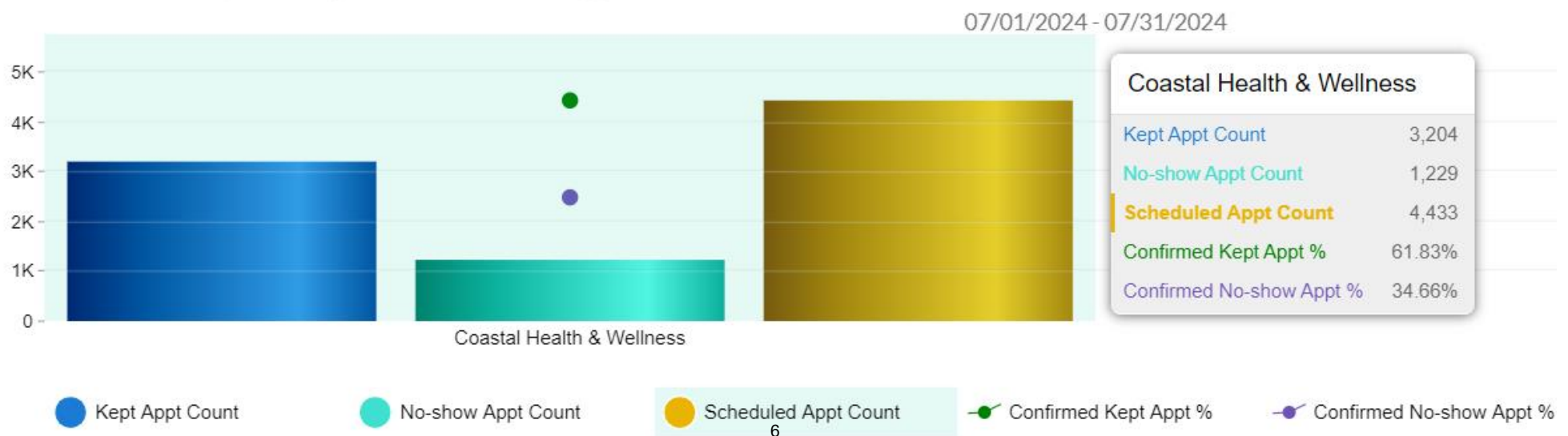


07/01/2024 - 07/31/2024



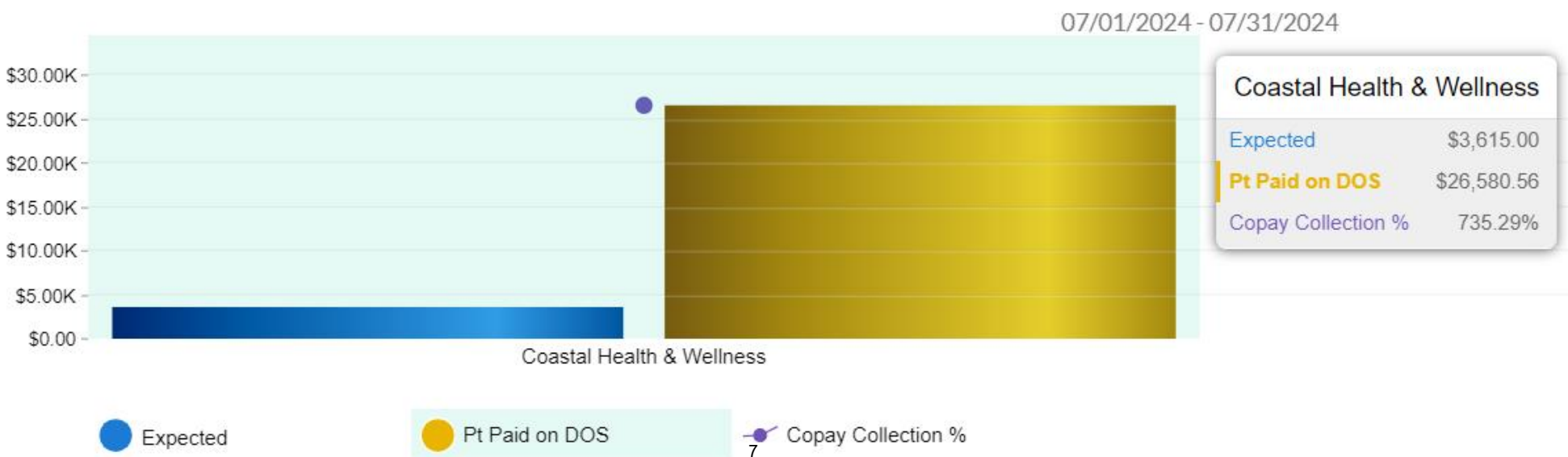
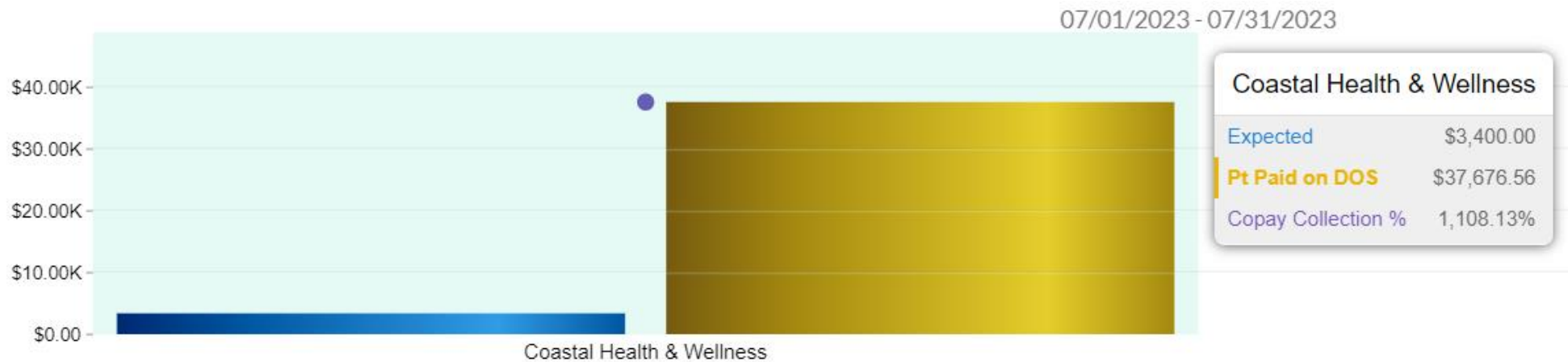
July 2023 vs. 2024

