

**Coastal Health & Wellness  
Governing Board Meeting  
August 30, 2018**

**Board Members**

**Present:**

Dr. Howard  
Jay Holland  
David Delac  
Mario Hernandez  
Victoria Dougharty  
Virginia Valentino  
Dorothy Goodman  
Dr. Barbara Thompson

**Staff:**

Kathy Barroso, Interim Executive Director	Richard Mosquera
Dr. Nguyen, Interim Dental Director	Tyler Tipton
Sandra Cuellar- Wilson	Andrea Cortinas
Mary Orange	Kenna Pruitt
Kristina Garcia	Michelle Peacock
Tiffany Carlson	Jayne Windham
Ashley Tompkins	Paula Compton
Tina Belmonte	Tikeshia Thompson Rollins
Pisa Ring	Amanda Wolff

**Excused Absence:** Samantha Robinson

**Unexcused Absence:** Miroslava Bustamante

**\*Items 1-6 Consent Agenda**

A motion was made by Virginia Valentino to approve the consent agenda items one through six with the removal of the medication management policy. Victoria Dougharty seconded the motion and the Board unanimously approved the consent agenda.

Regarding the Medical Management Policy, Virginia Valentino pointed out to the Board under N-1 Recalled or Discontinued Medication (d), the email details should be indented and numbered 1,2,3,4,5 etc. A motion was made by Dorothy Goodman to approve the Medication Management Policy with changes. Mario Hernandez seconded the motion and the Board unanimously approved the policy.

**Item #7 Executive Report**

Kathy Barroso, Interim Executive Director, presented the August 2018 Executive Report to the Board.

**Item #8 Consider for Approval July 2018 Financial Report**

Mary Orange, Business Office Manager, presented the July 2018 financial report to the Board. A motion to accept the financial report as presented was made by Dorothy Goodman. Virginia Valentino seconded the motion and the Board unanimously approved.

**Item #9 Consider for Approval Request to Purchase Dental Equipment and Install New Countertops in the Galveston Dental Clinic**

Mary Orange, Business Office Manager, asked the Board to consider for approval a request to purchase dental equipment and install new countertops in the Galveston Dental Clinic.

A motion to accept the dental equipment as presented was made by Jay Holland and seconded by Virginia Valentino. The Board unanimously approved the motion.

A motion to accept the request to replace waiting room chairs in the Galveston clinic as presented was made by Jay Holland and seconded by Dorothy Goodman. The Board unanimously approved the motion. A motion to accept the request to install new countertops in the Galveston Dental Clinic as presented was made by Virginia Valentino and seconded by Dorothy Goodman. The Board unanimously approved the motion.

**Item #10 Consider for Approval Quarterly Access to Care Report**

Kathy Barroso, Interim Executive Director, asked the Board to consider for approval the quarterly access to care report. A motion to accept the report as presented was made by Virginia Valentino. Mario Hernandez seconded the motion and the Board unanimously approved.

**Item #11 Consider for Approval Consideration of Eliminating the Special Fee for Sports Physicals**

Kathy Barroso, Interim Executive Director, asked the Board to consider for approval consideration of eliminating the special fee for sports physicals. Sports physicals will still be offered in the clinic but will be given to registered patients as part of an office visit upon request. A motion to accept eliminating the special fee for sports physicals as presented was made by Jay Holland. Mario Hernandez seconded the motion and the Board unanimously approved.

**Item #12 Consider for Approval Updated Patient Satisfaction Survey**

Kristina Garcia, Patient Services Manager, asked the Board to consider for approval an updated patient satisfaction survey. Dr. Thompson recommended doing a pilot on paper first before rolling out the electronic version of the survey and purchasing ipads. A motion for staff to continue with implementation of the patient satisfaction survey was made by Virginia Valentino. Dorothy Goodman seconded the motion and the Board unanimously approved.

**Item #13 Consider for Approval the Reappointment of Victoria Dougharty as a Consumer Representative to the Coastal Health & Wellness Governing Board for a 3 Year Term Expiring August 2021**

Dr. Howard, Board Chair, asked the Board to consider for approval the reappointment of Victoria Dougharty as a consumer representative of the Coastal Health & Wellness Governing Board for a 3-year term expiring August 2021. A motion to accept the reappointment of Victoria Dougharty to the Board was made by Jay Holland and seconded by Dorothy Goodman. The Board unanimously approved the motion.

**Item #14 Consider for Approval Privileging Rights for Katherine Billingsley, MD**

Kathy Barroso, Interim Executive Director, asked the Board to consider for approval privileging rights for Katherine Billingsley, MD. A motion to accept privileging rights for Katherine Billingsley, MD was made by Mario Hernandez, and second by Dorothy Goodman. The Board unanimously approved the motion.

**Item #15 Consider for Approval Privileging Rights for Tuere Coulter, MD**

Kathy Barroso, Interim Executive Director, asked the Board to consider for approval privileging rights for Tuere Coulter, MD. A motion to accept privileging rights for Katherine Billingsley, MD was made by Dorothy Goodman, and second by Mario Hernandez. The Board unanimously approved the motion.

**Adjournment**

A motion to adjourn was made by Dorothy Goodman, seconded by Mario Hernandez. The Board adjourned at 12:48 p.m.

Milton Howard  
Chair  
9-27-2018  
Date

Virginia Valentino  
Secretary/Treasurer  
9/27/18  
Date