

**Coastal Health & Wellness
Governing Board
December 12, 2019**

Board Members

Present:

Samantha Robinson
Milton Howard, DDS
Jay Holland
Virginia Valentino
Elizabeth Williams
Dorothy Goodman
Flecia Charles
Victoria Dougharty
Miroslava Bustamante

Staff:

Kathy Barroso, Executive Director	Kristina Garcia
Cynthia Ripsin, MD	Tiffany Carlson
Hanna Lindskog, DDS	Cheryl Golla
Eileen Dawley	Ashley Tompkins
Andrea Cortinas	Amanda Wolff
Richard Mosquera	Lacey Venable
	Tikeshia Thompson Rollins

Excused Absence: Aaron Akins, Miroslava Bustamante, and Barbara Thompson, MD

Items 1-4 Consent Agenda

A motion was made by Dr. Howard to approve the consent agenda items one through four. Virginia Valentino seconded the motion and the Board unanimously approved the consent agenda.

Item #5 Executive Reports

Kathy Barroso, Executive Director, presented the December 2019 Executive Report to the Board. Kathy informed the Board that the data pertaining to no-show rates from October, November and December 2019 will be brought to the next QA Board Committee meeting January 2020 and then to the entire Board at the end of the month.

Item #6 Consider for Approval October 2019 Financial Report

Andrea Cortinas, Chief Financial Officer, presented the October 2019 Financial Report to the Board. A motion to accept the financial report as presented was made by Jay Holland. Virginia Valentino seconded the motion and the Board unanimously approved.

Item #7 Consider for Approval Coastal Health & Wellness Fund Balance Reserve as of September 30, 2019

Andrea Cortinas, Chief Financial Officer, asked the Board to consider for approval the Coastal Health & Wellness Fund Balance Reserves as of September 30, 2019. A motion to accept the report as presented was made by Virginia Valentino and seconded by Elizabeth Williams. The Board unanimously approved the motion.

Item #8 Consider for Approval Privileging Rights for the following UTMB Resident:

Dr. Ripsin, Medical Director, asked the Board to consider for approval privileging rights for the following UTMB resident:

- Eric Nezerwa, MD

A motion to accept privileging rights for the UTMB resident was made by Virginia Valentino and seconded by Dorothy Goodman. The board unanimously approved the motion.

Item #9 Consider for Approval Privileging Rights for the following Contract Provider Providing Tele-Psychiatry Service:

Dr. Ripsin, Medical Director, asked the Board to consider for approval privileging rights for the following contract provider providing Tele-Psychiatry.

- Jennifer Schaefer, MD

Dr. Ripsin stated there was an error on the document presented to the Board. Dr. Ripsin informed the Board that Jennifer Schaefer, MD is a Board-certified psychiatrist with a second Board certification in addiction psychiatry. Dr. Schaefer will provide Tele-Psychiatry services at the Coastal Health & Wellness Clinic in Texas City.

A motion to accept privileging rights for Dr. Jennifer Schaefer with corrections to document presented was made by Dr. Howard and seconded by Virginia Valentino. The board unanimously approved the motion.

Item #10 Update on Proposed Plan for Refresh of the Galveston Clinic

Kathy Barroso, Executive Director, updated the Board on proposed plan for refresh of the Galveston Clinic. A motion to accept as presented was made by Dr. Howard and seconded by Victoria Dougharty. The Board unanimously approved the motion.

Item #11 Consider for Approval New Coastal Health & Wellness Welcome Packet for Patients

Kristina Garcia, Patient Service Manager, asked the Board to consider for approval the new Coastal Health & Wellness Welcome Packet. Samantha Robinson, Board Chair, recommended that the packet be put in Spanish as well as bold the contact number on the cover page so that it stands out for patients. Samantha would like the Board to accept the packet as written and request that the packet comes back to the Board once completed along with the process. A motion to accept the welcome packet as presented alone with recommended changes from the Board was made by Dorothy Goodman and seconded by Jay Holland. The Board unanimously approved the motion.

Item #12 Review CEO Performance Evaluation Draft

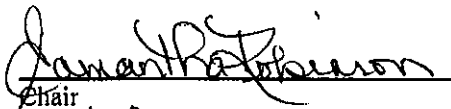
Samantha Robinson, Board Chair, informed the Board that she attended the United Board of Health Board meeting December 11, 2019 and requested that a copy of the draft evaluation be shared with the Governing Board. Samantha informed the Board that there will be a draft evaluation to present to the Board in January for approval and in the month of February the Board will go into Executive Session to complete the CEO Evaluation as well as the Governing Board Evaluations. A motion to table item was made by Dr. Howard and seconded by Virginia Valentino. The Board unanimously approved the motion.

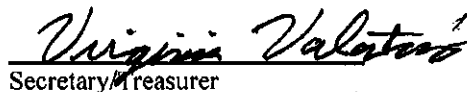
Item #13 Review of Annual Board Self-Assessment Form

Samantha Robinson, Board Chair, recommended that the annual Board evaluation be completed at the February Governing Board Meeting using the standard from. A motion to keep the same Board self-assessment for previously used was made by Dr. Howard and seconded by Virginia Valentino. The Board unanimously approved the motion.

Adjournment

A motion to adjourn was made by Dorothy Goodman and seconded by Elizabeth Williams. The Board adjourned at 1:03 p.m.


Chair
Date 1-30-2020


Secretary/Treasurer
Date 1-30-2020