Kept/No-Show Comparison (19% decrease in kept appointments, 2% increase in no-shows, 14% decrease in scheduled appointments)



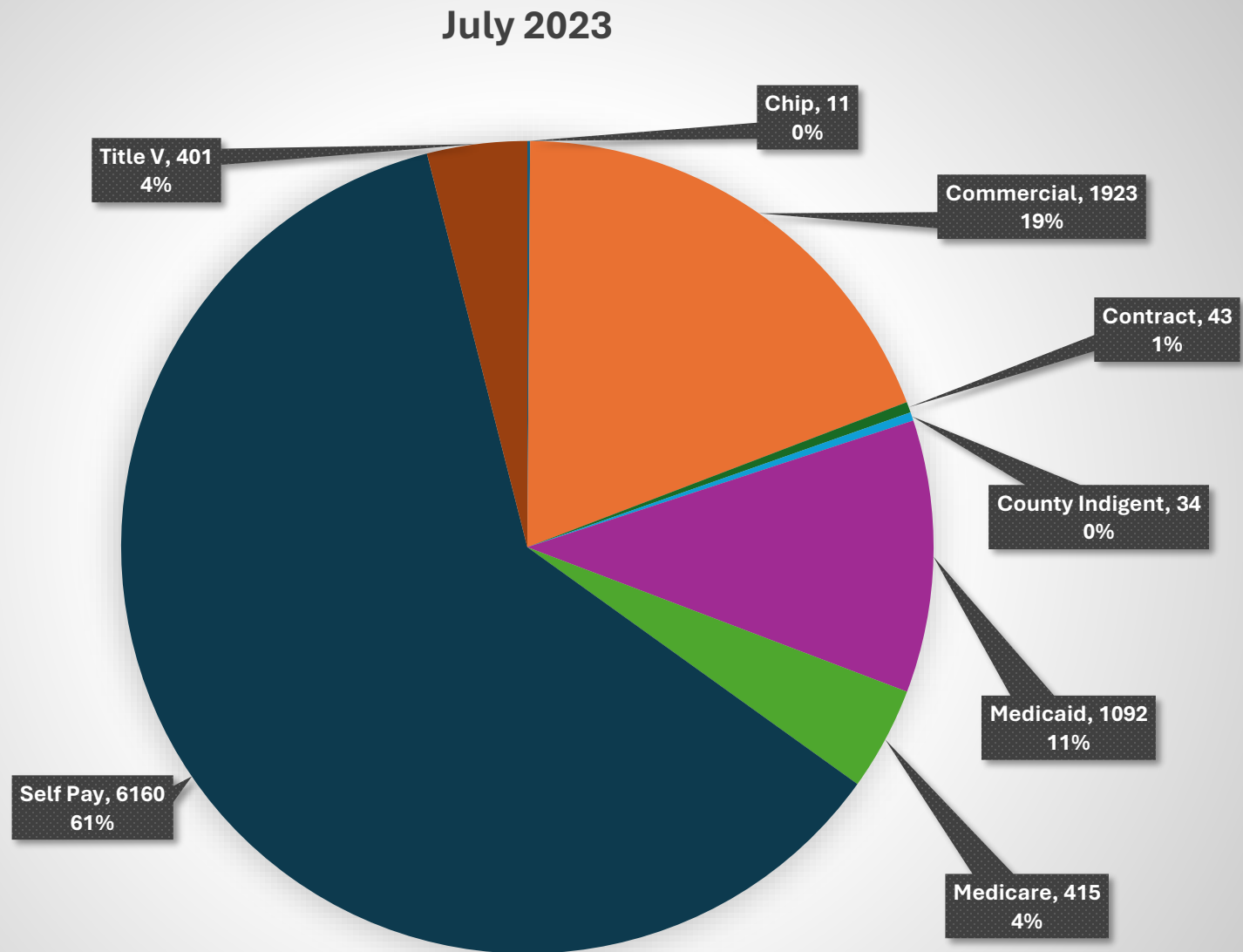
July 2023 vs. 2024

Copay Collection (29% decrease)



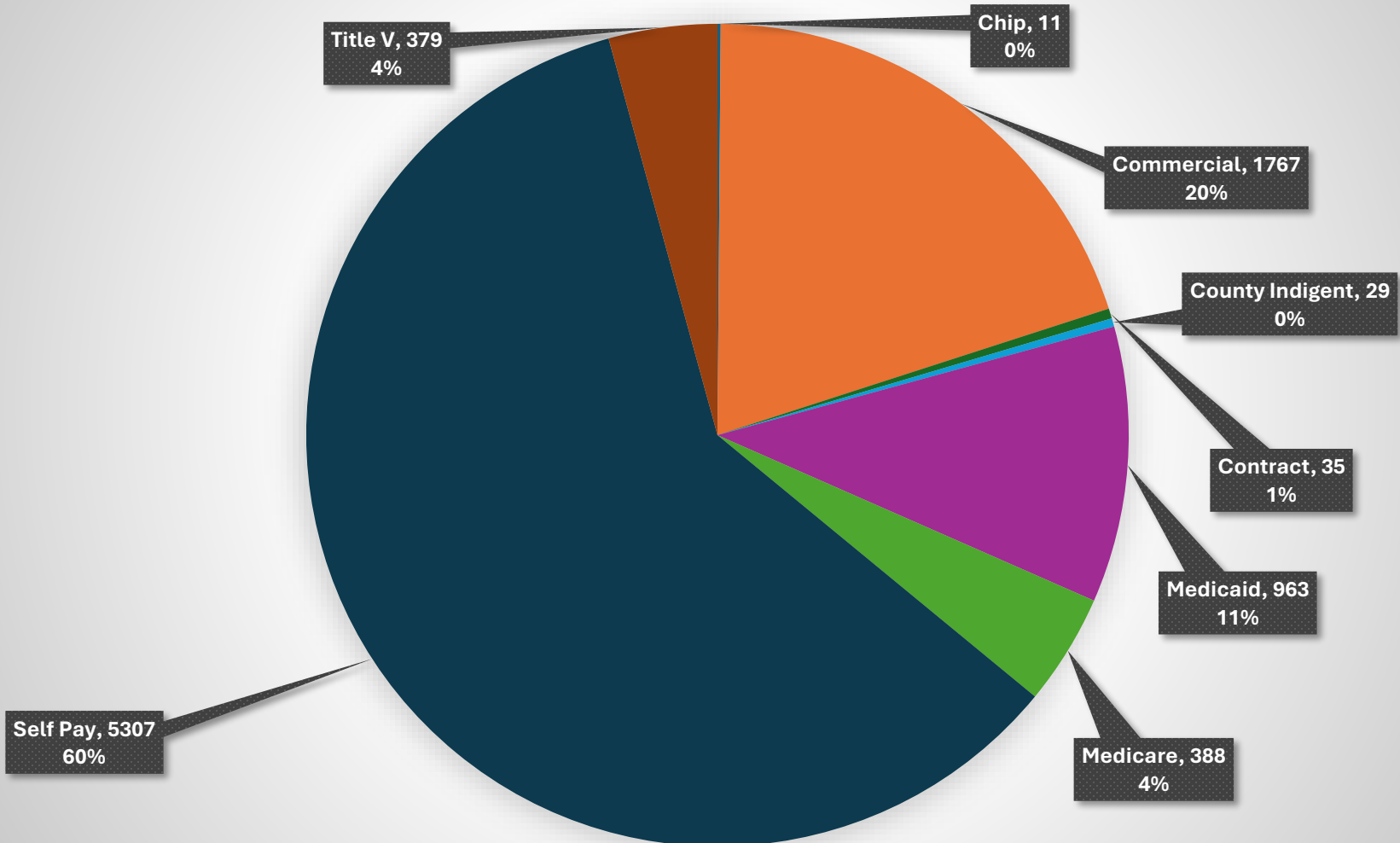
July 2023 vs. 2024

New Pts. by Financial Class

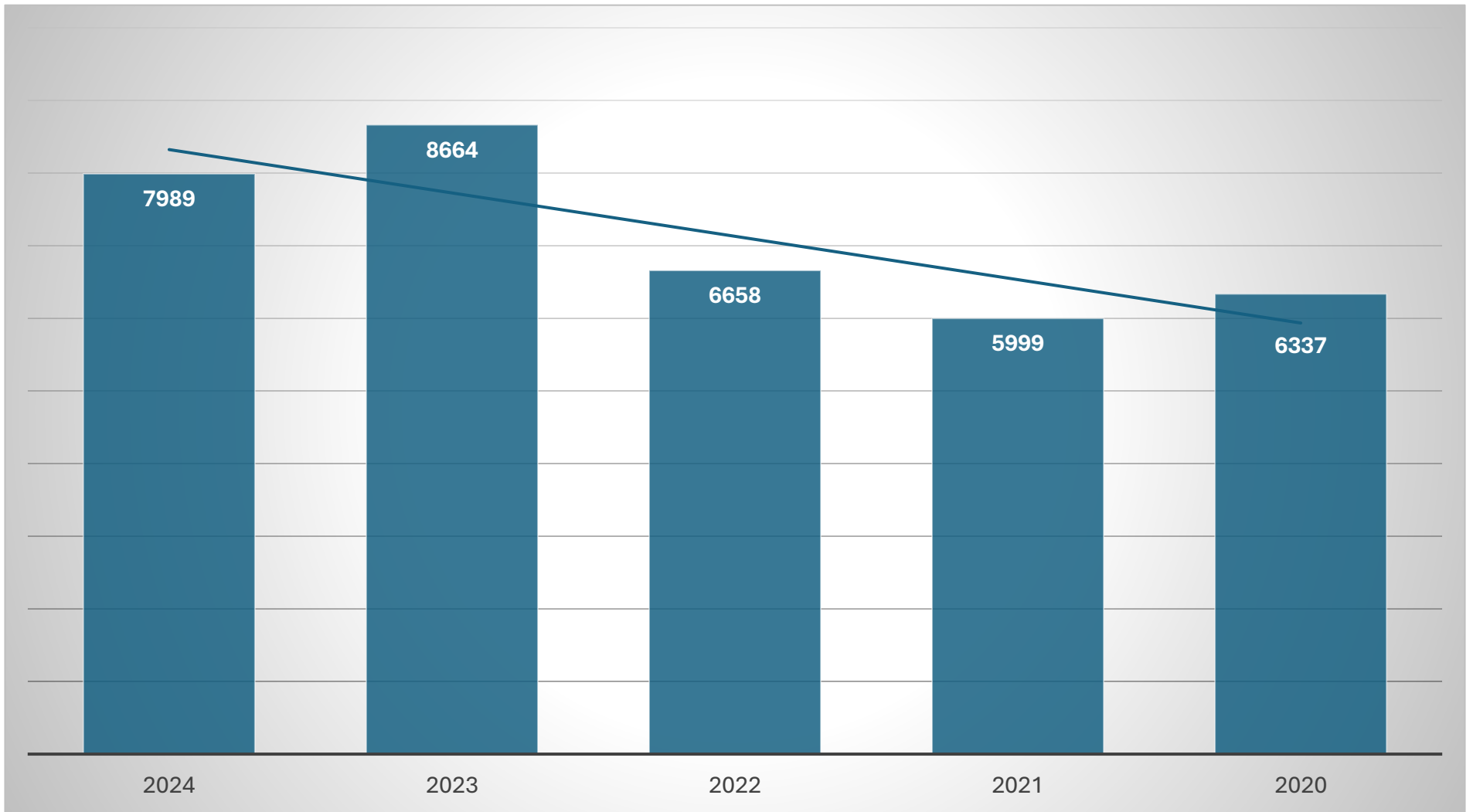


July 2023 vs. 2024 New Pts. by Financial Class

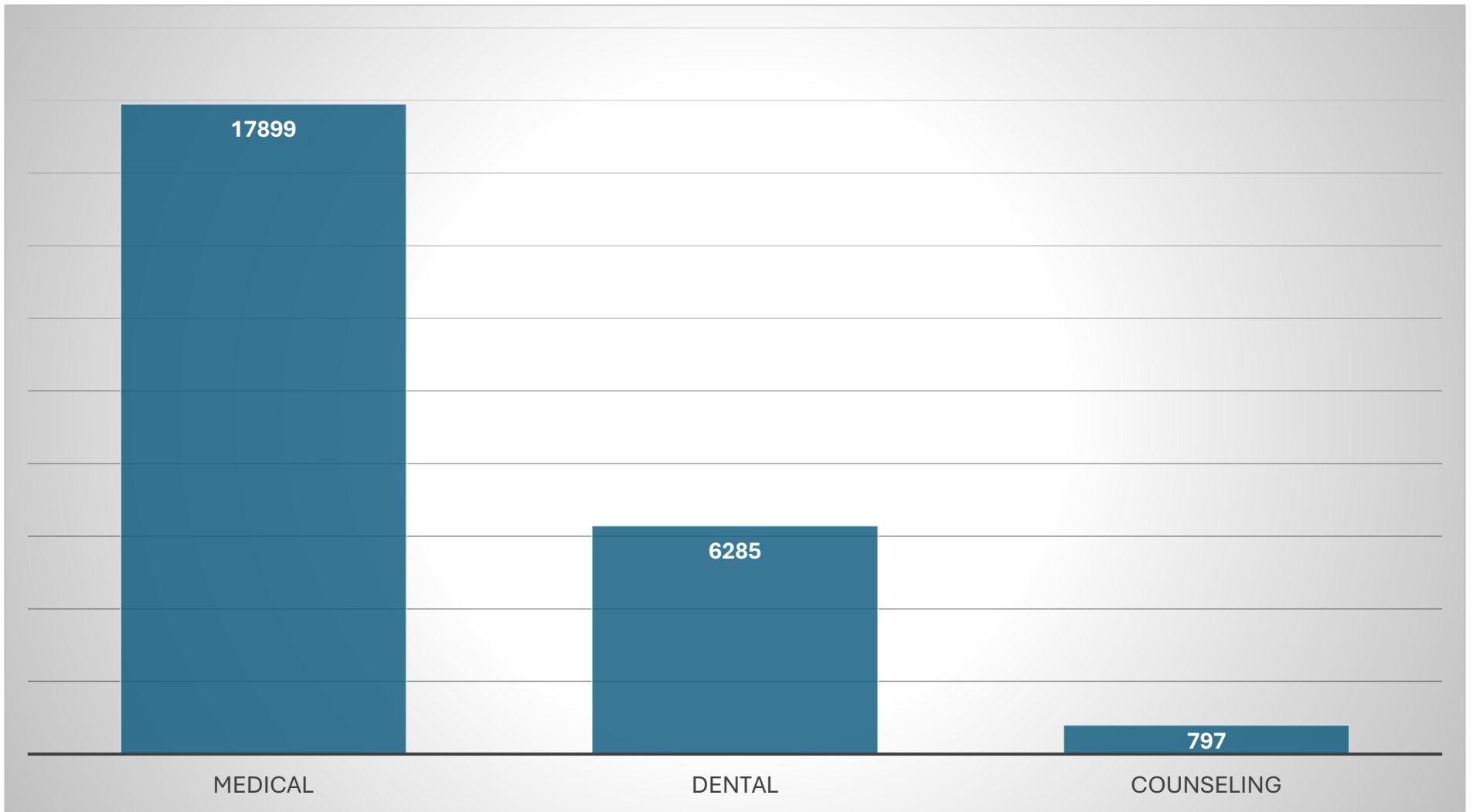
July 2024



Year To Date Unduplicated Patients 2020-2024



Year to Date Total Visits – 24,981
* 2023 YTD 27,200



HRSA New Access Point Grant

Although extremely competitive (<10% applications awarded) and a heavy lift, several conditions make this a logical application for CHW to submit:

- Mid-80's need score is favorable - building on Sealy is in one of the highest zip codes according to needs score.
- Our intentions to open a new site in the proposed ZIP regardless of NAP funding
- Ability to utilize \$250K to support renovations.
- Total award of \$650K will roll into base grant.
- Grants are only offered about every 5 years.

Due Dates:

- Grants.gov submission – 8/30
COMPLETED ALREADY
- Full submission – 9/30 by 5pm ET

HRSA is expected to award a total of \$50M in FY25 (6/1/25-5/31/26) to 77 applicants.

UTMB-CHW-St. Vincent Collaboration

12-month NIH-sponsored project focused on improving health outcomes for uninsured Latino/as with type 2 diabetes utilizing CHW led interventions. Outcomes include baseline to 12-month HbA1c (primary outcome), blood pressure, weight, BMI, and preventive care measures.

Below are some of the classes they receive every month:

- Diabetes Overview: Controlling Your Diabetes
- Medication Adherence: Taking Your Medication
- Nutrition: Eating Right
- Preventing Diabetes Complications
- Exercises
- Tobacco and Diabetes
- Alcohol and Diabetes
- Depression and Anxiety



- We have distributed 76 glucometers.
- Since March we have had 104 attendees in the classes.



CHW Medical Director

Dr. Chris Garcia has officially
accepted the position of
Medical Director for Coastal!

Management Staff Updates

Galveston Manager

- Virginia Lyle has moved from Lab/X-Ray to this position.
- She has been at Coastal 5 yrs but in healthcare 20 yrs.



Enabling Services Manager

- Debra Martin
- Oversight of OEE, Case Management, & CHW.
- Been in Healthcare 15+ yrs.

Special Programs Manager

- Francine Anders
- Oversight of Home-Based Care, SBHC, & Employee Specialty Med Programs
- Been in Healthcare 15 yrs.



August 5 – 9, 2024



National Health Center Week

AUGUST 2024

MONDAY

5

Hats off to you!

Wear your silliest hat on Monday.

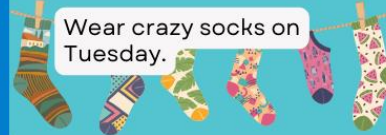


TUESDAY

6

We're head over heels for you!

Wear crazy socks on Tuesday.



WEDNESDAY

7

We appreciate our health center!

Wear your best tropical-themed shirt and join us for an appreciation breakfast in the large breakroom at 8 AM!



THURSDAY

8

Team Color Day

Wear matching colors with your department on Thursday.



FRIDAY

9

Healthcare Heroes

Dress as superheroes and join us starting at 11 AM in the large breakroom for pizza!



You have a pizza our hearts!

Congrats!



Coastal Health & Wellness has been nominated as one of The Daily News' **Top 5 Finalists** in the Readers' Choice Awards for **Best Medical Clinic**.

Thank you to our incredible clinic staff for all your hard work and dedication to your patients and organization!



***Cast your vote for
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Voting starts July 26 and is open until 11:59 p.m. on Sept. 1.

You may vote once a day!



Scan here to vote for Coastal Health & Wellness as Best Medical Clinic.

www.galvnews.com/readerschoice

Thank you!!!

*Updates
to
come...*

- HRSA Operational Site Visit August 20-22, 2024.
- Strategic Health Plan update in the works.



coastalhw.org

Providing high quality healthcare to all..

Community Engagement

Community Outreach

Health Screenings:

Bayside-10

Wayne Johnson-11

**Health/Resource Fairs/Number of
Individuals Engaged:**

Goodwill (every Tuesday/Thursday)-62

Veterans Food Drive (CHW)

Events CHW/GCHD Hosted:

Back to School Block Party-638 (434
backpacks distributed)

Back to School Bash (Trinity Oaks
Apartments) (34 backpacks distributed)

Career Day for GSM Stem Camp-12

Community Partner Events/Meetings**Attended:**

Seaside Senior Expo Planning Committee
Meeting (Fridays)

BAHEP Healthcare Committee Meeting

Ignite Enrollment Roundup-27

Santa Fe ISD Back to School Bash -200

Good Morning Mainland-40

TCISD New Teacher Luncheon- 150

TCLM Chamber Wake up Wednesday- 43

Young Professionals Lunch and Learn

Presentations:

ADA House -13

HEAL at YMCA (healthy eating, active living)
classes-8 classes, 255 students

Upcoming Events

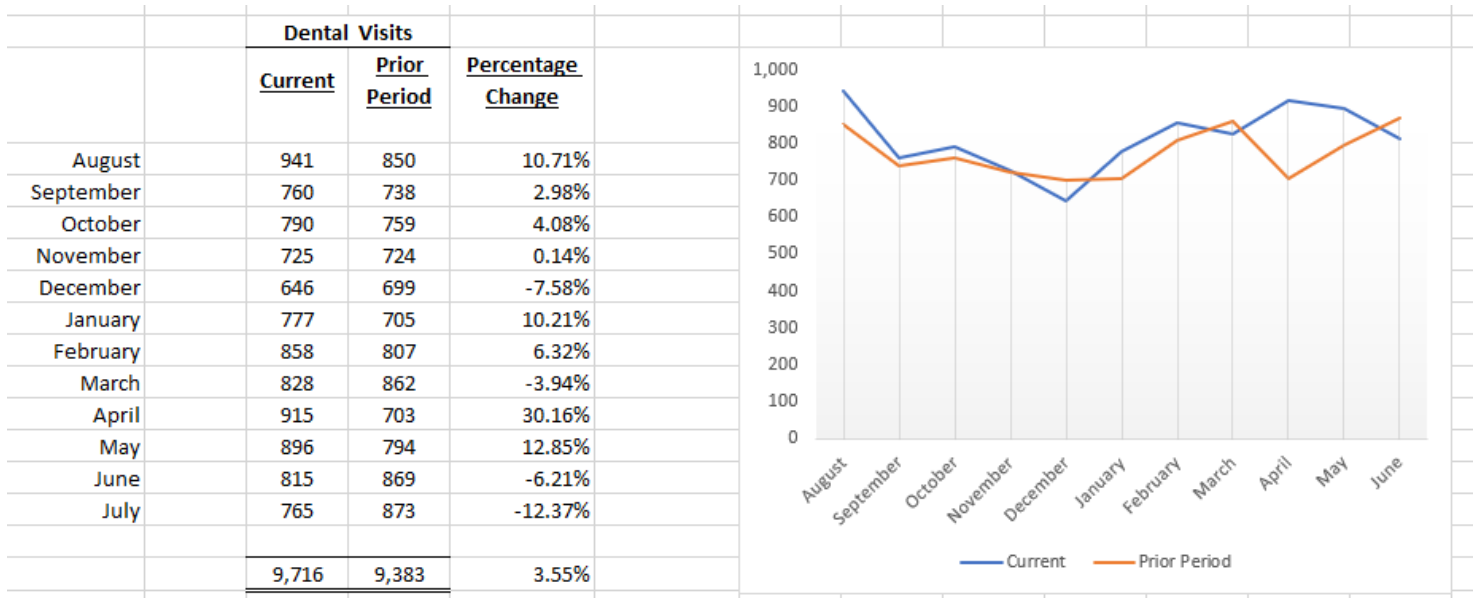
- 08.23.24 Resource Navigation Expo (Hospitality Fair)-Moody Methodist Church
- 10.26.24 Fall Festival (trunk or treat)
- 11.16.24 Family Fun Day/ Fun Run at Texas City High School

Event Highlights



Dental Clinic Board Update 8/22/2024

- Visit Numbers – Based on “FQHC Qual Enc” in NextGen –
 - We continue to see walk in patients in pain as we can fit them into our schedule.
 - We continue to release comprehensive exams on the 15th of every month.
 - For July 2024, we had a decrease in qualifying encounters of 12.37% compared to July 2023. In July, we were closed for three days in Texas City and five days in Galveston due to the hurricane. We also saw lower visit numbers on the days following the hurricane due to patient’s needing to tend to other priorities. We also had a full-time dentist and part-time dentist out for one week on vacation as well as several other providers with one or two days of leave during July.
 - All charges for July 2024 had not been processed at the time of this report, so the total qualifying encounters for July 2024 may increase after those have been posted.
 - There was an increase of 3.55% in qualifying encounters when comparing August 1, 2023 – July 31, 2024, with August 1, 2022 – July 31, 2023.



- Current projects, plans, department overview for dental
 - Dr. Lindskog continues to serve on the COM Hygiene School Advisory Board. They are planning to start this fall with their first class.
 - We will be transitioning the dental front desk staff to become part of the dental team on August 29th. We are excited about that transition and the improvements that will benefit our patients.
- Outreach Activities
 - Tamesha Hampton attended the Hitchcock Head Start Parent Teacher Orientation on August 5th.
 - Dr. Lindskog and Kirsten Saddler attended the CHW Back-to-School Fair on July 13th.
 - Beatriz Soliz and Christine Hernandez attended the Back-to-School Event at Blocker Middle School on August 3rd.
- Provider Education Opportunities
 - All providers continue to select and participate in continuing education of their choice. They also share knowledge from these courses with the other providers during monthly meetings.
- Barriers or Needs (if applicable)
 - Staffing
 - We have a vacancy for one full-time and one part-time dental assistant

Governing Board August Meeting Agenda

School Based Clinic:	June visits: 63	July visits: 66
Students:	4	4
Staff:	1	2
Other:	58	60
Telehealth:	57	60
In person:	6	6

Telehealth/Doxyne:	Total June visits:	Total July visits:
	213	253

CHW Clinic Visits	Total June visits:	Total July visits:
Kept visits	1947	2004
Scheduled visits	2667	2781
No Shows	720	789
No Show rate	27%	28%

Total Charges:	June	July
	\$520,856.11	\$526,809.56

Current Projects:

Retinal cameras are up and running at Texas City and Galveston, (getting good results)

Infectious disease Liaison attended 2024 Ryan White Conference on HIV care and treatment

We have attended several Back-to-School events promoting school-based clinic

We are finishing credentialing with the state to be able to keep and administer vaccines at school-based clinic

Human Resources

	Active EE Count	Hired EE's for Month - July	Termed EE's for Month - July	Active EE Count for Prior Year – July 2023	Hired EE's for Month – July 2023	Termed EE's for Month – July 2023
CHW	125	3	6	108	3	4

Open Positions	8/15/2024
CHW	24

Turnover Rate Calculation

Month	Number of Separated Employees	Average Number of Employees	Monthly Turnover Rates (Percentage)	Quarterly Turnover Rates	Annual Turnover Rate
January	3	106	2.8%	10.7%	
February	2	107	1.9%		
March	7	116	6.0%		
April	2	116	1.7%		
May	0	123	0.0%	3.3%	
June	2	126	1.6%		
July	6	125	4.8%	4.8%	
August	0	1	0.0%		
September	0	1	0.0%		
October	0	1	0.0%	0.0%	
November	0	1	0.0%		
December	0	1	0.0%	0.0%	18.8%

As of 8/15/24

2024 New Hires & Upcoming

Hire Date	Department	Job Title	Position #
1/4/2024	CHW Dental Providers	Dentist	CHW-DP-002
1/4/2024	CHW Patient Services	Patient Access Specialist	CHW-PS-011
1/4/2024	CHW Patient Services	Patient Access Specialist	CHW-PS-020
1/4/2024	CHW Patient Services	Patient Access Specialist - Schedule Coordinator	CHW-PS-022
1/11/2024	CHW Providers	Behavioral Health Counselor	CHW-MP-010
1/25/2024	CHW Med Admin	Pharmacy Program Specialist	CHW-RX-002
1/25/2024	CHW Providers	Behavioral Health Counselor	CHW-MP-009
02/15/24	CHW Lab	Phlebotomist (was Lab & X-Ray Technician)	CHW-MDX-003
2/15/2024	CHW Providers	Midlevel - NP (locum)	N/A
2/15/2024	CHW Nursing	Medical Assistant	CHW-MA-015
2/29/2024	CHW Case Management	Patient Care Coordinator	CHW-CM-006

3/7/2024	CHW Nursing	Medical Assistant	CHW-MA-008
3/7/2024	CHW Dental Providers	Dentist	CHW-DP-006
3/28/24	CHW Providers	Midlevel - NP	CHW-MP-006
3/28/2024	CHW Dental Assistants	Dental Assistant	CHW-DA-003
4/18/24	CHW Providers	Midlevel - NP	CHW-MP-014
4/18/2024	CHW Nursing	Medical Assistant	CHW-MA-004
5/9/2024	CHW Providers	Midlevel - PA	CHW-MP-005
4/18/2024	CHW HIM	Bilingual Health Information Specialist	CHW-HIM-003
4/18/2024	CHW Patient Services	Patient Access Specialist - Bilingual	CHW-PS-005
4/22/2024	CHW Patient Services	Patient Access Specialist	CHW-PS-025
5/30/2024	CHW RCM	RCM Billing Specialist	CHW-RCM-003
5/30/2024	CHW RCM	RCM Billing Specialist	CHW-RCM-011
5/30/2024	CHW RCM	RCM Billing Specialist	CHW-RCM-008
5/30/2024	CHW Lab	Lab & X-Ray Tech	CHW-MDX-009
5/30/2024	CHW Lab	Lab & X-Ray Tech	CHW-MDX-004
5/30/2024	CHW RCM	RCM Billing Specialist	CHW-RCM-009
5/30/2024	CHW Dental Admin	Dental Office Manager	CHW-DO-001
5/30/2024	CHW RCM	RCM Billing Specialist	CHW-RCM-010
5/30/2024	CHW RCM	RCM Financial Counselor	CHW-RCM-013
6/20/2024	CHW Enabling Services	Outreach, Eligibility & Enrollment Specialist - Bilingual	CHW-OEE-007
6/20/2024	CHW RCM	RCM Billing & Coding Manager	CHW-RCM-007
6/20/2024	CHW RCM	RCM Billing Specialist	CHW-RCM-012
6/20/2024	CHW Nursing	Medical Assistant	CHW-MA-006
7/18/2024	CHW Providers	Pediatric Midlevel - NP	CHW-MP-015
7/18/2024	CHW Patient Services	Patient Access Specialist Lead	CHW-PS-003
7/18/2024	CHW Patient Services	Patient Access Specialist - Bilingual	CHW-PS-018
7/18/2024	CHW Med Admin	Manager - Galveston Clinic	TBD
8/1/2024	CHW Nursing	LVN	CHW-MN-007
8/1/2024	CHW Enabling Services	Manager - Enabling Services	CHW-OEE-001
8/1/2024	CHW Med Admin	Special Programs Manager	CHW-ADM-009
Pending 8/22/24	CHW HIM	Bilingual Health Information Specialist	CHW-HIM-003
Pending 8/22/24	CHW Enabling Services	Home Based Community Health Worker	CHW-HB-002
Pending 8/22/24	CHW Patient Services	Patient Access Specialist - Bilingual	CHW-PS-019
Pending 8/22/24	CHW RCM	Insurance Verification Specialist	CHW-RCM-005

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Coastal Wave



Coastal
Health & Wellness

Serving. Healing. Caring. Providing high quality
medical, dental and counseling services to everyone.

CHW nominated for best medical clinic

Coastal Health & Wellness has been nominated as one of The Daily News' Top 5 Finalists in the Readers' Choice Awards for Best Medical Clinic.

Cast your vote for Coastal Health & Wellness as the Best Medical Clinic! Voting starts July 26 and is open until 11:59 p.m. on Sept. 1. You may vote once a day!

Vote here for Coastal Health & Wellness as the Best Medical Clinic.



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Thank you to our incredible clinic staff for all your hard work and dedication to your patients and organization!



Coastal
Health & Wellness

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Wellness as Best
Medical Clinic.

www.galvnews.com/readerschoice

CHW celebrates National Health Center Week

Coastal Health & Wellness (CHW), a federally qualified health center under Galveston County Health District, is proud to celebrate National Health Center Week (NHCW) 2024, taking place August 4-10. The annual event highlights the essential role Community Health Centers play in improving public health and advancing health equity. Health centers represent the nation's largest primary care network, serving 31.5 million patients nationwide.

This year's NHCW celebration, launched by the National Association of Community Health Centers (NACHC), focuses on "Powering Communities Through Caring Connections" through a host of scheduled events that include resource fairs, back-to-school drives, health screenings, and visits to health centers by local, state, and national leaders.

With a mission to make high-quality, affordable care available to everyone, regardless of their ability to pay or insurance status, health centers save lives on the front lines of our nation's most pressing public health challenges. They are powered by a workforce of nearly 300,000 dedicated professionals who reach beyond the walls of the exam room to not only prevent illness but also address the social drivers that may cause it – climate change, homelessness, substance use disorders, food insecurity and behavioral health.

"Health Care is a basic right that all people deserve. I am so proud of the excellent care and services provided by Coastal Providers and staff. Their passion and dedication shows in all they do," said Jennifer Koch, the Interim Chief Operating Officer and Director of Operations.

Nearly 1,500 health centers are the health care home to:

- One in 5 uninsured people
- One in 3 people living in poverty
- One in 7 rural residents
- Nearly 9 million children
- 400,000 veterans

To learn more about the mission and accomplishments of health centers, visit www.nachc.org. You can learn more about NHCW and view listing of events at www.healthcenterweek.org

To celebrate the week, CHW hosted a series of events and themed dress up days.



On Wednesday, August 7, staff donned their most vibrant tropical-themed shirts and gathered in the breakroom for a festive appreciation breakfast.



Friday, August 9 was "Healthcare Heroes" day, and we celebrated our healthcare heroes with a well-deserved pizza break! Your hard work and dedication are the real slices of greatness.



Thank you to all our health center staff for your incredible dedication and hard work. Your commitment to our patients and each other makes a world of difference every day. We truly appreciate all that you do.

GCHD, CHW host Back-to-School event

On Saturday, July 27, Galveston County Health District and Coastal Health & Wellness partnered with Trinity Oaks Apartments of Hitchcock, TX to host a private back to school event for residents and their children. Parents were given information on GCHD/CHW services and children received backpacks filled with school supplies.



Disaster Recovery Center open in Texas City

Residents and businesses seeking support and resources after Hurricane Beryl can visit this Disaster Recovery Center (DRC) beginning Thursday, August 1 at 1:00 PM at the Mid-County Annex Community Room located at 9850-A Emmett F. Lowry Expressway, Suite A-104. The DRC will be open Monday through Saturday from 8:00 AM to 6:00 PM and closed on Sunday.

Representatives from both the Federal Emergency Management Agency (FEMA) and the Small Business Administration (SBA) will be available to answer questions and assist residents with their applications for disaster assistance.

If you or someone you know has been affected, please take advantage of this resource to aid in your recovery process.

For additional locations of Disaster Recovery Centers, please visit the DRC Locator on FEMA's website or call the FEMA helpline at 800-621-3362.



Stay up-to-date on vaccinations

Back-to-school prep season is here and so is National Immunization Awareness Month. While most supply lists include things like pencils, notebooks, crayons and other classroom items, parents still have time to ensure their children have the most important supply on hand - protection against vaccine-preventable diseases.

Vaccines are the best way for parents to protect their children – and themselves – from 16 potentially harmful diseases that can often be extremely serious, especially in infants and young children.

These diseases include measles, whooping cough, chickenpox and some cancers. Parents should check with their child's doctor and school to learn about vaccine requirements.

Call Coastal Health & Wellness at 409.938.2234 to see if your child is up-to-date on their immunizations.



Vaccines help protect you throughout your life.

Talk to a healthcare provider you trust about staying up to date on recommended vaccines.

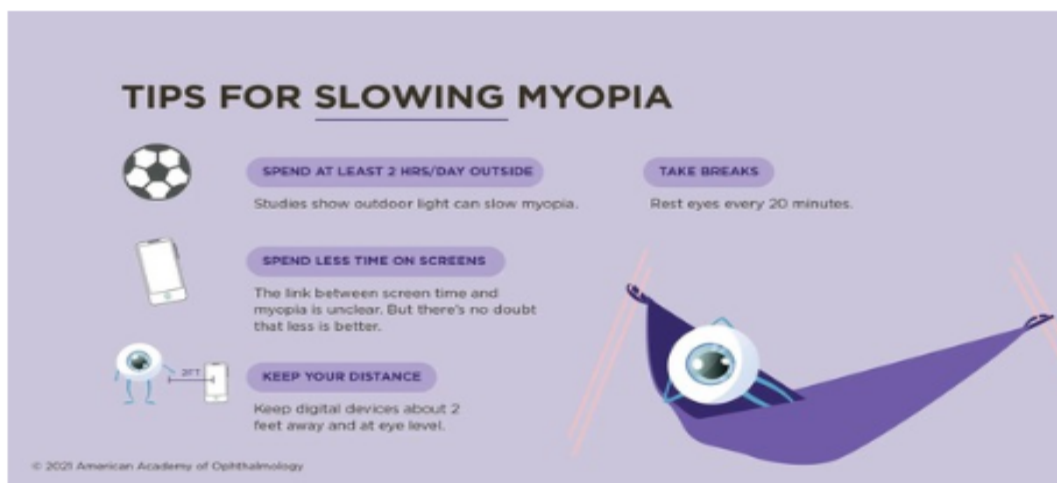


Children's Eye Health and Safety Month

Children are susceptible to a host of vision and eye problems such as injury, infection and increased nearsightedness.

Myopia, also known as nearsightedness, has risen dramatically over the last 50 years. If nothing is done to help slow the increase, half the world's population may be nearsighted by the year 2050. That means much more than a lot of people in glasses. It means a lot of kids today are at risk of developing vision-threatening eye conditions tomorrow.

Check out these resources, including a [downloadable poster](#), [infographics](#) and [videos](#), for more information about myopia and preventing its progression.



\$20 sports physicals available at CHW School-Based Clinic

Coastal Health & Wellness School-Based Clinic is offering sports physicals for a flat fee of \$20 on Tuesdays and Thursdays, 8 a.m. to 4 p.m. The clinic is located at the Calvin Vincent Early Childhood Center, 1805 13th Ave North, Texas City. Call us at 409-916-0264 to reserve your spot. Walk-ins welcome.



SPORTS PHYSICALS

AVAILABLE

\$20

TUESDAYS AND FRIDAYS 8 AM – 4 PM

CALL TO RESERVE YOUR SPOT!

409-916-0264



**Located at Calvin Vincent
Early Childhood Center**

1805 13th Ave North, Texas City, TX 77590

WALK-INS WELCOME!



Coastal Health & Wellness is a community health center under the Galveston County Health District.

COASTALHW.ORG

Storm-Proof Your Health: Emergency Plans for Older Adults

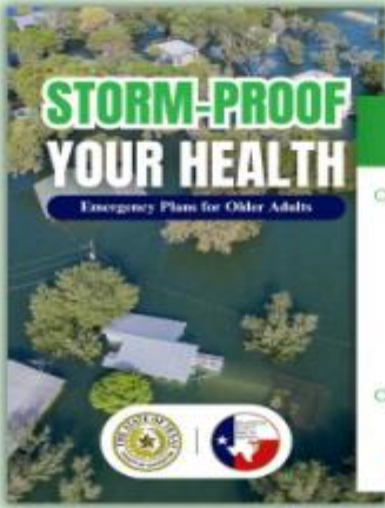
Ready to stay safe and prepared? Our Emergency Plan for Older Adults guide is now available! It includes a handy medical supply checklist, a removable emergency contact list, medication tracking, evacuation and shelter plans, plus so much more—it has everything you need to ensure you're ready for a hurricane.

Don't wait until it's too late! Download the guide now, and make sure you're registered for STEAR (State of Texas Emergency Assistance Registry) for extra support when you need it most. Learn more and sign up here.

Stay prepared, stay safe!

EMERGENCY PLAN FOR OLDER ADULTS

GUIDE AVAILABLE NOW!



COMMUNICATION


- Sign up for emergency alerts
 - Sign up for emergency alerts on your location at www.GCOEM.org or by scanning the QR code below.
- Change your devices
 - Ensure mobile devices, tablets, and other communication devices are fully charged. Have portable chargers or power banks ready.

To use the QR code:
1. Open phone camera
2. Point camera at code
3. Let camera focus on code
4. Click on link that pops up

EVACUATION AND SHELTER PLANS


- Identify Safe Locations
 - Identify a safe place to evacuate that can accommodate your medical needs.
 - Register with STEAR annually, if you require special assistance or an evacuation location.
- Arrange Transportation
 - Plan how you will get to a safe location, considering mobility needs and medical ability. Register with STEAR annually, if you require transportation.
- Personal Support Network
 - Coordinate with family, friends, or neighbors to assist with evacuation if needed.


Register each year with STEAR by calling 2-1-1 or scan the QR code to register online.



SCAN HERE TO VIEW

DOWNLOAD A COPY TODAY!



GCHD.ORG     GCOEM.ORG

Upcoming Events



RESOURCE NAVIGATION EXPO

**FREE
ADMISSION**



**FRIDAY,
AUGUST 23**

**MOODY UNITED
METHODIST CHURCH**
2803 53RD STREET,
GALVESTON, TX 77551

**10:30 AM -
12:30 PM**

Join us for an enriching day at the Resource Navigation Expo, where you'll find a wealth of information, services, and support to help you and your family flourish. Discover local resources, connect with experts, and take advantage of free information, and giveaways designed to empower our community.

RAFFLE PRIZES • FREE SCREENINGS • LOCAL VENDORS

GCHD.ORG     

Save the Date! Join us for an enriching day at the Resource Navigation Expo, where you'll find a wealth of information, services, and support to help you and your family flourish. Discover local resources, connect with experts, and take advantage of free information and giveaways designed to empower our community. This event takes place on Friday, August 23 from 10:30 a.m. to 12:30 p.m. at the Moody United Methodist Church in Galveston, Texas.



Telehealth visits offer convenient care

Did you know Coastal Health & Wellness offers Telehealth patient visits to better serve you?

As your trusted Primary Care Medical Home, we strive to do all we can to ensure the health and safety of our patients and providers.

Telehealth visits are an easy, convenient way for you to talk with your provider without having to leave your house or travel to the clinic. It is a secure, internet application that allows you to privately discuss your concerns with your provider.

Learn more about our telehealth visit service or call us at 409.938.2234 if you have any questions.

Stay in touch with Patient Portal

Have you signed up for our patient portal? It's an easy way to get in touch with your Coastal Health & Wellness team.

- Request and view appointments
- Send a message to your provider and CHW team
- View a summary of your health record and lab results
- Request prescription refills
- Pay statements

Call us at 409.938.2234 to learn more!

Click here to learn more about CHW services.

Click here to learn more about becoming a patient.

Click here to meet our CHW providers.

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**Governing Board
August 2024
Item #15
Comments from Board Members**

[**Back to Agenda**](#)